

**WINNER SCHOOL DISTRICT 59-2  
OFFICIAL SCHOOL BOARD POLICY**



**Head Coach**

**QUALIFICATIONS:**

- a. Appropriate coaching certification with SDDOE and SDHSAA
- b. Previous experience and interest in the assigned sport area

**REPORTS TO:**

- a. Activities Directors
- b. MS/HS Principal

**SUPERVISES:**

- a. All students involved with activity
- b. Assistant coaching staff

**JOB GOAL:**

- a. To coordinate all aspects of the assigned sport activity and work cooperatively with all personnel in making a quality program within school and SDHSAA policies.
- b. To help each participating student achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.

**PERFORMANCE RESPONSIBILITIES:**

1. Responsible for organization and administration of sport
2. Enforce all school and SDHSAA rules as pertaining to sport
3. Cooperate with administration, Activities Director, fellow coaches and students to promote entire athletic program.
4. Work with principal and Activities Director in the evaluation of assistant coaches.
5. Attend all required needed conference, district region and SDHSAA meetings.
6. Meet with all athletes and parents/guardians at the beginning of the season to discuss practice schedules, eligibility and training rules.
7. Conform to athletic department policy in requisitioning supplies and equipment.
8. Parental permission form and physical form are completed and on file.
9. Submit all roster information to principal and Activities Director.
10. Arrange all out-of-town travel with the Activities Director at least one week before travel.
11. Plan and supervise all practices and contests.
12. Accompany and supervise team to and from all contests.
13. Assume supervision responsibility for all team members until students have left the facility.
14. Secure all doors to the facility and turn off all lights before leaving after practices.
15. No keys are given to students to the facility.
16. Inventory, proper care and storage of all supplies and equipment.
17. Complete all required reports and maintain individual/team records.
18. If a student is injured at practice or contest, proper care of the student and notification of the parents/guardians are a priority.