

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, June 16, 2020 11AM

SMEC Office, 21697 HWY 56, Austin, MN 55912

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083 was called to order at 11:00AM by Dan Armagost on Tuesday, June 16, 2020. Due to COVID-19 the social distancing recommendations are being followed and the meeting was held virtually via Zoom video conferencing. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Paul Besel, Bryan Boysen, and Scott Hall. Absent were Ray Arsenault and Jim Hecimovich. Administration and staff in attendance were: Executive Director Dan Armagost, Director Denise Kennedy, Business Manager Todd Lechtenberg, and Administrative Assistant Elizabeth Rice. Incoming Lyle superintendent, Jamie Goebel, was also present.

A motion was made by Bryan Boysen to approve the agenda, seconded by Scott Hall. Motion carried.

Public comments/recognition:

None

A motion was made by Bryan Boysen, seconded by Scott Hall to approve the Consent Agenda with the addition of K: Approval to pay Scott Swanek for equipment rental out of the Building and Grounds budget. Motion carried. Items approved in the Consent Agenda were: Minutes from the May 19th Regular Meeting; the Treasurer's/Financial report; the NEXT Step bank account statements; resignation of Megan Kruger, Level 3 Enrich para, effective June 30, 2020; approval to hire Josh Benson, Enrich Kingsland Level 3 teacher, BA/1 (\$40,235); approval to hire Lexie Sherman, Level IV teacher, BA/2 (\$41,249); approval to hire Jody Broitzman, Level 3 Glenville Success para (\$14.50/hr); approval to hire Camille Osmonson, Glenville Success Level 3 teacher, MA+15/7(\$64,112); approval to hire Justice Morua, Alden Enrich Level 3 teacher, BA/1 (\$40,235); approval to hire Sheena Gasner, Mental Health, MA/5 (\$58,366)

Committee Reports: None

New Business Items:

- A. Creation of SMEC task force for fall 2020-21 planning
 - More guidance will be coming from MDE in the next few weeks
 - Need to look at options for transportation and the inside spaces
 - Task force members:
 - Paul Besel, Scott Hall, Denise Kennedy
 - Meet on June 30th at 9 a.m. at the Ed Center
- B. Motion by Paul Besel, second by Brian Shanks to approve extension of Dan Armagost, Sr. contract through August 30, 2020 as building and grounds assistant. Motion carried.

Old Business Items:

- A. Fernbrook Contract 2020-2021
 - Motion by Scott Hall, seconded by Brian Shanks to accept contract A for Mental Health Services not to exceed the amount of \$516,776.48. Motion carried.

- B. SMEC has purchased 30 Zoom accounts; each district will need to contact Jeff Oian to let him know how many licensed accounts they will need by August 1st. The additional accounts will still be at the cost of \$30/account.

Administrative Reports:

Admin Council Updates (Paul Besel): Admin retreat will be July 14-15 at the SMEC Education Center. Topics will include Mental Health, Back-to-School policies/procedures during pandemic. July 14th will be reserved for presenters and July 15th will be used for SMEC Targets and planning for 20-21 school year. Other dates of importance: June 19th – Superintendent Roundtable discussion with Riverland; July 13th – meet with incoming new superintendents/principals at the Ed Center to provide insight about purpose of SMEC

3rd Party Billing Coordinator Update (Dee Felten): Working on pulling together a Telemedicine Policy for OT providers to allow for billable services during distance learning

Business manager Updates (Todd Lechtenberg): working through end-of-year billings; looking at cash flow options; preparing for meeting with district business managers

Director Updates (Denise Kennedy): ESY: have stayed under budget, purchased more hands-on projects to accommodate distance learning, currently have 30 students enrolled; Staff Development: would like to offer CPI initial trainings for east side districts and west side districts the week prior to school starting; LETRS training with MDE has gone well, will begin to implement strategies learned in units 1-4, MDE is also looking to allow more to participate in the LETRS cohort; Department Leads: these will be some new and some familiar faces coming to the buildings on a regular basis and will be working with the many programs

Executive Director Updates (Dan Armagost): Building Updates: meeting with Joseph Const. this coming Friday to discuss the block work, block work that was completed is not up to par with the mock up that was shown; Grounds Update: sod and seeding has been completed, over 200 trees have been planted, walking trail has been mapped out and wood chips poured along a portion, getting ready to put the fencing up to go around the garden area

Cabinet Comments: Due to the departure of Bryan Boysen a new superintendent will need to be appointed to represent the consortium on the Perkins Grants, Jamie Goebel has been serving as the principal representative, but would be willing to move over to the superintendent position. Motion by Paul Besel, seconded by Bryan Boysen to approve the appointment of Jamie Goebel as the representative for the Perkins grants.

Next Meeting Date/Time:

The next regular meeting will be on Tuesday, July 21, 2020 at 9AM at the SMEC office.

Adjourn:

A motion to adjourn was made by Brian Shanks, seconded by Scott Hall. Motion carried. Meeting adjourned at 12:17 PM.

Unofficial minutes submitted by Elizabeth Rice, Admin Assistant for SMEC on June 16, 2020