

## Job description Sub Para

### Duties:

- Assist the lead teacher in implementing developmentally appropriate activities and curriculum for preschool and toddler care.
- Provide support and assistance to children with special needs, including those with autism, in a daycare setting.
- Implement behavior management strategies to promote positive behavior and create a safe and inclusive environment.
- Collaborate with the lead teacher to develop and modify curriculum based on the needs and interests of the children.
- Support children in their daily routines, including mealtime, naptime, and toileting.
- Observe and document children's progress and behavior, and communicate with parents or guardians as needed.

### Qualifications:

- High school diploma or equivalent required; associate's degree in early childhood education or related field preferred.
- Experience working with preschool-aged children, especially those with special needs, is highly desirable.
- Knowledge of behavior management techniques and strategies for working with children with autism is a plus.
- Strong communication skills, both verbal and written, to effectively interact with children, parents, and other staff members.
- Ability to work collaboratively as part of a team and follow directions from the lead teacher.
- Patience, empathy, and a genuine interest in supporting the growth and development of young children.

Note: This job description is intended to provide a general overview of the responsibilities and qualifications for the position of Paraprofessional. It is not exhaustive or comprehensive. Duties may be added, modified, or removed as needed to meet the needs of the program.

Job Types: Full-time, Part-time

Salary: \$14.49 - \$19.15 per hour

Expected hours: 30 – 40 per week

### Benefits:

- 401(k)
- Dental insurance
- Employee discount
- Flexible schedule

- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Parental leave
- Professional development assistance
- Retirement plan
- Tuition reimbursement
- Vision insurance

Grade levels:

- Elementary school
- High school
- Kindergarten
- Middle school
- Pre-Kindergarten

Schedule:

- 4 hour shift
- 8 hour shift
- Monday to Friday
- No weekends

School type:

- Special education school

Ability to commute/relocate:

- Austin, MN: Reliably commute or planning to relocate before starting work (Required)

Work Location: In person