

Job description Alden/Enrich

Duties:

- Assist in the implementation of curriculum and activities for preschool and toddler care programs
- Provide support and supervision to children with special needs, including those with autism or other developmental disabilities
- Utilize behavior management techniques to promote positive behavior and social skills
- Collaborate with teachers and other paraprofessionals to create a supportive and inclusive learning environment
- Assist with the development of individualized education plans (IEPs) and behavior intervention plans (BIPs)
- Monitor and document student progress, behaviors, and achievements
- Support students during transitions between activities and settings
- Provide personal care assistance, such as feeding, toileting, and hygiene tasks

Skills:

- Strong communication skills to effectively collaborate with teachers, parents, and other professionals
- Patience and empathy when working with children with special needs
- Knowledge of behavior management strategies and techniques
- Ability to adapt to the individual needs of each student
- Familiarity with curriculum development for early childhood education programs

Please note that this job description is not exhaustive and additional duties may be assigned as needed.

Job Types: Full-time, Part-time

Salary: \$14.49 - \$19.15 per hour

Expected hours: 40 per week

Benefits:

- 401(k)
- Dental insurance
- Employee discount
- Flexible schedule
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Parental leave
- Professional development assistance
- Retirement plan

- Tuition reimbursement
- Vision insurance

Grade levels:

- Elementary school
- High school
- Kindergarten
- Middle school
- Pre-Kindergarten

Schedule:

- 4 hour shift
- 8 hour shift
- Monday to Friday
- No weekends

School type:

- Special education school