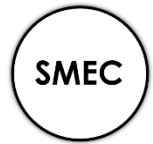


## 603 CURRICULUM DEVELOPMENT

Adopted: June 19, 2018

Revised: November 30, 2022



### I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

### II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the education district.

### III. RESPONSIBILITY

- A. The Executive Director and Director of Special Education shall be responsible for curriculum development and for determining the most effective way of conducting research on the education district's curriculum needs and establishing a long-range curriculum development program. Timelines shall be determined by the Executive Director and Director of Special Education that will provide for periodic reviews of each curriculum area.
- B. On an annual basis, the department lead/program coordinator will review current student needs and identify the existing curriculum to meet those identified needs. Department Leads/Program Coordinators will meet with the Director of Special Education and the Executive Director to review curriculum needs for current students in all Southern Minnesota Education Consortium (SMEC) programs. An inventory of all SMEC curriculum will be maintained and shared with each department lead/program coordinator. Curriculum will be aligned with Minnesota standards to all extents possible, while still meeting the individualized needs of our unique student population.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
  1. Provide for continuing evaluation of programs for the purpose of attaining education district objectives.
  2. Provide a program for ongoing monitoring of student progress.
  3. Provide for specific and special needs of all members of the student community.
  4. Integrate required and elective course standards in the scope and sequence of the district curriculum to the extent possible.
  5. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- D. The Executive Director and Director of Special Education shall be responsible for keeping the governing board informed of all state-mandated curriculum changes, as well as recommended discretionary changes and for periodically presenting

recommended modifications for governing board review and approval.

- E. The Executive Director and Director of Special Education shall have discretionary authority to develop guidelines and directives to implement governing board policy relating to curriculum development.

## VI. Curriculum Development Process

- A. Within the ongoing process of curriculum development, the following needs shall be addressed:
  - 1. Provide for articulation of courses of study from kindergarten through grade twelve.
  - 2. Identify minimum objectives for each course and at each elementary grade level.
  - 3. Provide for continuing evaluation of programs for the purpose of attaining education district objectives.
  - 4. Provide a program for ongoing monitoring of student progress.
  - 5. Provide for specific and special needs of all members of the student community.
  - 6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
  - 7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
  - 8. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- B. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia unless a different reason for the reading difficulty has been identified. See Minnesota Statutes section 120B.12, Subd. 2.
- C. Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of Minnesota Statutes section 120A.20, Subd. 1(c). A student's plan under this section shall continue while the student is enrolled.
- D. The executive director shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for governing board review and approval.

- E. The executive director shall have discretionary authority to develop guidelines and directives to implement governing board policy relating to curriculum development.

**Legal References:** Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)  
Minn. Stat. § 120B.11 (School District Process)  
Minn. Stat. § 120B.12 (Reading Proficiently No Later than the End of Grade 3)  
Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment)  
Minn. Rules Part 3500.0550 (Inclusive Educational Program)  
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)  
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)  
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)  
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)  
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)  
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)  
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 605 (Alternative Programs)  
MSBA/MASA Model Policy 613 (Graduation Requirements)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)  
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)  
MSBA/MASA Model Policy 619 (Staff Development for Standards)  
MSBA/MASA Model Policy 620 (Credit for Learning)  
MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)  
SMEC Organizational Chart