

OFFICIAL REGULAR CABINET MEETING MINUTES

Southern Minnesota Education Consortium #6083

Tuesday, May 16, 2023 at 9:00AM

SMEC Ed Center, 21697 State Hwy 56, Austin, MN 55912

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083 was called to order at 9:00AM by Dan Armagost on Tuesday, May 16, 2023. The meeting opened with the Pledge of Allegiance followed by roll call and determination of quorum.

Attended in person:

-Executive Director Dan Armagost
-Director of Special Education Denise Kennedy
-SMEC Administrative Assistant Kylea Draayer
-SMEC Business Manager John-Mark Dundas
-Scott Hall (Southland)
-Jamie Goebel (Lyle)

Attended via Zoom:

-Brian Shanks (Alden-Conger/Glenville-Emmons)
- Paul Besel (Grand Meadow)
-Scott Klavetter (Kingsland)
-Jennifer Backer-Johnson (Leroy-Ostrander)

Meeting Agenda

Backer-Johnson made a motion to approve the agenda, it was seconded by Hall. All were in favor, motion carried.

Approval of the Consent Agenda

Approval items on the April consent agenda include:

Minutes from April 2023 regular meeting
Fillmore District 23-24 Contracts
Business Manager Contract Negotiation
Deana Dontje Contract – Sped Coordinator/Asst. Principal Contract
Jordan Neitzel – Paraprofessional Contract
Grace Magnuson – Paraprofessional 22/23 and Teacher 23/24 contracts
Olivia Dantzman – Paraprofessional Contract
Diane Jacobsen – Teacher Contract
Abbey Bergstrom – Teacher Resignation
Hailey Adams – Paraprofessional Reassignment
Lorrie Hernandez – 3rd Party MA biller Contract
Carl Ellis – Sub Driver Contract

Besel motioned to approve the consent agenda, seconded by Hall. All were in favor, motion carried.

Committee and Director Reports

Admin Council – Hall: Admin Council retreat will be held June 21 at the Holiday Inn Conference center in Austin.

Building and Grounds – Shanks: no update.

Policies and Procedures – Besel & Backer-Johnson: Next meeting is May 23, 2023. Policies 620, 705, 709 to be reviewed for board approval.

Transportation – Goebel & Shanks: no update.

Administration Negotiations – Besel & Hall: Draayer will send another request for date and time availability.

Staff Negotiations – Armagost & Kennedy: no updates until 2024.

Executive Director Evaluation – Backer-Johnson: no update.

Business Manager – Dundas: included in packet

Director of Special Education – Kennedy: memo was emailed.

Executive Director – Dan Armagost: memo will be sent after the May 17 special board meeting.

Old Business

SmeC Administration Structure – starting the process of Mary Bergene working as Special Education Coordinator. Deana Dontje has a start date of July 3.

New Business

Minnesota Virtual Academy Contract – Approval of 5 free seats and 5 ½ price seats; need clarification on number of credits. Motion to approve by Hall, seconded by Shanks. All in favor, motion carried.

MOU – Employer Contribution to Health Insurance – SMEC increased their contribution towards their staff premium costs.

Additional Office Space at Austin Remote Site – Armagost looking to add 3rd office space to the Austin remote site to allow for itinerant staff a spot to work as well as giving a windowed office to 3rd Party Biller to help with migraines.

Other Discussion Items and Cabinet Comments

Dana Simmons was hired as the Kingsland principal to replace Deana Dontje.

Motion to adjourn by Goebel, seconded by Backer Johnson. All in favor, motion carried.

The meeting was adjourned at 10:03 AM.

Next regular meeting is July 18, 2023, at 10am at the SMEC Ed Center building.

Respectfully submitted,

Kylea Draayer, Administrative Assistant