

JMC Family Portal Instructions

Our JMC student software allows you to view and update the following:

- **Lunch** accounts, make payments and review history.
- **Tuition/Fees** pay student fees, milk break, and snack cart.
- **Parent Information** update your contact information and select how and which numbers receive notifications through our JMC message center.
- **Register for 2022-2023** Review student and contact information and make necessary changes. If you have more than one child you will review each through this process. Follow the instructions to complete prior to the start of school to ensure all data is up-to-date.
- **Academic Benefit Form** this is an electronic application for free and reduced priced meals for the USDA's National School Lunch & School Breakfast Programs.

You are able to access this information from our Plainview-Elgin-Millville website (pem.k12.mn.us). If you are using a mobile device please choose the Desktop View which is located at the bottom of the webpage. Link: [JMC Family Portal](https://pem.onlinejmc.com/) Web address:

<https://pem.onlinejmc.com/>

Choose the Family icon.

Username: current parent last name (lower case)

Password: current password (lower case)

You are able to update your password if necessary.

Choose the link on the left that you want to view or change. Please note that not all links are active for all buildings.

Fee Payments: A \$5 Minimum payment amount is required to complete the transaction. If the total fee(s) amount is less than \$5, please submit payment by cash or check.

Fee Selection: To select multiple fees, simply press control and click the fees that you are paying for.

Note: Activity fees for students in grades 7-12 are not paid through the JMC student software. To pay Activity Fees online, go to the PEM website and select Activity Fee Payments under the quick links.

If you have difficulty, please call your building secretary.

Janet McGuire	507-534-3128
Amy Lyons-Prestegard	507-876-2521
Shannon Olstad	507-876-2213
Michelle Gostonczik	507-534-4232