

## Registration instructions for **Existing Families** through JMC for 2023-2024 School Year

1. View School Website <https://www.northome.k12.mn.us/>

2. Click on Enrollment tab at the top of the page



3. Click on Existing Family Registration 2023-2024



4. You are now at the JMC homescreen.

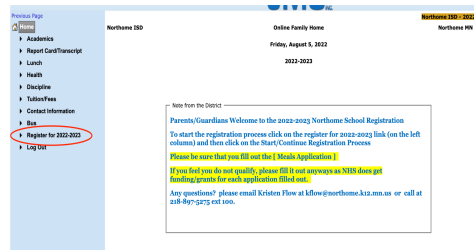
\*Enter username

\*Enter password

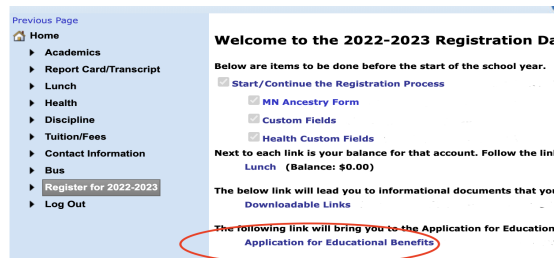
\*If you have forgotten your username or password, there is an option to reset at the bottom of the JMC homescreen.



5. Once logged into your JMC family, you will see on the left hand side of the screen, Register for 2023-2024. Click there.



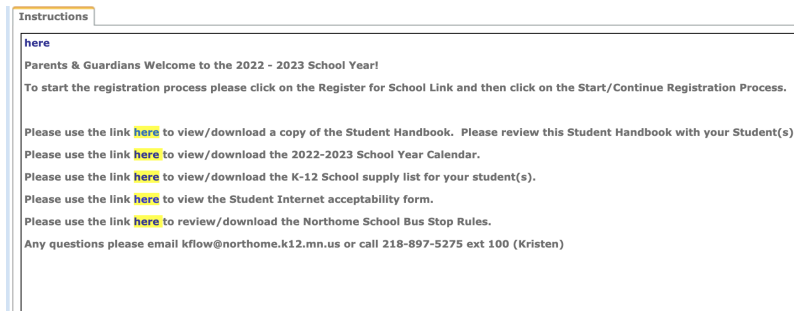
6. The first step to register for the new school year is to click on Application for Educational Benefits, located at the bottom of the box on the screen.



7. After completing the Application for Educational Benefits, you will be brought back to the Registration Dashboard.

8. Click the Start/Continue the Registration Process.

\*You will be brought to this screen, please review all policies, and the student handbook.



9. After reviewing, click **Next** in the upper right hand corner to continue registering for the school year.

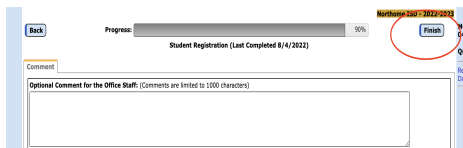
10. You will be brought to the contact information page, please make any necessary changes, click **Next** to continue on in the registration process.

11. Please continue to fill in all information, while pressing **Next** after each page.

\*there is an option to go back in the upper left corner of the page if needed.

\*you can continue where you left off, if you stop in the middle of registration. You simply click **Start/Continue the Registration Process** and it will bring you to where you left off.

12. Once you reach the last page, and all necessary information has been entered, click finish.



Your registration is sent to the office for the 2022-2023 School Year!