

# **NORTHLAND LEARNING CENTER**

## **Joint Powers Board Meeting**

September 21, 2022

10:00 AM

### **MINUTES OF THE REGULAR MEETING**

**A.** Call to Order – Meeting was called to order at 10:00 a.m. by Chairperson Engebritson

**B.** Roll Call

Members Present:   ISD# 166 Chris Lindholm  
                              ISD# 361 Kevin Grover  
                              ISD# 695 Adrian Norman  
                              ISD# 696 John Klarich  
                              ISD# 707 Peter Hardy  
                              ISD# 712 Dr. Reggie Engebritson  
                              ISD# 2142 Dr. Reggie Engebritson  
                              ISD# 2711 Dr. Jeff Burgess

Members Absent:    ISD#2909 Dr. Noel Schmidt

Others in Attendance: Katie Heimdal, Beth Shermoen, Brenda Marshall, Mindy Peterson, and multiple community members

### **C. APPROVE AGENDA**

Klarich moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

### **D. CONSENT AGENDA**

D.1 Minutes from August 17, 2022, Regular meeting

D.2 July Board bills/Treasurer's Report

#### **EXPENDITURE SUMMARY - July**

<b>Wire Payment Numbers:</b>	19690-19703,	
	19754-19762	
	19807	\$385,127.48
<b>Check Number:</b>	17357-17402	\$340,879.38
<b>Mileage and Cell Phone Stipend</b>		\$196.00

D.3 August Board bills/Treasurer's Report

#### **EXPENDITURE SUMMARY - August**

**Wire Payment Numbers:** 19752-19770,  
19777,

	19779-19780	
	19782,	
	19789-19793	
	19808-19809	
	19814-19820	\$183,078.24
<b>Check Number:</b>	17404-17441	\$111,692.10
<b>Mileage and Cell Phone Stipend</b>		\$3,380.63

- D.4 Resignation: Erica Godwin, Paraprofessional
- D.5 Resignation: Rachel Henderson, Paraprofessional
- D.6 Approve Region 3 Agreement: ISD700 Garlynn Rosandich, Braille Specialist
- D.7 Approve Region 3 Agreement: ISD709 Julie Ray, Assistive Technology Services
- D.8 Credit Recovery
  - D8.1 Lisa Sodren, Teacher, ISD712 Mt. Iron-Buhl
  - D8.2 Paul Brainard, Teacher, ISD2909 Rock Ridge - Eveleth-Gilbert HS
  - D8.3 Kim Yurelich, Teacher, ISD695 Chisholm
  - D8.4 Autumn Boedeker, Teacher ISD696 Ely
  - D8.5 Melissa Fernandez, Teacher, ISD2142 St. Louis County - South Ridge
  - D8.6 Stacy Gallus, Substitute Paraprofessional, ISD712 Mt. Iron-Buhl
  - D8.7 Rachel Hoopman, Teacher, ISD712 Mt. Iron-Buhl
  - D8.8 Zachary Swart, Teacher, ISD2142 St. Louis County - Cherry
  - D8.9 Annie Moe, Paraprofessional, ISD712 Mt. Iron-Buhl
- D.9 Targeted Services
  - D9.1 Kim Yurelich, Teacher, ISD695 Chisholm
  - D9.2 Sarah Houtkooper, Teacher, ISD701 Hibbing HS
  - D9.3 Emily Erickson, Teacher, ISD701 Hibbing HS
  - D9.4 Shannon Rocco, Teacher, ISD701 Hibbing HS

Grover moved approval; Klarich supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engelbritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

## E. ACTION ITEMS

- E.1 Approve lane change for Samantha Claviter-Tveit, ECSE Teacher, from BA+15, Step 5 to MA, Step 6
 

Hardy moved approval; Lindholm supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engelbritson – yes; Burgess – yes; Schmidt – absent

Motion carried.
- E.2 Approve lane change for Melinda Asuma, Focus Elementary Teacher, from BA+15, Step 5 to MA, Step 6
 

Grover moved approval; Burgess supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engelbritson – yes; Burgess – yes; Schmidt – absent

Motion carried.
- E.3 Approve lane change for Tyler Voight, Focus High School Teacher, from BA,

Step 1 to MA, Step 2

Klarich moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.4 Approve lane change for Kayla Schneuer, Focus Mid-level Teacher, from BA, Step 7 to BA+15, Step 8

Grover moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.5 Approve lane change for Haley Bloomquist, Focus Transition Teacher, from BA, Step 5 to BA+15, Step 5

No action taken. This item has been tabled.

- E.6 Approve AEOA Head Start & NLC ECSE FY23 agreement

Klarich moved approval; Burgess supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.7 Revise contract for Aaron Nielsen, Focus High School Teacher, as he was hired at the incorrect step. Change from MA, Step 4 to MA, Step 5.

Burgess moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.8 Contract: Odysseyware (Imagine Learning)

Contract is in your packet.

Klarich moved approval; Grover supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.9 New Hire: Joleen Floistad, Paraprofessional

Ms. Floistad was previously employed as an Aide at a daycare center. She has a degree in Early Childhood/Special Education from Mesabi Range College.

Her salary will be 85% of the AFSCME contract rate.

Hardy moved approval; Norman supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.10 New Hire: Malaya Whiteman, Paraprofessional

Ms. Whiteman was previously employed as a housekeeper.

Her salary will be 85% of the AFSCME contract rate.

Burgess moved approval; Lindholm supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – absent

Motion carried.

- E.11 New Hire: Eternity Anwiler, Paraprofessional  
Ms. Anwiler was previously employed as an aide at a daycare.  
Her salary will be 85% of the AFSCME contract rate.  
Klarich moved approval; Hardy supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engelbritson – yes; Burgess – yes; Schmidt – absent  
Motion carried.
- E.12 New Hire: Montana Coates, Paraprofessional  
Mr. Coates is currently employed as a manager for NHS. He has his Associates degree in Early Childhood from KS - Sterling College.  
His salary will be 90% of the AFSCME contract rate.  
No action taken. This item has been tabled.
- E.13 New Hire: Desiree Kolterman, Paraprofessional  
Ms. Kolterman is currently employed as a direct support professional for the Duluth Regional Care Center.  
Her salary will be 90% of the AFSCME contract rate.  
Klarich moved approval; Lindholm supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engelbritson – yes; Burgess – yes; Schmidt – absent  
Motion carried.
- E.14 Contract for DAPE consulting services, Patrick Baumann  
Hardy moved approval; Lindholm supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engelbritson – yes; Burgess – yes; Schmidt – absent  
Motion carried.
- E.15 Approve revised 22-23 NLC school calendar  
Grover moved approval; Klarich supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engelbritson – yes; Burgess – yes; Schmidt – absent  
Motion carried.

## **DISCUSSION**

- F.1 Beth Shermoen - CEIS & Equity Updates
- F.2 NLC building construction plans
- F.3 Vending at the NLC
- F.4 ALC - 2023
- F.5 School Psychologists request letter
- F.6 Personal technology use
- F.7 Fall In-Services Feedback
- F.8 PDS

## **INFORMATION**

- G.1 NLC Staff Survey Results

- H. Directors Report: Director Heimdal discussed the continuous improvement plan update
- I. Adjournment – Next meeting: October 19, 2022, at 10:00 a.m.  
Meeting adjourned at 11:14 am