



**SMART eResources (SMART eR, formerly ESS)** is a web application that allows employees access to their own information.

## Logging into SMART eR

**SMART eR**

*Logging Session*

**District**

**User ID**

**Password**

For **new employees and employees who have never logged into SMARTeR** the User ID is your employee ID number. The Password is the District number plus the last 4 digits of your social security number (no spaces).

Once logged in you are required to change the password and setup a minimum of three (3) security questions. The password must be at least 8 characters in length, must contain at least 1 lower case letter, 1 upper case letter, 1 number and 1 symbol.

If you are locked out and have security questions setup – You can use the **Forgot Password** link to reset your password and log in. Otherwise you will need to contact Administration.

## Changing Password and Security Questions

**Password** and **Security Questions** can be maintained or changed using links provided in the upper right corner of the **Home** page.



Select **Logout** to exit SMART eR.