

# **NORTHLAND LEARNING CENTER**

## **Joint Powers Board Meeting**

May 17, 2023

10:00 AM

### **MINUTES OF THE REGULAR MEETING**

**A.** Call to Order – Meeting was called to order at 10:00 a.m. by Chairperson Engebritson

**B.** Roll Call

Members Present:     ISD# 166 Chris Lindholm  
                              ISD# 361 Kevin Grover  
                              ISD# 695 Adrian Norman  
                              ISD# 696 John Klarich  
                              ISD# 712 Dr. Reggie Engebritson  
                              ISD# 707 Peter Hardy  
                              ISD# 2142 Dr. Reggie Engebritson  
                              ISD# 2711 Jeff Burgess  
                              ISD# 2909 Dr. Noel Schmidt

Others in attendance:     Katie Heimdal, Beth Shermoen, Candace Nelis  
                                  Megan Bruxvoort & Ryan Bajan

### **C. APPROVE AGENDA**

Klarich moved approval; Norman supported.  
Lindholm – absent for this item; Grover – yes; Norman – yes; Klarich – yes;  
Hardy – yes; Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

### **D. CONSENT AGENDA**

D.1     Minutes from April 19, 2023, Regular meeting

D.2     April Board bills/Treasurer's Report

#### **EXPENDITURE SUMMARY - April**

**Wire Payment Numbers:**             20370-20381,  
  20490-20501,             \$258,279.24

**Check Number:**                         17834-17866             \$129,300.22

**Mileage and Cell Phone Stipend**             \$11,891.57

D.3     Resignation: Crystal Poppler, Dean of Students

D.4     Resignation: Beth Shermoen, Coordinator of Early Intervening Services

D.5     Resignation: Lora Pershern, BTI Teacher

D.6     Resignation: Kayla Schneuer, Focus Elementary Teacher

D.7     Resignation: Tyler Voight, Focus Elementary Teacher

D.8     Resignation: Elizabeth Gorski, Achievement Assessor

- D.9 Resignation: Samantha Haas, ECSE Teacher
- D.10 Leave of Absence: Dequan Wilson, Paraprofessional
- D.11 Summer Credit Recovery
  - D11.1 Jennifer Fleming, Teacher, ISD 695 Chisholm
  - D11.2 Rachel Hoopman, Teacher, ISD 712 Mt. Iron-Buhl
  - D11.3 Shayla Zaverl, Teacher, ISD 2142 St. Louis County - North Woods
  - D11.4 Leanne Akemann, Teacher, ISD 2142 St. Louis County - Northeast Range
  - D11.5 Michael Dochterman, Teacher, ISD 166 Cook County
  - D11.6 Melissa Lamppa, Paraprofessional, ISD 2711 Mesabi East
  - D11.7 Sonia Steele, Paraprofessional, ISD 2711 Mesabi East
  - D11.8 Paul Brainard, Teacher, ISD 2909 Eveleth-Gilbert Middle/High School
- D.12 Summer Targeted Services
  - D12.1 Michele Johannsen, Teacher, ISD 701 Hibbing Middle/High School
  - D12.2 Lara McDowell, Teacher, ISD 701 Hibbing Greenhaven Elementary
  - D12.3 Leah Kemp, Teacher, ISD 701 Hibbing Washington Elementary
  - D12.4 Kayce Halek, Teacher, ISD 701 Hibbing Greenhaven Elementary
  - D12.5 Sarah Perpruner, Paraprofessional, ISD 2142 St. Louis County - Cherry
  - D12.6 Jamie Herzmann, Teacher, ISD 2142 St. Louis County - Cherry
  - D12.7 Hailey Willard, Teacher, ISD 701 Hibbing Greenhaven Elementary
  - D12.8 Kristen Cooper, Teacher, ISD 2142 St. Louis County - Cherry
  - D12.9 Jeri Gabardi, Teacher, ISD 701 Hibbing Lincoln Elementary
  - D12.10 Abigail Rinerson, Paraprofessional, ISD 2142 St. Louis County - Cherry
  - D12.11 Alison Dingmann, Teacher, ISD 701 Hibbing Greenhaven Elementary
  - D12.12 Anne-Marie Wopata, Teacher, ISD 695 Chisholm
  - D12.13 Samantha Pangrac, Teacher, ISD 701 Hibbing Greenhaven Elementary
  - D12.14 Ellen Ebben, Teacher, ISD 2909 Northstar Elementary
  - D12.15 Adam Nori, Paraprofessional, ISD 2909 Northstar Elementary
  - D12.16 Holly Bachschneider, Teacher, ISD 2909 Northstar Elementary
- D.13 NLC ESY
  - D13.1 Erik Dinsmore - Focus Elementary Teacher
  - D13.2 Wendy Jordan - ECSE Teacher
  - D13.3 Katie Feldt - Itinerant
  - D13.4 Eric Larson - Focus Secondary Teacher
  - D13.5 Jessica Thayer - ECSE Teacher
  - D13.6 Samantha Claviter-Tveit - ECSE Teacher
  - D13.7 Samantha Haas - ECSE Teacher
  - D13.8 Laura Gregorich - ECSE Teacher
  - D13.9 Ronda Bernard - ECSE Teacher
  - D13.10 Alyssa Blake - Focus Elementary Teacher
  - D13.11 Mikayla Chromy - Itinerant
  - D13.12 Jeff Zupetz - Focus Elementary Teacher
  - D13.13 Carrie Victor - Itinerant
  - D13.14 Kelsey Everson - Itinerant
  - D13.15 Annika Lien - Itinerant
  - D13.16 Tyler Voight - Focus Elementary Teacher
  - D13.17 Gabbrielle Everson - Paraprofessional

- D13.18 Jennifer Perich - Paraprofessional
  - D13.19 Angela Palmer - Paraprofessional
  - D13.20 Amy Olson - Paraprofessional
  - D13.21 Andrea Ross - Paraprofessional
  - D13.22 Kathleen Fischer - Itinerant
  - D13.23 Angela Kramer - Itinerant
  - D13.24 Amanda Claesson - Itinerant
  - D13.25 Kelsey Borchert - ECSE Teacher
  - D13.26 Haley Bloomquist - Focus Elementary Teacher
  - D13.27 Lindsay Rones - ECSE Teacher
  - D13.28 Sophia Magnuson - Paraprofessional
  - D13.29 Haley Chopp - Itinerant
  - D13.30 Aaron Nielsen - Focus Elementary Teacher
  - D13.31 Madison Sundbom - Paraprofessional
  - D13.32 Angela Finseth - Itinerant
  - D13.33 Ellie Sandstrom - ECSE Teacher
  - D13.34 Amy Gross - Paraprofessional
  - D13.35 Justine Shaw - Paraprofessional
  - D.14 NLC Board Policy 722: Public Data and Data Subject Requests - Annual Review
  - D.15 Moving from NLC contract to IASC contract (Region 3)
    - D15.1 Kathleen Fischer, Vision Teacher
    - D15.2 Haley Chopp, Vision Teacher
    - D15.3 Elizabeth Peters-Rust, Professional Development Facilitator
    - D15.4 Megan Bruxvoort, Educational Audiologist
- Norman moved approval; Hardy supported.  
 Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
 Engebritson – yes; Burgess – yes; Schmidt – yes  
 Motion carried.

## **E. ACTION ITEMS**

- E.1 FY23-24 Hibbing Level IV agreement  
 Agreement is in your packet.  
 Klarich moved approval; Grover supported.  
 Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
 Engebritson – yes; Burgess – yes; Schmidt – yes  
 Motion carried.
- E.2 FY23-24 Hibbing Targeted Services agreement  
 Agreement is in your packet.  
 Norman moved approval; Hardy supported.  
 Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
 Engebritson – yes; Burgess – yes; Schmidt – yes  
 Motion carried.
- E.3 Stipend for August 2023 SpEd In-service  
 Teachers will be given a \$150 stipend for attending the full day. This is the same as previous years.  
 Norman moved approval; Klarich supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

- E.4 New Hire: Madison Sundbom, Paraprofessional  
Ms. Sundbom is currently working on obtaining a degree in Human Services/Social Work. She will work as a substitute para the first couple of weeks at the rate of \$16.15/hour, and then will work the regular paraprofessional hours M-F at 85% of the AFSCME contract rate.  
Norman moved approval; Hardy supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.
- E.5 New Hire: Amy Olson, Paraprofessional  
Ms. Olson was recently employed by Northern Pines as a CNA. She has her Associates of Arts degree from Mesabi Range College. Her starting salary will be at 90% of the AFSCME contract rate.  
Norman moved approval; Klarich supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.
- E.6 New Hire & Approve Contract: Stacy Aune, Coordinator of Early Intervening Services  
Ms. Aune was previously employed by Pluralsight as an Assessment Content Producer. She has her Masters degree in Curriculum & Instruction from the University of Saint Thomas. Her salary will be \$102,000.  
Contract is in your packet.  
Hardy moved approval; Norman supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.
- E.7 New Hire & Approve Contract: Bryan Carey, Dean of Students  
Mr. Carey is currently employed by ISD2142 as a Special Education Teacher. He has his Masters in Special Education from Grand Canyon University & is currently working on obtaining his administrative license through St. Mary's University. His salary will be \$85,000.  
Contract is in your packet.  
Klarich moved approval; Hardy supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.
- ~~E.8 Hire: David Rodenbaugh, Focus High School Teacher  
Contingent on getting tier advancement through PELSB.~~
- E.9 Hire: Mikayla Chromy, Deaf & Hard of Hearing Teacher  
Contingent on getting tier advancement through PELSB.  
Norman moved approval; Klarich supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

~~E.10 Hire: Jenna Holtorf, Focus Mid-level Teacher  
Contingent on getting tier advancement through PELSB.~~

E.11 Hire: Sophia Magnuson, Focus Elementary Teacher  
Contingent on getting SpEd licensure through PELSB.  
Grover moved approval; Hardy supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

E.12 Hire: Kelsey Borchert, ECSE Teacher  
Contingent on getting SpEd licensure through PELSB.  
Hardy moved approval; Norman supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

E.13 Approval to post for an additional Focus Elementary Teacher  
Schmidt moved approval; Hardy supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

E.14 Contract: Larry Sand & Gravel FY24  
Plowing = \$150/hour. This is the same rate as last year.  
Contract is in your packet.  
Klarich moved approval; Norman supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

E.15 Contract: Candace Nelis, Business Manager FY24  
Contract is in your packet.  
Grover moved approval; Klarich supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

E.16 Contract: Carol Skoe, PI FY24  
Rate is the same as last year.  
Contract is in your packet.  
Schmidt moved approval; Norman supported.  
Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

E.17 Attendance at the February 15, 2023, NLC Board Meeting was taken incorrectly.  
The meeting minutes state that Dr. Noel Schmidt was present when he was not.  
Klarich moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;  
Engebritson – yes; Burgess – yes; Schmidt – yes  
Motion carried.

## **DISCUSSION**

- F.1 Beth Shermoen - CEIS & Equity Updates
- F.2 Low Incidence move to IASC & leave loss
- F.3 Megan Bruxvoort- Audiology Equipment Maintenance
- F.4 CEIS Budget Options-Candace
- F.5 Justin Reid, School Psychologist - leave of absence

## **G. INFORMATION**

- G.1 SEDRA Updates
- G.2 Audit Contract Cost changes (Craig Copenhagen)
- G.3 ICS Building Construction Update
- G.4 Lobbyist Update-Jeff Anderson
- ~~G.5 Attendance at the February 15, 2023, NLC Board Meeting was taken incorrectly.  
The meeting minutes state that Dr. Noel Schmidt was present, when he was not.~~

## **H. Director's Report**

### **H.1**

## **I. Closed Meeting: Performance Evaluation for Director and Salary Negotiations**

Klarich moved approval; Hardy supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

## **J. Approve to end Closed Meeting**

Schmidt moved approval; Norman supported.

Lindholm – yes; Grover – yes; Norman – yes; Klarich – yes; Hardy – yes;

Engebritson – yes; Burgess – yes; Schmidt – yes

Motion carried.

## **K. Adjournment – Next meeting: June 21, 2023**

Meeting adjourned at 12:50 pm