



Northeast Range School

"Home of the Nighthawks"

ISD 2142

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Kelly Engman, K-12 Principal

Dear Northeast Range Family,

We are off to a great start to the 2018-19 school year! In my back to school letter I highlighted some new changes to policy regarding cell phone use during the school day. On the first day of school I went over the changes with staff and students and so far everyone has been doing a great job using their cell phones appropriately. I want to make sure that the rationale is clear, along with consequences for using cell phones during inappropriate times. Please see the full details of the policy below.

CELL PHONES, DIGITAL IMAGING DEVICES AND OTHER PERSONAL ELECTRONIC DEVICES USE DURING THE SCHOOL DAY

The purpose of this policy is to set forth expectations for appropriate use of existing and emerging technologies which students may possess, including, but not limited to cellular phones, digital picture/video cameras and/or camera phones, personal digital assistants (PDAs), iPods, MP3s and other personal electronic devices capable of transmitting data or images.

Standards for responsible use:

- *Students will not be permitted to leave class to use an electronic device.*
- *Cell phones and other personal electronic devices may be used appropriately and respectfully before school, after school, during passing time, and during lunch.*
- *With prior approval of principal, teachers may permit the purposeful use of electronic devices in support of learning objectives.*
- *Students shall not photograph or record video of other individuals at school or school sponsored activities without their knowledge or consent, except for activities considered to be in the public arena such as sporting events or public performances.*
- *Students shall not email, post to the Internet, or otherwise electronically transmit images or information about individuals without their expressed written consent during school hours or at school sponsored activities.*

- *Use of cell phones or other electronic devices is strictly prohibited in locker rooms or restrooms.*
- *Students shall not use a cellphone or electronic devices in any manner that may cause a teacher to question whether the student may be cheating on tests or other academic work.*

Consequences for violation of this policy are:

1. *First infraction: An employee will direct the student to turn off the device. The employee will then confiscate the device and turn it into the office where the student can pick it up at the end of the school day.*
2. *Second infraction: The device will be confiscated as with the first infraction, but a parent or guardian must pick up the device in the office.*
3. *Third and subsequent infraction: The parent will be required to pick up the device as with the second infraction, and it will result in the termination of the right to possess a cell phone (any non-issued personal device) on campus for a period of 30 calendar days (they can leave it at home, or they could check it into the office before 8:30 and students can pick it up after the school day is over.)*
4. *Repeated or severe infraction: Any violation of this policy may also, at the discretion of the principal, result in additional disciplinary action, which would follow insubordination consequences outlined in the student handbook.*

Please also know that we understand that it is important to get in touch with students sometimes during the school day, during class time. If that is the case, please contact the office and we will deliver a message. We are happy to help! Also, encourage your student to follow protocol when ill. If a student feels sick at school they should not initiate the call home. Students should come to Health Office and the nurse will make a call to the parent and if needed, sign them out of the building.

If you have any questions about this policy I would be happy to talk with you about it. Email me at kengman@isd2142.k12.mn.us or call 218-827-3101.

Thank you for your partnership! Together we can help our students succeed!

With Nighthawk Pride,



Kelly Engman, PK-12 Principal