

Maine Association of Student Councils

Sponsored by the Maine Principals' Association

Leadership Roles and Responsibilities



Please note that if you have a student who is interested in running for an office, the school student council advisor must notify Dr. Couturier by e-mail to let her know the student's intention to run for which office, get the principal to sign the permission form, and then the student must prepare a written speech (1-3 minutes ONLY) to address the following prompt:

"What does leadership mean to you?"

This speech must be e-mailed no later than Thursday, May 7, 2020 and then be delivered by the student to the student body at the annual State Conference on May 19, 2020 at University of Maine, Orono.

The following positions are going to be open for the 2020-2021 school year:

MASC President – Elect (to take on the role of president during the 2021-22 school year, president responsibilities are noted below). *This person has to be a junior during the 2020-21 school year to then take on the role as President his/her senior year.*

- Act as the chairman of the MASC Executive Committee;
- To preside at all state meetings;
- To coordinate and work with all committees;
- To work closely with the Executive Director in developing programs, meetings, and conferences for MASC; and
- To assume such other duties which are generally associated with this office.

MASC Vice President

- To preside in case the president is absent or leaves a school in the state or transfers to a school that is not a member of MASC; and
- To develop, with the President and Executive Director, a year long project that will benefit communities in Maine, MASC, and MASC member schools.

MASC Secretary

- To maintain records of all meetings and activities; and
- To compile the MASC newsletter, which should include multiple issues (minimum: post-leadership Conference, mid-winter, and post-convention).

Junior High/Middle School Representative

- Serve on the State Student Council Board and assist in the development of programs.

In addition to the above-mentioned roles, different regions are highly encouraged to have their own elections to choose the following students to serve as regional representatives (North, South, East, West, and Central Regions). No presentation is necessary at the Leadership Conference. These positions are decided upon regionally.

Regional Presidents

- Represent each region on the executive committee;
- Develop, with the assistance of the regional advisor, a program within the region to promote MASC, leadership, and benefits of student council; and
- To develop a regional meeting for all member schools within the region.

Regional Secretaries

- To maintain records of all meetings and activities; and
- To maintain a mailing list of all member schools and advise them of all regional activities.

Junior High/Middle School Representative

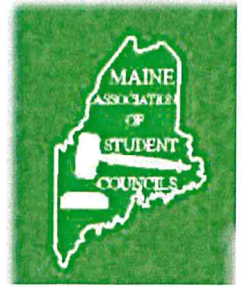
- Assist in the development of programs in his/her respective region.

Maine Association of Student Councils

Sponsored by the Maine Principals' Association

ANNUAL STATE CONFERENCE

Candidate Information Form



Each Member School is permitted two candidates per MASC Officer position. No more than two students can be on the council at the same time.

Please type all information:

Name of Candidate: _____

School Name and Address: _____

Region in which your school is located (North, South, East, West, Central): _____

Position for which candidate is running: _____

On a separate sheet, please provide a brief profile of 150 words or less. Write it in third person, listing hobbies, interests, co-curricular activities, accomplishments, etc. Attach your profile with your name at the top. This will be read aloud upon your introduction to the convention and should not be repeated in your speech.

Please include a .jpeg photo with this form.

Candidate's Signature

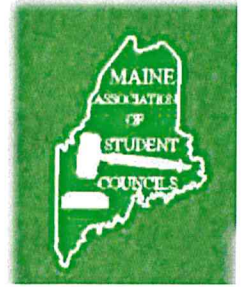
Student Council Advisor Signature

**This form and a copy of the student's speech MUST be returned by May 7, 2020 to
Holly Couturier, Executive Director | Professional Division,
Maine Principals' Association.**

Maine Association of Student Councils

Sponsored by the Maine Principals' Association

ANNUAL STATE CONFERENCE



***If your school has a candidate running for state office
or regional representative:***

- _____ *Candidate information is included in this e-mail*
- _____ *Advisor reviews and approves candidate's speech*
- _____ *Candidate reviews duties and responsibilities of officers*
- _____ *Advisor reviews guidelines for the advisors of state officers*
- _____ *Advisor is able to attend six planning meetings in Augusta (or
via GoTo Meeting) as well as the Leadership Conference
(December) and the State Conference (May)*

Advisor's Signature: _____

Principal's Signature: _____

Please return all documents to hcouturier@mpa.cc

NO LATER THAN MAY 7, 2020.

CAMPAIGN RULES

- 1) NO campaign items may be thrown. All must be handed out.
- 2) \$100 maximum value to be used in campaign including the value of donated items. The amount includes but is not limited to t-shirts, poster materials, handouts, food, and novelties. Advisors are asked to maintain an expenditure sheet and receipts.
- 3) No food in areas where The University of Maine restricts its use.
- 4) No campaigning during activities or speakers.
- 5) No campaigning material in the dormitory.
- 6) No inappropriate material or language may be used.
- 7) No hanging campaign items on any University of Maine walls, windows, or doors.
- 8) The candidate is responsible for picking up all campaign items, e.g. wrappers or handouts.

The penalty for violation of campaign rules will be confiscation of items and potential dismissal from election process.

CAMPAIGN SUGGESTIONS

- 1) Hand out literature about the candidates.
- 2) Sandwich boards or sign on sticks.
- 3) Speech question may come from activities or speakers, so pay attention.
- 4) Creativity is encouraged. Run an election, don't try to buy an office.