



*Adopted: 11/2017*

*Revised:*

## **Acceptance of Gifts to the School**

### **I. PURPOSE**

The purpose of this policy is to guide the School Board in accepting gifts on behalf of East Range Academy of Technology and Science.

### **II. POLICY STATEMENT**

This policy provides guidelines for the acceptance of and administration of gifts to East Range Academy. The Board will accept gifts that are consistent with East Range Academy's mission as a Minnesota public charter school in the progressive education tradition, are not duly risky or burdensome to administer, and are in compliance with law.

### **III. ACCEPTANCE OF GIFTS**

- A. The School Board may receive, for the benefit of the school, bequests, donations or gifts for any proper purpose. The Board has the sole authority to determine whether any gifts or any precondition, condition, or limitation on use included in a proposed gift furthers the interest of or benefits East Range Academy and whether it should be accepted or rejected. The Board shall not accept gifts if its restrictions involve unlawful discrimination based upon race, religion, sex, age, national origin, color, disability, or any other bases prohibited by federal, state, and local laws and regulations or may violate East Range Academy's charter contract with its authorizer, articles of incorporation, or bylaws.
1. Gifts in cash, by check, or by credit card may be accepted in any amount.
  2. Publicly traded securities closely held or unlisted securities may be accepted and should be sold as soon as feasible.
  3. Gifts of personal property having a value of \$500 or less may be accepted by the Director or designee on behalf of the Board without the necessity of Board action.

4. Gifts of real property (regardless of value) and gifts of personal property having a value of more than \$500 require acceptance by the Board upon approval by two-thirds of the members. The resolution should describe any conditions placed on the gifts.

#### **IV. ADMINISTRATION OF GIFTS**

- A. Professional appraisal and other fees required to complete a gift are to be paid by the donor, unless the Board authorizes payment by the school.
- B. If the Board accepts any bequest, donation, gift, grant or device which has preconditions, conditions or limitations on use, the Board shall administer the gift in accordance with those terms.
- C. A gift becomes the property of East Range Academy upon acceptance, unless the Board accepts it upon other terms as described in the school board resolution.
- D. No gift may be used for religious or sectarian purposes.