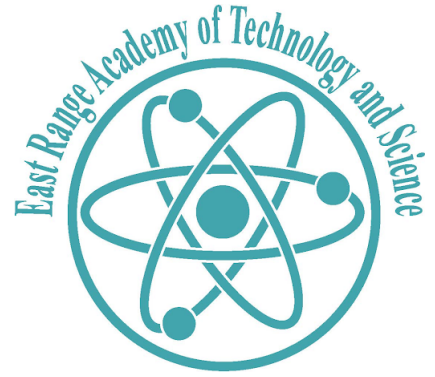


Board Policy  
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**Board Committees**



*Adopted: 11/2017*

*Revised:*

**I. PURPOSE**

The purpose of this policy is to set out the process for and criteria relating to establishment of Board Committees.

**II. POLICY STATEMENT**

The Board believes that most Board business should be processed in committees to enable the full Board to be more efficient and effective.

**III. CREATION OF COMMITTEES**

- A. A resolution approved by the affirmative vote of a majority of the Board may establish committees having the authority of the Board in the management of the business of East Range Academy of Technology and Science to the extent provided in the resolution.
- B. Committees are subject at all times to the direction and control of the Board.
- C. The resolution creating the committee shall include the specific charge to the committee.

**IV. MEMBERSHIP**

- A. Committee members must be natural persons.
- B. [Unless the articles or bylaws of East Range Academy provides otherwise] a committee must consist of one or more persons who need not be Board members. Committee members shall be appointed by the affirmative vote of a majority of the Board members present at a meeting.

**V. MEETINGS AND MINUTES**

- A. If a committee includes a quorum of the Board of East Range Academy, it is presumed that the meeting is subject to the requirements of the Open Meeting Law. A “quorum” is defined as a number larger than 50% of the Board membership excluding ex officio members.

- B. If the Board of East Range Academy delegates its authority to a committee to make binding decisions on its behalf, the committee meetings are subject to the requirements of the Open Meeting Law.
- C. Minutes, if any, of committee meetings must be made available upon request to members of the committee and to the Board.
- D. Minutes, if any, of committee meetings should be provided to the school's webmaster for upload onto the East Range Academy website within two weeks of the meeting date.