

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, September 21, 2010 6:30 pm

Board Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Board Room on Tuesday, September 21, 2010, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Pat Nelson, Jeff Larson, Jackie Struffert, Aimee Struffert, Jody Chambers, Todd Quaintance and Linda Ramson. Superintendent, Jerry Hansen, was also present.

## Changes to Agenda:

### VI. Approval of the Consent Agenda

#### D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

4. Hire Lisa Lommen, Long Term Sub for Julie Cook (salary adjusted)
9. Hire Kevin Johnson, Special Ed Para (hours adjusted)
17. Hire Jessica Olen, ALC Biology Teacher (addition)

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination: (additions)

2. Approve maternity leave for Michelle Anderson, Elementary Teacher
3. Approve medical leave for Bonnie Hathcock, Food Service
4. Approve medical leave for Melvin Hartung, Custodian

Lane Changes

2. Karen Vance, from BA to BA+10 (correction to salary)

### VII. Items on Which Board Discussion and Action is Requested

B. Certify the Proposed Levy (correction to year)

E. Approval of Education Jobs Fund Expenditures (revised enclosure)

Motion by A. Struffert, second by T. Quaintance, to approve the agenda with the above mentioned changes. Motion carried.

## Public Forum

No one spoke at public forum.

## Consent Agenda

Motion by J. Struffert, second by J. Larson, to approve the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on August 17, 2010
- Approval of check numbers 626327 through 626560
- Approval of liquid asset transfers to checking: \$360,000 on 8/10/10, \$227,031.84 on 8/24/10, \$300,000 on 8/24/10, \$1,709,718.79 on 8/24/10, \$497,000 on 8/31/10
- Hire Amy Carlson, Kids Town Aide, \$9.69/hour, 5 hours/week, effective August 31, 2010
- Hire Brandi Katke, Kids Town Aide, \$9.69/hour, 5 hours/week, effective August 31, 2010
- Hire Brenda Rueckert, Summer Painting, \$12.00/hour, hours as needed, effective August 5, 2010
- Hire Lisa Lommen, Long Term Sub for Julie Cook (Math), \$9,687, BA, Step 1, 1.0 FTE, effective September 7 – November 23, 2010
- Hire Lee Plath, ALC Math Teacher, \$29.91/hour, 2 days/week, effective August 31, 2010
- Hire Sarah Marte, Assistant Diving Coach (63%) (shared with Vanessa Matthews), \$2,497, effective August 16, 2010
- Hire Vanessa Matthews, Assistant Diving Coach (37%) (shared with Sarah Marte), \$1,045, effective August 16, 2010
- Hire Colleen Barland, Special Ed Para, 31.25 hours/week, Step 3, \$11.55/hour, effective August 31, 2010
- Hire Kevin Johnson, Special Ed Para, 42.5 hours/week, Step 3, \$11.55/hour, effective September 7, 2010
- Hire Ashlyn Kreifels, Kids Town Youth Worker, 6 hours/week, \$7.25/hour, effective August 31, 2010 (correction to start date approved at July Board Meeting)
- Hire Gretchen Ploeger, Kids Town Youth Worker, 6 hours/week, \$7.25/hour, effective August 31, 2010 (correction to start date approved at July Board Meeting)

- Hire Kayla Harms, Paraprofessional, 31.25 hours/week, \$10.51/hour, effective August 31, 2010 (correction to start date approved at July Board Meeting)
- Hire Jennifer Strande, ALC Science Teacher, \$24.91/hour, effective September 8, 2010
- Hire Kim Wendt, Birth to 2 Teacher, BA+15, Step 6, 0.25 FTE, \$9,839.34, effective September 7, 2010
- Hire Joe Wenner, Co-Head Swim/Dive Coach, \$3,486, effective August 16, 2010
- Hire Jennifer Burroughs, Co-Head Swim/Dive Coach, \$3,456, effective August 16, 2010
- Hire Jessica Olen, ALC Biology Teacher, \$24.91/hour, effective August 21, 2010
- Approve maternity leave for Jennifer Taylor, effective approximately December 7, 2010 – February 4, 2011
- Approve maternity leave for Michelle Anderson, Elementary Teacher, effective approximately December 7, 2010 for 5-6 weeks
- Approve medical leave for Bonnie Hathcock, Food Service, effective September 21, 2010 until released to work by doctor's note
- Approve medical leave for Melvin Hartung, Custodian, effective September 15 – October 11, 2010
- Lane Changes:
  1. Stevan Waddell, from BA to BA+20, \$39,192
  2. Karen Vance, from BA to BA+10, \$36,486
  3. Colleen Bell, from BA+20 to BA+30, \$40,722
  4. Anna Peterson, from MA to MA+10, \$56,966
  5. Sherry Lawson, from BA+30 to MA, \$54,493
  6. Sarah Ranweiler, BA+30 to MA, \$45,312
  7. Karen Beckmann, from BA+30 to MA, \$45,312
  8. Mark Frank, from BA+30 to MA, \$45,312
  9. Michelle Anderson, BA+30 to MA, \$42,253
  10. Charlie Plumadore, BA+30 to MA, \$46,843
  11. Gina Prose, BA+30 to MA, \$49,903
  12. Ryan DeBoer, BA+30 to MA, \$45,312
  13. Erik Sivertson, BA+30 to MA, \$51,434
  14. Matt Follmuth, BA+30 to MA, \$45,312
  15. Missy Tellinghuisen, MA to MA+20, \$50,609
  16. Nic Narveson, BA+20 to MA, \$45,312
  17. Megan Vettters, BA+30 to MA, \$46,843
  18. Monica Eiden, BA+30 to MA, \$42,253
  19. Susan Souba, BA+20 to MA, \$45,312
- Third Reading and Approval of Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults
- Approve Budget Timeline for the 2010-2011 Budget Year
- Approve the Overnight Trip Request for the FFA National Convention, October 19-23, 2010

The consent agenda was unanimously approved.

#### Principals/Directors/Coordinators Report

The High School Principal reported that Homecoming is October 1, 2010, enrollment is up 15 students more than expected and thanked staff for all their hard work in getting classrooms and the school ready for the new school year.

The Elementary Principal reported that enrollment is up by 50 students, grades 5 and 6 are participating in the RTI program, the AYP Leadership Team is meeting to develop a plan for the year and he, too, thanked staff for all their hard work in getting classrooms and the school ready for the new school year.

The Activities Director reported that the volleyball and football team have started their seasons strong.

The Curriculum Director reviewed the 2009-2010 Annual Report on Curriculum, Instruction & Student Achievement with the Board.

The Community Education Director reported that is he interviewing for an ECCE Aide.

The Business Manager provided the Board with an update on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by J. Struffert, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by L. Ramson, second by J. Chamber, to certify the Proposed Pay 11 levy at the maximum amount. Motion carried.

Motion by J. Chamber, second by J. Struffert, to approve the 2009-2010 Annual Report on Curriculum, Instruction & Student Achievement. Motion carried.

Motion by J. Chamber, second by J. Larson, to approve the Community Education Wage Proposal for 2010-2012. Motion carried.

Motion by A. Struffert, second by L. Ramson, to approve the Education Jobs Fund Expenditures for 2010-11 and 2011-12. Roll call vote. Those voted in favor: P. Nelson, J. Larson, J. Struffert, A. Struffert, J. Chambers, L. Ramson. Those voted against: T. Quaintance. Motion carried, 6:1.

Motion by T. Quaintance, second by J. Struffert, to approve joining a new athletic conference consisting of Foley, Little Falls, Milaca, Mora, Princeton, St. Cloud Cathedral and Zimmerman. Motion carried.

The Board heard reports from the committees and reviewed the student activities accounts and enrollment numbers.

Superintendent and Board Member Items

The Superintendent updated the Board on the tennis court project and the grand opening celebration scheduled for October 2, 2010, construction is down to punch list items to be completed on early out/no school days, a levy brochure is being prepared, Parents United Boot Camp is Saturday, Oct. 9<sup>th</sup>, and he is looking for parents interested in attending.

The Board reviewed the second reading of the following policies: Policy 201 – Legal Status of the School Board, Policy 202 – School Board Officers, Policy 203 – Operation of the School Board – Governing Rules, Policy 203.5 – School Board Meeting Agenda, Policy 205 – Open Meetings and Closed Meetings, Policy 206 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, Policy 207 – Public Hearings, Policy 214 – Out-of-State Travel by School Board Members, Policy 401 – Equal Employment Opportunity, Policy 406 – Public and Private Personnel Data, Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 419 – Tobacco-Free Environment, Policy 423 – Employee-Student Relationships, Policy 504 – Student Dress and Appearance, Policy 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, Policy 512 – School-Sponsored Student Publications and Activities, Policy 513 – Student Promotions, Retention, and Program Design, Policy 514 – Bullying Prohibition Policy, Policy 520 – Student Surveys, Policy 521 – Student Disability Nondiscrimination, Policy 523 – Policies Incorporated by Reference, Policy 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 601 – School District Curriculum and Instructional Goals, Policy 602 – Organization of School Calendar and School Day, Policy 603 – Curriculum Development, Policy 604 – Instructional Curriculum, Policy 605 – Alternative Programs, Policy 608 – Instructional Services – Special Education, Policy 609 – Religion, Policy 616 – School District System Accountability, Policy 617 – School District Insurance of Preparatory and High School Standards, Policy 619 – Staff Development, Policy 620 – Credit for Learning, Policy 701 – Establishment and Adoption of School District Budget, Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System, Policy 705 – Investments, Policy 707 – Transportation of Public School Students, Policy 711 – Video Recording on School Buses, Policy 712 – Video Surveillance Other Than On Buses, Policy 801 – Equal Access to School Facilities, Policy 805 – Waste Reduction and Recycling, Policy 904 – Distribution of Materials on School District Property by Nonschool Persons, Policy 906 – Community Notification of Predatory Offenders.

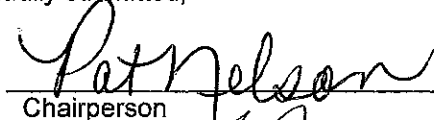
The Board pulled Policy 416 (Drug and Alcohol Testing) to be reviewed and added to the October agenda for a second reading.

The Board reviewed the student activities accounts.

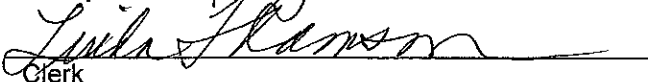
Motion by A. Struffert, second by J. Chambers, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:42 pm.

Respectfully submitted,

  
Chairperson

October 19, 2010  
Date

  
Clerk

October 19, 2010  
Date