

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, September 20, 2011 6:30 pm

Board Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, September 20, 2011, for the purpose of discussing Board.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Todd Quaintance, Pat Nelson, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers. Superintendent, Jerry Hansen, was also present.

Changes to the Agenda

V. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

20. Hire Rebecca Spence, Paraprofessional (addition)
21. Change in assignment for Sarah Marte, Head Swimming Coach (addition)

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

3. Terminate Jennifer Sommerlot, 8th Grade Girls Basketball Coach (addition)
4. Accept the resignation of Vanessa Matthews, Assistant Diving Coach (addition)
5. Terminate Don Pautz, C-Squad Girls Basketball Coach (addition)
6. Accept the resignation of James Taylor, JV Boys Basketball Coach (addition)
7. Approve medical leave for Candice Jacobson, ECSE Teacher (addition)

Lane Changes

7. Rachel Arnes (strike contingency)
8. Michelle Lyrenmann (strike contingency)
9. Kylee Ray (strike contingency)
10. Jody Udstuen (strike contingency)
11. Shannon Lepper (addition)
12. Jennifer Taylor (addition)

Motion by T. Quaintance, second by J. Chambers, to approve the agenda. Motion carried.

Public Forum

No one spoke at public forum.

Consent Agenda

P. Nelson pulled the approval of the overnight trip request for Softball to Florida for Spring Training and T. Quaintance pulled the work day reduction for the Title 1 Teachers: Sharon Jamison, Shirley Guerink, and Jen Asher.

Motion by A. Struffert, second by J. Chambers, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on August 16, 2011
- Approval of check numbers 629176 through 629388 and wire transfers
- Approval of liquid asset transfers to checking: \$28,000 on 8/9/11, \$322,000 on 8/9/11, \$40,000 on 8/15/11, \$85,997.41 on 8/15/11, \$741,231.70 on 8/24/11, \$50,000 on 8/31/11
- Hire Autumn Amanda Mollett, ALC After School Life Science Teacher, \$24.43/hour, 4 hours/week, effective August 30, 2011
- Hire Amy Goebel, Paraprofessional, 31.25 hours/week, \$10.51/hour, effective August 30, 2011
- Hire Sarah Kollar, ECFE Classroom Aide, 16.75 hours/week, \$9.44/hour, effective August 22, 2011
- Hire Jennifer Brueske, ALC Math Teacher, \$24.43/hour, 14 hours/week, effective August 30, 2011
- Hire Marjorie Conigliaro, Homebound Teacher, \$24.00/hour, 6 hours/week, effective September 7, 2011
- Hire Stacy Burns, Paraprofessional, 31.25 hours/week, \$10.51/hour, effective August 30, 2011
- Hire Tarah Brenny, Kids Town Aide, 10-15 hours/week, \$9.88/hour, effective September 7, 2011
- Revision to Long Term Substitute Contract for Andrea Hepburn, \$5,541, effective August 31 – October 14, 2011
- Hire Dustin Naumann, Head Boys Basketball Coach, \$4,596, effective November 21, 2011
- Hire Amanda Wojciechowski, Head Girls Basketball Coach, \$4,311, effective November 14, 2011
- Hire Ashley Davis, FCCLA Advisor, Step 1, BA+30, \$706, effective August 24, 2011
- Hire Laura Braun, C-Squad Volleyball Coach, \$2,379, effective August 14, 2011
- Hire Karen Beckman, 8th Grade Volleyball Coach, \$1,938, effective September 7, 2011
- Hire Mary Krauel, 7th Grade Volleyball Coach, \$1,880, effective September 7, 2011
- Hire James Taylor, JV Volleyball Coach, \$4,275, effective August 14, 2011

- Change in hours for Kevin Johnson, Paraprofessional, from 38.75 to 40 hours/week, \$11.55/hour, effective September 15, 2011
- Hire Rebecca Spence, Paraprofessional, \$10.51/hour, 31.25 hours/week, effective September 26, 2011
- Change in Assignment for Sarah Marte, Head Diving Coach (was previously co-Coach with Vanessa Matthews), \$4,068, effective August 14, 2011
- Accept the resignation of Deanna Cooley, Paraprofessional, August 26, 2011
- Accept the resignation of Martha Eggen, Paraprofessional, effective September 16, 2011
- Terminate Jennifer Sommerlot, 8th Grade Girls Basketball Coach, effective September 14, 2011
- Accept the resignation of Vanessa Matthews, Assistant Diving Coach, effective August 14, 2011
- Terminate Don Pautz, C-Squad Girls Basketball Coach, effective September 14, 2011
- Accept the resignation of James Taylor, JV Boys Basketball Coach, effective September 14, 2011
- Approve medical leave for Candice Jacobson, ECSE Teacher, effective September 20 – October 3, 2011
- Lane Changes:
 1. Steve Waddell, BA+20 to BA+30, \$42,136
 2. Cory Anderson, MA+10 to MA+20, \$61,203
 3. Keith Anderson, MA+10 to MA+20, \$57,671
 4. Jennifer Burroughs, BA to MA, \$46,843
 5. Laura Odden, BA to BA+10, \$37,664
 6. Josh Franklin, MA to MA+10, \$48,726
 7. Rachel Arens, BA+10 to BA+20, \$41,783
 8. Michelle Lyrenmann, BA+10 to BA+20, \$40,487
 9. Kylee Ray, BA+10 to BA20, \$40,487
 10. Jody Udstuen, BA+10 to BA+20, \$40,487
 11. Shannon Lepper, BA+10 to BA+20, \$40,487
 12. Jennifer Taylor, MA+10 to MA+20, \$57,671, Contingent upon receiving official college transcripts
- Approve Budget Timeline for the 2012-2013 Budget Year

The consent agenda was unanimously approved.

After further discussion, motion by T. Quaintance, second by J. Larson, to approve the work day reduction from 180 to 160 days for Title 1 teachers: Sharon Jamison, Shirley Guerkink and Jen Asher, effective August 30, 2011. Motion carried.

Motion by J. Chambers, second by J. Pearson, to approve the overnight trip request for Softball to Florida for Spring Training, March 30-April 7, 2012. Roll call vote. Those voted in favor: T. Quaintance, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers. Voted against: P. Nelson. Motion carried.

Principal/Directors/Coordinators Reports

The High School Principal presented a digital learning demonstration.

The Elementary Principal reported a good start of the year.

The Activities Director reported all activities have started and homecoming is on September 30th.

The Community Education Director reported that the signage will be completed soon and a \$2500 grant was received for the outdoor signs.

The Curriculum Director reported that the 2010-2011 Annual Report on Curriculum, Instruction & Student Achievement is complete, but missing the MCA test data, because it the data was delayed. The MCA test data will be posted on the website when it has been released.

The Business Manager updated the Board on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by A. Struffert, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by J. Chambers, second by T. Quaintance, to approve the resolution appointing election judges for the November 8, 2011 School District Special Election. Roll call vote. Those voted in favor: T. Quaintance, P. Nelson, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers. Those voted against: none. Motion carried.

Motion by J. Chambers, second by A. Struffert, to approve the 2010-2011 Annual Report on Curriculum, Instruction & Student Achievement. Roll call vote. Those voted in favor: T. Quaintance, P. Nelson, J. Pearson, J. Larson, A. Struffert, J. Chambers. Those voted against: M. Herzing. Motion carried.

Motion by J. Chambers, second by J. Pearson, to certify the proposed Pay 12 Levy at the maximum amount. Motion carried.

The Board heard reports from the committees and reviewed the enrollment.

Superintendent and Board Member Items

The Superintendent updated the Board on the strategic plan.

The Board reviewed the second reading of the following policies: Policy 206 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, Policy 208 – Development, Adoptions, and Implementation of Policies, Policy 211 – Criminal or Civil Action Against School District, School Board Member, Employee, or Student, Policy 405 – Veteran's Preference, Policy 406 – Public and Private Personnel Data, Policy 406 – Consent to Release Form, Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 414 – Maltreatment of Students Reporting Form, Policy 416 – Drug and Alcohol Testing, Policy 419 – Tobacco – Free Environment, Policy 509 – Enrollment of Nonresident Students, Policy 526 – Hazing Prohibition, Policy 530 – Immunization Requirements, Policy 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 603 – Curriculum Development, Policy 614 – School District Testing Plan and Procedure, Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504, and LEP Students, Policy 619 – Staff Development for Standards, Policy 707 – Transportation of Public School Students, Policy 708 – Transportation of Nonpublic School Students, Policy 712 – Video Surveillance Other Than on Busses, Policy 806 – Crisis Management Policy, Policy 709 – Student Transportation Safety Training.

The Board reviewed the first reading of the following policies: Policy 425 – Staff Development, Policy 515 – Protection and Privacy of Pupil Records, Policy 533 – Wellness, Policy 613 – Graduation Requirements, Policy 616 – School District System Accountability, Policy 618 – Assessment of Student Achievement, Policy 620 – Credit for Learning, Policy 624 – Online Learning Options.

The Board reviewed the student activities accounts.

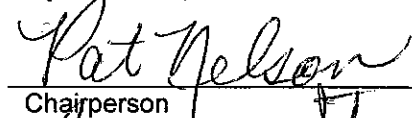
The Board broke for a break at 7:20 pm and reconvened at 7:25 pm.

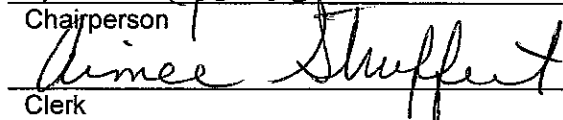
The Superintendent presented the State of the District presentation to the Board.

Motion by J. Chambers, second by J. Larson, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:55 pm.

Respectfully submitted,


Chairperson


Clerk

October 18, 2011

Date

October 18, 2011

Date