

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday September 17, 2007 6:30 pm

BOARD OF EDUCATION ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Board of Education room on Monday, September 17, 2007, for the purpose of conducting regular Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Pat Nelson, Aimee Struffert, Connie Patnode, Jody Chambers, Todd Quaintance and Linda Ramson. Those absent: Bob Bunger. Dr. Barbra Zakrajsek was also present.

## Student Presentations to the Board

FFA members: Jessica SanCartier, Darrell Thompson, Andrew Razink, Krystal Hoheisel, Rinehart Colvin, Mellisa Patterson, Nolan Grandy, and Bethany Braman presented to the Board on their State Fair Landscaping Design project that won the Grand Champion award.

## Additions/Changes to agenda:

### VII. Consent Agenda

#### C. Personnel Items

##### Employment Approval/Hours Adjusted/Position Creation:

9. Change in assignment for Melissa Aasheim
10. Hire Shirley Perry, 2<sup>nd</sup> Grade Long Term Sub
11. Hire Michelle Gerads, Kids Town Youth Worker

##### Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

5. Approve maternity leave for Shelly Spiczka, RRN EBD Teacher
- Lane Changes
11. Julie Rhoda, from BA+10 to BA+20

### VII. Items On Which Board Discussion and Action is Requested

#### B. Certify the Proposed Pay 07 Levy (revised enclosure)

#### G. Ratify 2007-2009 Milaca Education Association Master Contract

Motion by A. Struffert, second by J. Chambers, to approve the agenda with the above mentioned changes. Motion carried.

## Public Forum

Russ Wollum addressed the Board regarding a personnel issue.

## Good Things Happening

1. Congratulation to Bethany Braman, Nolan Grandy, Mellisa Patterson, Jessica SanCartier, Rinehart Colvin, Krystal Hoheisel, Andrew Razink and Darrel Thompson for receiving the Grand Champion for their FFA Landscape Design and Construction Competition submission.
2. Congratulations to Noah Gahm, our most recent Eagle Scout, on his achievements.

## Consent Agenda

Motion J. Chambers, second by A. Struffert, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the August 20, 2007 Regular Board Meeting and the Closed and Special Board meetings held on September 7, 2007
- Approval of check numbers 617632 through 617893
- Approval of wire transfers:
  - Liquid asset transfers to checking: \$340,000 on 8/9/07, \$85,000 on 8/15/07, \$420,000 on 8/23/07, \$100,000 on 8/30/07, \$170,000 on 8/30/07
  - Liquid asset transfers to HSA accounts: \$5,874.61 on 8/10/07, \$6,178.75 on 8/24/07
- Hire Denise Helman, ECSE Paraprofessional, 12 hours/week, \$10.39/hour, effective August 28, 2007
- Increase in hours for Mindy Zych, ECSE Paraprofessional, from 21.125 hours/week to 33.75 hours/week, \$10.51/hour, effective August 28, 2007
- Hire JoAnn Ortman, HS Special Ed Teacher, BA, Step 2, 1.0 FTE, \$32,128, effective August 28, 2007
- Hire Judy Olson, Kids Town Aide, 4.3 hours/week, \$9.69/hour, effective August 28, 2007
- Hire Darrick Gorecki, Kids Town Aide, 6.45 hours/week, \$9.69/hour, effective August 28, 2007
- Hire Sara Scherer, Elementary Paraprofessional, 33.75 hours/week, \$10.39/hour, effective August 28, 2007
- Hire Barbara Orstad, ALC Biology Teacher, \$24.00/hour, effective August 28, 2007

- Hire Karen Voss, 7<sup>th</sup> Grade Volleyball Coach (full position), \$1,611, effective September 5, 2007
- Change in assignment for Melissa Aasheim, from Food Server to First Cook, \$14.50/hour, 40 hours/week, effective September 17, 2007
- Hire Shirley Perry, 2<sup>nd</sup> Grade Long Term Sub, BA, Step 1, 1.0 FTE, \$7,610, effective approximately October 16, 2007 – December 21, 2007
- Approve maternity leave for Sarah Marte, High School Teacher, effective approximately December 8, 2007 through February 4, 2008
- Accept the resignation of Angela Koppendrayner, Elementary Paraprofessional, effective September 4, 2007
- Accept the resignation of Rachel Weidner, Elementary LPN/Paraprofessional, effective September 4, 2007
- Accept the resignation of Joanna Latterell, 7<sup>th</sup> Grade Volleyball Coach (shared position with Karen Voss), effective September 5, 2007
- Approve maternity leave for Shelly Spiczka, RRN EBD Teacher, December 18, 2007 through February 12, 2008
- Lane change for Doug Olson, from BA+30 to MA
- Lane change for Joel Warner, from MA+10 to MA+20
- Lane change for Melissa Tellinghuisen, from BA+10 to BA+20
- Lane change for Damian Fish, from BA+10 to BA+20
- Lane change for Michelle Fournier, from BA to BA+20
- Lane change for Craig Talberg, from MA+10 to MA+20
- Lane change for Lana Moon, from BA+20 to MA
- Lane change for Michael Rademacher from MA to MA+10
- Lane change for Kris Marxhausen, from MA+10 to MA+20
- Lane change for Katrina Vander Kooi, from BA to BA+10
- Lane change for Julie Rhoda, from BA+10 to BA+20
- Third Reading and Approval of Policy 702.0 Unreserved/Undesignated Fund Balance
- Approve Budget Timeline for the 2008-2009 Budget Year
- Approve Contract with EnviroBate for Mold Abatement in the Elementary Gym Floor
- Approval of the Contract for Special Ed Services (Mille Lacs County Family Services and Welfare and Rum River Coop)
- Approve the Contract with Shirley Haskins for General Cleaning of the ALC and ECFE Facilities
- Approve the Mavo Systems Change Order for Cleaning of Air Handler, \$1,680
- Approval of the FFA Request to Attend National Convention in Indianapolis, October 23-27, 2007

Consent agenda unanimously approved.

#### Principals/Directors/Coordinators Report

The High School Principal reported on HS public relations, college level courses enrollment and the future, AYP.

The Elementary Principal updated on the student enrollment and space issues in the Elementary School.

#### Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by A. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by J. Chambers, second by C. Patnode, to certify the proposed pay 07 levy at the maximum amount. Motion carried.

Motion by J. Chambers, second by L. Ramson, to approve the Annual Report on Curriculum, Instruction, & Student Achievement 2006-2007. Motion carried.

Motion by A. Struffert, second by L. Ramson, to authorize a complete facility assessment and to bring back to the Board a cost proposal to complete such an assessment. Motion carried.

Motion by C. Patnode, second by J. Chambers, to approve the Superintendent's evaluation. Motion carried.

Motion by A. Struffert to conduct a cost comparison of two facility solutions. No second of the motion. Motion failed.

Motion by L. Ramson, second by A. Struffert, to ratify the 2007-2009 Milaca Education Association Master Contract. Motion carried.

Heard reports from the Board committees.

The Superintendent reported on Visioning Groups and updated the Board on the Potato Patch appraisal.

The Board reviewed a draft of the School Board Member Communication Code, the calendar and the student activity accounts.

Motion by T. Quaintance, second by J. Chambers, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:48 pm.

Respectfully submitted,

<u>Pat Nelson</u>	<u>10/15/07</u>	<u>October 15, 2007</u>
Chairperson	Date	
<u>Linda Hinson</u>		<u>October 15, 2007</u>
Clerk	Date	

