

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, September 14, 2009 6:30 pm

BOARD ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Monday, September 14, 2009, for the purpose of discussing Board business.

The meeting was called to order at 6:32 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Aimee Struffert, Jody Chambers, Todd Quaintance, Linda Ramson, Pat Nelson and Jackie Struffert. Jeff Larson arrived at 6:40 pm. Superintendent, Jerry Hansen, was also present.

Changes to the agenda:

VI. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

12. Hire Patricia Zumberger, Elementary Teacher

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

4. Termination of Mindy Zych, Summer Kids Town Helper

Lane Changes:

17. Ryan DeBoer
18. Kara Barry

J. Approve the Teacher Contract for 2009-2011

VIII. Items on Which Board Discussion and Action is Requested

C. Certify the Proposed Pay 09 Levy

D. Resolution Appointing Election Judges for the November 3, 2009 School District Special Election:

- Jeff Hansen replacing Laurie Gahm
- Leann Ziegler replacing Robert Rowland

X. Superintendent and Board Member Items

B. Review of Policies

Addition of Policy 701

Motion by T. Quaintance, second by J. Struffert, to approve the agenda. Motion carried.

Public Forum

No one spoke at Public Forum.

Consent Agenda

T. Quaintance pulled the approval of the Marching Band Chicago Trip, June 29 – July 3, 2010, from the consent agenda.

Motion by J. Chambers, second by A. Struffert, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on August 18, 2009 and the Special Meeting held on September 8, 2009
- Approval of check numbers 623577 through 623787
- Approval of liquid asset transfers to checking: \$60,000 on 8/6/09, \$300,000 on 8/7/09, \$354,000 on 8/24/09, \$380,000 on 8/26/09
- Increase in hours for Kari Boman, Food Server from 12.5 hours/week to 13.75 hours/week, \$12.56/hour, effective August 25, 2009
- Hire David Wedin, 9th Grade Assistant Football Coach, \$2,169, effective August 17, 2009
- Hire Lisa Lommen, ALC Math, \$24.00/hour, effective August 20, 2009
- Hire Melissa Fradette, Community Christian School Nurse, \$24/hour, effective August 24, 2009
- Increase in hours for Linda Moyer, Food Server, from 10 hours/week to 11.25 hours/week, \$11.51/hour, effective August 25, 2009
- Increase in hours for Bonnie Hathcock, Food Server, from 11.25 hours/week to 12.5 hours/week, \$12.79/hour, effective August 25, 2009

- Increase in hours for Brenda Smith, Food Server, from 13.75 hours/week to 22.5 hours/week, \$12.79/hour, effective August 25, 2009
- Hire Candice Nelson, Food Server, 11.25 hours/week, \$10.91/hour, effective August 25, 2009
- Increase in hours for Marla Ruis, Paraprofessional, from 38.5 to 40 hours/week, \$14.84/hour, effective August 17, 2009
- Increase in hours for Michelle McDonald, Paraprofessional, from 6.246 hours/day to 6.25 hours/day, effective August 18, 2009
- Hire Conni Freudenberg, Food Service, 10 hours/week, \$10.91/hour, effective September 2, 2009
- Hire Patricia Zumberge, Elementary Teacher, BA, Step 5, 1.0 FTE, \$33,338, effective September 11, 2009
- Approve the maternity leave request from Jessie Mortensen, effective December 25, 2009 – March 1, 2010
- Accept the resignation of Doug Reetz, JV Boys Basketball Coach, effective August 12, 2009
- Accept the resignation of Todd Quaintance, 9th Grade Football Coach, effective August 12, 2009
- Termination of Mindy Zych, Summer Kids Town Helper, effective May 30, 2009
- Lane Changes:
 1. Sarah Ranweiler, from BA to BA+20, \$39,791
 2. Susan Souba, from BA to BA+10, \$38,172
 3. Colleen Bell, from BA to BA+10, \$35,858
 4. Karen Beckmann, from BA+10 to BA+20, \$39,791
 5. Andrea Pelikan, from MA to MA+10, \$51,126
 6. Megan Vetter, from BA+10 to BA+20, \$41,064
 7. Sherry Lawson, from BA+10 to BA+20, \$47,425
 8. Gina Prose, from BA to BA+20, \$43,608
 9. Mark Frank, from BA+10 to BA+20, \$39,791
 10. Trina Olson, from MA to MA+10, \$51,126
 11. Michelle Anderson, from BA+10 to BA+20, \$37,247
 12. Charlie Plumadore, from BA+10 to BA+20, \$41,064
 13. Monica Eiden, from BA to BA+20, \$37,247
 14. Nic Narveson, from BA to BA+20, \$39,791
 15. Erik Sivertson, from BA+10 to BA+30, \$46,962
 16. Matthew Fullmouth, from BA to BA+20, \$39,791
 17. Ryan DeBoer, from BA+10 to BA+20, \$39,791
 18. Kara Barry, from MA+10 to MA+20, \$53,209
- Third Reading and Approval of Policy 410 - Family and Medical Leave
- Approve the Memorandum of Understanding for Community Education Director
- Approve the Activities Director Contract for 2009-2011
- Approve Budget Timeline for the 2010-2011 Budget Year
- Approve the Teacher Contract for 2009-2011

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal updated the Board on over 16 ALC and college in the schools.

The Business Manager provided the Board with an update on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by J. Struffert, second by A. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to approve the Annual Report on Curriculum, Instruction and Student Achievement 2008-2009. Motion carried.

Motion by T. Quaintance, second by J. Larson, to certify the proposed pay 09 levy at the maximum amount. Motion carried.

Member, J. Chambers, moved the adoption of the following Resolution:

Resolution Appointing Election Judges for the November 3, 2009 School District Special Election

BE IT RESOLVED by the School Board of Independent School District No. 912, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 3, 2009, to act as such at the combined polling place listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by J. Larson. On a roll call vote, the following voted in favor: A. Struffert, J. Chambers, T. Quaintance, L. Ramson, P. Nelson, J. Larson, J. Struffert and the following voted against: None

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE

Milaca School Commons

ELECTION JUDGES

Dean Peterson (Head Judge)
Rebecca Haugen (Head Judge)
Joel Millam (Head Judge)
Richard Carlson
Marlene Trunk
Arla Johnson
Laura Walley
Lois Ploeger
Mary Fehring
Rebecca Haugen
Nancy Wilken
Sheryll Kjos
Bonnie Sjoberg
Tammy Stokes
Jeff Hansen
Joel Millam
Leann Ziegler
Marlene Weikert

COMBINED POLLING PLACE

Lakin Townhall

ELECTION JUDGES

Lavonne Micholski (Head Judge)
Stephanie Drayna (Head Judge)
Cynthia Wyatt (Head Judge)
Myra Lesniak
Suzan Wilkins
Laurel Talberg
Clifford Mathews
Virginia Evensen
Darlys Salgren
Linda Fredrickson
Marcy Hoskins

COMBINED POLLING PLACE

Health Care Facilities

ELECTION JUDGES

Virginia Maurer (Head Judge)
Greg LeRud

Items of Information and/or Discussion Only

The Board heard reports from the committees.

The Superintendent updated the Board on the construction projects and the MN School Board Delegate Assembly Election.

Motion by A. Struffert, second by J. Chambers, to approve the marching band trip to Chicago, June 29 – July 3, 2010 with the students and leave Policy 610 and Policy 511 in place.

Motion by J. Chambers, second by J. Larson, to amend the original motion into multiple motions. Motion carried.

Motion by A. Struffert, second by J. Chambers, to approve the marching band trip to Chicago, June 29 – July 3, 2010. Roll call vote. Those in favor: A. Struffert, J. Chambers, L. Ramson, J. Larson. Those against: T. Quaintance, P. Nelson, J. Struffert. Motion carried.

Motion by L. Ramson, second by J. Chambers, to have the policy committee review Policy 610 - Field Trips. Roll call vote. Those in favor: J. Struffert, T. Quaintance, L. Ramson, P. Nelson, J. Larson, J. Struffert. Those against: A. Struffert. Motion carried.

Motion by J. Struffert, second by J. Larson, to have the policy committee review Policy 511 – Student Fundraising. Motion carried.

Motion by J. Chambers, second by J. Larson, to approve the first reading of Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounts System with edits and move forward to second reading. Motion carried.

Reviewed the calendar and the student activities accounts.

Motion by J. Struffert, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:02 pm.

Respectfully submitted,



Chairperson

October 20, 2009

Date



Clerk

October 20, 2009

Date