

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, October 16 2012

6:30 pm

Board Room

A regular and closed meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, October 16, 2012, for the purpose of discussing Board business and negotiations discussion (MN §13D.03).

The meeting was called to order at 6:30 pm by Chairperson, Jeff Larson.

Upon Roll Call, the following members were present: Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers, Bryan Rensenbrink. Those absent: Todd Quaintance. Superintendent Jerry Hansen was also present.

Changes to the Agenda

VI. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Created

12. Hire Cory Ploeger, JV Girls Basketball Coach (addition)

13. Hire Doug Reetz, 9th Grade Girls Basketball Coach (addition)

Leaves Request / Resignations / Retirements / Seasonal Layoff / Termination:

3. Accept the resignation of Doug Reetz, JV Girls Basketball Coach (addition)

VIII. Items on Which Board Discussion and Action is Requested

F. Equipment Purchase (addition)

Motion by A. Struffert, second by J. Chambers, to approve the agenda. Motion carried.

Mr. Nelson demonstrated the iPad Band Book the students are using in class.

Public Forum

No one spoke at Public Forum.

Consent Agenda

M. Herzing pulled the hire of Robert Sumner, Community Education Director and the approval of the Community Education Coordinator job description from the consent agenda. J. Larson pulled the SAR Committee roster from the consent agenda. Motion by J. Chambers, second by M. Herzing, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on September 18, 2012
- Approval of check numbers 631946 through 632197 and wire transfers
- Approval of liquid asset transfers to checking: \$430,000 on 9/7/12, \$490,000 on 9/24/12, \$300,000 on 9/25/12
- Approve the contract with Jennifer Brueske, ALC Teacher, BA, Step 1, 0.539 FTE, \$17,762.21 (this contract is to reflect the ALC Teachers being added to the Teacher Contract)
- Approve the contract with Marjorie Conigliaro, ALC Teacher, BA, Step 9, 0.765 FTE, \$31,693.95 (this contract is to reflect the ALC Teachers being added to the Teacher Contract)
- Approve the contract with Melisa Merwin, ALC Teacher, BA, Step 5, 0.765 FTE, \$28,451.12 (this contract is to reflect the ALC Teachers being added to the Teacher Contract)
- Hire Kim Lueck-Foss, Paraprofessional, 11:00 a.m. – 5:00 p.m., 30 hours/week, \$10.51/hour, effective September 24, 2012
- Hire Veronica Mitzel, Paraprofessional, 8:15 a.m. – 3:00 p.m., 31.25 hours/week, \$10.51/hour, effective September 24, 2012
- Hire Jim Larson, Elementary Art Teacher, BA, Step 1, 0.25 FTE, \$7,333.17, effective September 26, 2012
- Hire Kim Wendt, Birth to 2 Teacher, additional 0.3 FTE to existing 0.5 FTE creating a 0.8 FTE, BA 15, Step 6, \$31,683.79, effective September 5, 2012
- Hire Anita Baron, Community Education Secretary, Step 1, \$13.91/hour, 20 hours/week, effective October 4, 2012
- Hire Randy Zimmer, Extra 7th Grade Football Assistant Coach, \$1,804, effective September 21, 2012
- Increase in hours for Amy Carlson, addition of 3.5 hours on Fridays for 3's Class, BA, Step 2, \$24.92/hour
- Hire Cory Ploeger, JV Girls Basketball Coach, \$2,928, effective November 12, 2012
- Hire Doug Reetz, 9th Grade Girls Basketball Coach, \$3,473, effective November 12, 2012
- Accept the resignation of Scott Nelson, Business Manager, effective November 16, 2012
- Accept the resignation of Carol Kraus, Custodian, effective October 1, 2012
- Accept the resignation of Doug Reetz, JV Girls Basketball Coach, effective October 12, 2012

- Approve the SAR Committee (Curriculum and Student Achievement Committee) Membership Roster
- Motion to move the November Board Meeting to November 13, 2012
- Approval of the Memorandum of Understanding with Jerry Westphal to manage Community Education for the start of the 2012-2013 school year through October 9, 2012
- Approval of the Memorandum of Understanding with Damian Patnode as Community Education Director for the 2012-2013 school year

The consent agenda was unanimously approved.

Motion by M. Herzing to hire Robert Sumner, Community Education Director, \$35,357.14, effective October 10, 2012 subject to board approval of the Community Education Director Contract. Second by B. Rensenbrink. Motion carried.

Motion by A. Struffert, second by J. Chambers, to approve the Community Education Coordinator job description. Motion carried.

Motion by J. Pearson, second by J. Chambers, to approve the Community Education Director contract. Roll call vote. Those voted in favor: J. Pearson, J. Larson, A. Struffert, J. Chambers, B. Rensenbrink. Those voted against: M. Herzing. Those absent: T. Quaintance. Motion carried, 5-1-1.

Motion by J. Larson, second by A. Struffert, to approve the SAR Committee (Curriculum and Student Achievement Committee) member roster with Board representation. Motion carried.

Principal/Directors/Coordinators Reports

The High School Principal reported on the iPad release, referrals are at a level that is less than half of what it was last year, local purpose math testing for data, and a MN Student Survey for grades 5, 8, 9 and 11.

The Elementary Principal reported that Missy Tellinghuisen is doing an internship for administrative licensure within the elementary and high school.

Damian Patnode announced the hire Bob Sumner as the Community Education Director. He will be fully licensed by summer 2013.

The Business Manager presented the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by J. Chambers, second by J. Pearson, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by J. Chambers, to appoint board members to serve on an ad hoc committee in the development of a district teacher evaluation system. Motion carried.

T. Quaintance arrived to the meeting at 7:20 p.m.

Motion by J. Chambers, second by J. Pearson to change substitute teacher pay so that a 3.5 hour or less is considered a half day and more than 3.5 hours is considered a full day. Motion carried.

Motion by M. Herzing, second by B. Rensenbrink, to rescind September's motion to purchase a pickup and plow. Motion carried.

Motion by J. Chambers, second by T. Quaintance, to purchase a Bobcat Toolcat including attachments if authorized by the Building and Grounds Committee. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to authorize the trade-in of the tractor and attachments as part of the purchase of a Bobcat Toolcat and attachments. Motion carried.

The Board heard reports from the committees and reviewed the enrollment numbers.

Motion by J. Chambers, second by T. Quaintance, to move the start time of the November 13, 2012 Regular Board Meeting to 5:30 p.m. Motion carried.

The Board reviewed the student activities account.

Motion by B. Rensenbrink, second by A. Struffert, to close the meeting. Motion carried. Meeting closed at 7:52 p.m.

Motion by A. Struffert, second by J. Chambers, to open the closed meeting. Motion carried. Closed meeting opened at 7:58 p.m.

The Board discussed negotiations strategies.


Motion by J. Chambers, second by A. Struffert, close the closed meeting. Motion carried. Closed meeting closed at 10:01 p.m.


Motion by A. Struffert, second by T. Quaintance, to open the regular meeting. Motion carried. Meeting opened at 10:02 p.m.

Motion by T. Quaintance, second by B. Rensenbrink, to adjourn the meeting. Motion carried.

The meeting adjourned at 10:02 p.m.

Respectfully submitted,



Chairperson


Clerk

November 13, 2012

Date

November 13, 2012

Date