

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, June 16, 2008 6:30 pm

HIGH SCHOOL MEDIA CENTER

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Monday, June 16, 2008, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Bob Bunger, Aimee Struffert, Connie Patnode, Jody Chambers, Todd Quaintance, Linda Ramson and Pat Nelson. Dr. Barbra Zakrajsek was also present.

Changes to Agenda

VII. Approval of the Consent Agenda

- A. Revised May 19th regular meeting minutes enclosure
- D. Personnel Items –
Employment Approval/Hours Adjusted/Position Creation:
 - 21. Hire Geri Wild, High School EBD Teacher
 - 22. Hire Andrew Nelson, Senior Class Advisor
Leave Requests/Resignations/Retirements
 - 10. Accept the resignation of Michelle Spiczka, EBD Teacher for Rum River North
 - 11. Accept the resignation of Lana Moon, Special Ed Teacher for Rum River North
 - 12. Accept the resignation of Brad Tolzman, Teacher for Rum River North
- N. Increase Sarah Ploeger (CE secretary) from 6 hours/day to 8 hours/day

VIII. Items on Which Board Discussion and Action is Requested

J. Operating Referendum Discussion

Motion by B. Bunger, second by T. Quaintance, to approve the agenda with the above mentioned changes. Motion carried.

Consent Agenda

The Board pulled the approval of the long term disability insurance premiums and life insurance premiums to be added to the July 21, 2008 Board Meeting.

Motion by A. Struffert, second by J. Chambers, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular Board meeting held on May 19, 2008
- Approval of check numbers 620148 through 620431
- Approval of wire transfers:
Liquid asset transfers to checking: \$40,000 on 5/2/08, \$475,000 on 5/8/08, \$575,000 on 5/21/08, \$60,000 on 5/23/08, \$250,000 on 5/29/08, \$100,000 on 5/30/08
Liquid asset transfers to HSA accounts: \$8,789.20 on 5/9/08, \$8,789.23 on 5/23/08
- Hire Andrea Gruba, Jr. High Color Guard Director, \$6.15/hour, 80 hours total, effective May 12, 2008
- Hire Michelle Gruba, Jr. High Color Guard Director, \$6.15/hour, 70 hours total, effective May 12, 2008
- Hire Jennifer Katke, Middle School Band, \$6.15/hour, 60 hours total, effective June 1, 2008
- Hire Caitlin Drayna, Jr. High Color Guard Director, \$6.15/hour, 40 hours total, effective May 12, 2008
- Hire Shiela DeHart, Head Lifeguard \$6.50/hour, Lifeguard \$6.50/hour, Aide \$8.00/hour, hours vary, effective June 18, 2008
- Hire Jonathan Fults, ALC Summer School Science Teacher, \$24/hour, effective June 9, 2008
- Hire Geri Wild, ESY Summer School Teacher, \$24/hour, 34 hours total, effective June 9, 2008
- Hire Darlene Moody, Summer School Van Driver, \$14.45/hour, approximately 58 hours total, effective June 9, 2008
- Hire Laura Johnson, Summer School Van Driver, \$14.45/hour, approximately 70 hours total, effective June 9, 2008
- Hire Peggy Timmer, Summer School Van Driver, \$14.45/hour, approximately 87.5 hours total, effective June 16, 2008
- Hire Anthony Peterson, Drum Line Instructor, BA+30, Step 1, \$1,516, effective June 1, 2008
- Hire Sarah Larson, Targeted Service Summer School Teacher, \$24/hour, 33.5 hours total, effective July 25, 2008

- Hire Tracy Hass, Targeted Service Summer School Teacher, \$24/hour, 33.5 hours total, effective July 25, 2008
- Hire Lora Dagel, Targeted Service Summer School Teacher, \$24/hour, 33.5 hours total, effective July 25, 2008
- Hire Shirley Guerink, Targeted Service Summer School Teacher, \$24/hour, 33.5 hours total, effective July 25, 2008
- Hire Corey Greninger, Targeted Service Summer School Teacher, \$24/hour, 33.5 hours total, effective July 25, 2008
- Hire Mary Jo Vickers, Targeted Service Summer School Teacher, \$24/hour, 33.5 hours total, effective July 25, 2008
- Hire Patti Feters, Targeted Service Summer School Para, \$14.10/hour, 33.5 hours total, effective July 25, 2008
- Hire Tonya Kline, High School Principal Secretary, Class 1, Step 0, \$13.58/hour, 1.0 FTE, effective July 1, 2008
- Approve increase of time from $\frac{3}{4}$ time to full time for Melvin Hartung, Custodian, effective June 17, 2008
- Hire Geri Wild, High School EBD Teacher, BA, Step 4, 1.0 FTE, \$35,511, effective August 26, 2008, contingent on the Rum River North staff receiving contracts from Cambridge-Isanti under the Joint Powers Agreement
- Hire Andrew Nelson, Senior Class Advisor, \$411, effective August 20, 2008
- Para layoffs, effective May 30, 2008:
 - ♦ Carol Kragt, layoff from 37.5 hours/week to 33.75 hours/week (3.75 hours/week, 45 minutes/day)
 - ♦ Patricia Stewart, layoff from 33.75 hours/week to 32.5 hours/week (1.25 hours/week, 15 minutes/day)
 - ♦ Darlene Moody, layoff from 36 hours/week to 33.35 hours/week (2.65 hours/week, 31 minutes/day)
 - ♦ Lois DeBoer, layoff from 20 hours/week to 18.75 hours/week (1.25 hours/week, 15 minutes/day)
 - ♦ Jean Johnson, layoff from 40 hours/week to 38.75 hours/week (1.25 hours/week, 15 minutes/day)
 - ♦ Cindy Johnson layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Patti Feters, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Margaret Peltier layoff from 31.25 hours/week to 28.75 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Sharon DeVries, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Jennie Wiener, layoff from 37.5 hours/week to 31.25 hours/week (6.25 hours/week, 75 minutes/day)
 - ♦ Michael Warner, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Barbara Witschen, layoff from 35 hours/week to 31.25 hours/week (3.75 hours/week, 45 minutes/day)
 - ♦ Connie Belanger, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Patty Cronin, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Christine Jensen, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Michelle McDonald, layoff from 31.65 hours/week to 31.23 hours/week (25.2 minutes/week, 5.04 minutes/day)
 - ♦ Jane Kaufman, layoff from 32.5 hours/week to 31.25 hours/week (1.25 hours/week, 15 minutes/day)
 - ♦ Brenda Smith, layoff from 14 hours/week to 11.5 hours/week, (2.5 hours/week, 30 minutes/day)
 - ♦ Lana Carlson, layoff from 32.5 hours/week to 31.25 hours/week (1.25 hours/week, 15 minutes/day)
 - ♦ Almiranda Zych, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Teresa Nelson, layoff from 32.5 hours/week to 31.25 hours/week (1.25 hours/week, 15 minutes/day)
 - ♦ Cathy Dullinger, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Stacy Haedt, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Sara Joslyn, layoff from 33.75 hours/week to 31.25 hours/week (2.5 hours/week, 30 minutes/day)
 - ♦ Sara Scherer, layoff from 33.75 hours/week to 20 hours/week (13.75 hours/week, 165 minutes/day)
 - ♦ Jeannie Manthie, position eliminated (layoff of 33.75 hours/week)
 - ♦ Dana Peterson, position eliminated (layoff of 33.75 hours/week)
 - ♦ Heidi Olson, position eliminated (layoff of 30 hours/week)
 - ♦ Linda Oeffling, position eliminated (layoff of 33.75 hours/week)
 - ♦ Leah Hjort-Ronko, position eliminated (layoff of 22.5 hours/week)
- Approve the childcare leave for Michelle Lyrenmann, Elementary Teacher, effective approximately October 7 through December 1, 2008
- Accept the resignation of Katrina VanderKooi, Choir Teacher, effective May 30, 2008
- Accept the resignation of Joanna Latterell, Senior Class Co-Advisor, effective June 1, 2008
- Accept the resignation of Andy Nelson, Senior Class Co-Advisor, effective June 4, 2008
- Accept the resignation of Matthew Follmuth, 9th Grade Softball Coach, effective May 28, 2008
- Accept the 1 year leave of absence for Sarah Marte, Diving Coach/Assistant Varsity Swim Coach, effective May 16, 2008
- Approve the layoff of Sarah Ploeger, Title 1 Secretary, position eliminated, .25 FTE, effective August 22, 2008
- Accept the resignation of Kari Erickson, Student Council Advisor, effective June 4, 2008
- Accept the resignation of Michelle Spiczka, EBD Teacher for Rum River North, effective June 30, 2008, contingent on signed contract with Cambridge-Isanti under the Joint Powers Agreement by July 1, 2008

- Accept the resignation of Lana Moon, Special Ed Teacher for Rum River North, effective June 30, 2008, contingent on signed contract with Cambridge-Isanti under the Joint Powers Agreement by July 1, 2008
- Accept the resignation of Brad Tolzman, Teacher for Rum River North, effective June 30, 2008, contingent on signed contract with Cambridge-Isanti under the Joint Powers Agreement by July 1, 2008
- Third Reading and Approval of the Following Policies: Policy 202 – School Board Officers and Policy 606 – Textbooks and Instructional Materials
- Approval of the Spanish Class Mexico Trip for 8 days in June 2009
- Approval of the Video Streaming Contract with cmERDC for 2008-2009
- Approval of the Central Minnesota Adult Basic Education Consortium Membership Agreement
- Approve the 2008-2009 Mille Lacs County Services Collaborative Contract for Interagency Family Facilitator Services
- Termination of the Contract with Rum River North Cleaning Services for 2008-2009
- Approval of the Lease for Storage of Tractor/Snowplow and Lawn Equipment for 2008-2009
- Authorize Food Service Director to Seek Bids for Dairy Products for the 2008-2009 School Year
- Increase Sarah Ploeger (Community Ed Secretary) from 6 Hours/Day to 8 Hours/Day, effective July 1, 2008

Consent agenda unanimously approved.

Principals/Directors/Coordinators Report

The Food Service Director reported on an increase in meal prices.

Items on Which Board Discussion and Action is Requested

Motion by B. Bunger, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by B. Bunger to maintain transition room staffed with a teacher. No second of motion. Motion failed. Motion by L. Ramson, second by T. Quaintance, to eliminate transition room and create a planning room staffed by a para. Roll call vote: those voted in favor: A. Struffert, C. Patnode, J. Chambers, T. Quaintance, L. Ramson, P. Nelson. Those voted against: B. Bunger. Motion carried.

Motion by T. Quaintance, second by C. Patnode, to appoint Linda Ramson to serve on the Rum River Special Education Joint Powers Board. Motion carried.

Motion by B. Bunger, second by T. Quaintance, to table the approval of the OPEB actuarial study until the July Board Meeting. Motion carried.

Motion by A. Struffert, second by C. Patnode, to name Marc Dunker, Princeton Insurance Agency, as local agent for Property, Casualty and Worker Compensation insurances for the 2008-2009 school year. Motion carried.

Motion by B. Bunger, second by J. Chambers, to approve the Property and Casualty Insurance with EMC for the 2008-2009 school year. Motion carried.

Motion by A. Struffert, second by L. Ramson to approve the Workers Compensation Insurance Policy with EMC for the 2008-2009 school year. Motion carried.

Motion by L. Ramson, second by J. Chambers, to increase the $\frac{3}{4}$ custodial position to full time with the added ALC cleaning component. Motion carried.

Motion by B. Bunger, second by T. Quaintance, to table the approval of the Transportation Contract for 2008-2010 with North Central Transportation and Sue's Bus Service for the purpose of doing more work on the proposal, getting accurate numbers and a signed contract. Roll call vote: those voted in favor: B. Bunger, C. Patnode, J. Chambers, T. Quaintance. Those voted against: L. Ramson, P. Nelson. Those abstained: A. Struffert. Motion carried.

The Board broke for a break at 7:30 pm and reconvened at 7:40 pm.

The Board discussed holding an operating referendum in the future.

Heard reports from the Board committees.

The Superintendent reported on taping the board meetings, corrective action plans from 2006 audit, a 2007-2008 Fundraising Summary, and scheduled meeting dates.

Motion by B. Bunger, second by T. Quaintance, to tape Board Meetings and keep the tapes for 1 year. Motion carried.

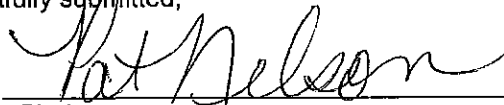
The Board reviewed and discussed a letter regarding a transportation turn around.

The Board reviewed the calendar and the student activity account.

Motion by B. Bunger, second by C. Patnode, to adjourn the meeting. Motion carried.

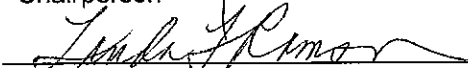
The meeting adjourned at 8:45 pm.

Respectfully submitted,


Chairperson

July 21, 2008

Date


Clerk

July 21, 2008

Date