

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, June 16, 2009 6:30 pm

BOARD ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, June 16, 2009, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Todd Quaintance, Linda Ramson, Pat Nelson, Jackie Struffert, Aimee Struffert and Jody Chambers. Those absent: Jeff Larson. Superintendent, Dr. Barbra Zakrajsek, was also present.

Changes to Agenda

VII. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

16. Correction to the effective dates of the hire of Jennifer Strande, ALC Summer Session, Physical Science I & II

17. Strike contingency on the hire of Jody Udstuen, Elementary Teacher

18. Hire Jennifer Monroe, ALC Summer Session, English Teacher (addition)

P. Approval of the Amendment to the Joint Power Agreement for Rum River Special Education Cooperative (addition)

Q. Approve the 2009-2010 Title 1 Tutor Agreement (addition)

Motion by T. Quaintance, second by L. Ramson, to approve the agenda with the above mentioned changes. Motion carried.

Presentations

A NAMM Representative presented to the Board.

Public Forum

Rick Olson, Chris Richter and Gail Kulick Jackson addressed the Board regarding tennis court repairs.

Good Things Happening

1. Thank you to Doug Olson and the horticulture class who planted a few shrubs in the flower box in front of the school to replace ones that had died. The Milaca FFA Foundation purchased the plants as a donation to the schools.
2. We received a letter in the mail from Peggy Weaver, wife of Delmer L. Weaver. Delmer would have graduated from Milaca in 1941, but he was a member of the National Guard and was mobilized and sent to Camp Clairborne, LA in February of that year. Mr. Weaver was trained, sent to the Pacific Theater and spent 18 months overseas. He returned in May of 1943 very ill with malaria. After recuperating in several army hospitals, he went to Fort Benning, GA to train officers. He was discharged in November of 1945. Shortly thereafter, he began an electrical apprenticeship and graduated from Dunwoody Institute in 1949 as a journeyman electrician. He started his own electrical construction business in 1962 and retired at the age of 62.

However, through all of this, he never received a high school diploma. He asked for one upon his discharge from the army but he was refused. He is now 87 and has a limited amount of time left to live due to his current health condition. His wife sent a letter detailing the above and will send his honorable discharge papers. Milaca High School is preparing a diploma which will be mailed to him. Though he was invited to attend the graduation of the class of 2010, having missed the graduation of the class of 2009, his wife indicated that she didn't believe he would be able to, due to his health.

The State of Minnesota allows school districts to issue diplomas to all WWII veterans who were honorably discharged and, due to their military service, would have earned a high school diploma had they not been sent to war. Mr. Weaver clearly qualifies for this honor and it is our pleasure and honor to be able to provide this diploma to him at this time, not only for his service to our country, but for his upstanding citizenship displayed throughout his life.

Consent Agenda

Motion by J. Chambers, second by J. Struffert, to approve the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on May 19, 2009
- Approval of check numbers 622914 through 623176
- Approval of liquid asset transfers to checking: \$435,000 on 5/7/09, \$150,000 on 5/19/09, \$470,000 on 5/21/09, \$186,000 on 5/29/09

- Hire Sarah Marte, High School ESY Teacher, \$24/hour, 45.5 hours, effective June 9, 2009 (This is a correction from the May agenda in which it was originally approved for 37.5 hours.)
- Hire Laura Odden, ½ Student Council Advisor for 2009-2010, \$809
- Hire Betsy Wall, ESY Birth to 3, \$24/hour, up to 20 hours/week, effective June 9, 2009
- Hire Patti Feters, Targeted Services Summer School Para, 33.5 hours, \$14.35/hour, effective July 17, 2009
- Hire Mary Jo Vickers, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Valerie Anderson, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Michelle Lyrenmann, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Missy Tellinghuisen, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Shirley Geurkink, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Lora Dagel, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Kylee Thomas, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Shannon Lepper, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Nikki Hartung, Lifeguard, \$6.75/hour, hours as needed, effective June 22, 2009 – June 2010
- Hire Keri Lenzmeier, Lifeguard, \$6.75/hour, hours as needed, effective June 22, 2009 – June 2010
- Hire Haley Totzke, Lifeguard, \$6.75/hour, hours as needed, effective June 22, 2009 – June 2010
- Hire Jennifer Strande, ALC Summer Session, Physical Science I & II, \$24.00/hour, effective June 22 – July 14, 2009 (contingent upon background check)
- Hire Jody Udstuen, Elementary Teacher, BA, Step 3, 1.0 FTE, \$34,470, effective August 18, 2009
- Hire Jennifer Monroe, ALC Summer Session, English Teacher, \$24.00/hr, effective June 22, 2009-July 14, 2009
- Approve the retirement of Nancy Gully, Elementary Teacher, effective June 9, 2009. Thank you Nancy, for 33 years of service to Milaca Public Schools!
- Approve the retirement of Rosemary Bohlig, Elementary Teacher, effective June 9, 2009. Thank you Rose, for 35 years of service to Milaca Public Schools!
- Approve the retirement of David Schenk, Elementary Teacher, effective June 9, 2009. Thank you Dave, for 31+ years of service to Milaca Public Schools!
- Accept the resignation of Cheryl Larsen, Food Service, effective June 8, 2009
- Accept the resignation of Ben Bakeberg, Elementary Assistant Principal, effective June 30, 2009 (contingent upon St. Michael-Albertville approving his hire)
- Accept the resignation of Sarah Marxhausen, FACS Teacher, effective June 10, 2009 (contingent upon Princeton approving her hire)
- Authorize Food Service Director to Seek Bids for Dairy Products for the 2009-2010 School Year
- Approve Limited Medical Expense Reimbursement Plan
- Approve Memorandum of Understanding for the Superintendent Contract
- Approve Memorandum of Understanding for the Milaca Education Association
- Approve the Food Catering Contract with Cambridge-Isanti for Rum River North
- Approval of the Central Minnesota Adult Basic Education Consortium Membership Agreement
- Approve Lakes & Pines (Head Start) Food Service Catering Agreement for 2009-2010
- Approve Written Agreement for Use of Site Space By Lakes & Pines (Head Start) for 2009-2010
- Approve the Renewal of Property, Casualty and Worker's Comp Insurance 2009-2010
- Approve the Renewal of the Long Term Disability Insurance Premiums and Life Insurance Premiums
- Approve the Renewal of Delta Dental Insurance
- Approve the Amendment to the Joint Powers Agreement for Rum River Special Education Cooperative

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The Elementary Principal reported on staffing.

Motion by J. Chambers, second by A. Struffert, to accept scenario #1 with Elementary staffing being 1 KinderPlus and 6 Every Other Day Kindergarten Teachers. Motion carried.

Motion by T. Quaintance, second by J. Struffert, to replace 3 of the Elementary educators. Roll call vote. Those voted in favor: T. Quaintance, J. Struffert, A. Struffert. Those voted against: L. Ramson, P. Nelson, J. Chambers. Vote tied, motion failed.

Motion by T. Quaintance, second by A. Struffert, to hire a 4th Elementary educator. Roll call vote. Those voted in favor: L. Ramson, P. Nelson, J. Chambers. Those voted against: T. Quaintance, J. Struffert, A. Struffert. Vote tied, motion failed.

Motion by T. Quaintance, second by A. Struffert, to hire 3 Elementary educators and table the 4th position until the July meeting. Those voted in favor: T. Quaintance, J. Struffert, A. Struffert. Those voted against: L. Ramson, P. Nelson, J. Chambers. Vote tied, motion failed.

After further discussion, L. Ramson made a motion, second by J. Struffert, to hire 3 Elementary educators and table the 4th position until the July meeting. Roll call vote. Those voted in favor: T. Quaintance, L. Ramson, P. Nelson, J. Struffert, A. Struffert, J. Chambers. Those voted against: none. Motion carried.

The Business Manager updated the Board on the financial picture of the district and the fund balance status.

Items on Which Board Discussion and Action is Requested

Motion by J. Chambers, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by J. Chambers, to approve the 2009-2010 Revenue and Expenditure Budgets. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve \$20,000 Staff Development funding set aside for district use from the 2009-2010 state allocation and a review of this prior to making a decision on the 2010-2011 funding. Motion carried.

Motion by J. Struffert, second by A. Struffert, to direct the administration to prepare recommendations for bringing the ALC programs in line with revenues and to present this to the school board by fall 2009. Motion carried.

Motion by A. Struffert, second by J. Struffert, to enter into a sub contract shared service arrangement with the Braham Public Schools for one day per week of service during the 2009-2010 school year and two days before and after the school year of our food service director's time with an understanding that the program will be reevaluated prior to extending any services to Braham beyond the 2009-2010 school year. Roll call vote. Those voted in favor: P. Nelson, J. Struffert, A. Struffert, J. Chambers. Those voted against: T. Quaintance, L. Ramson. Motion carried.

Motion by L. Ramson, second by T. Quaintance, to approve a resolution awarding the sale of \$7,125,000 General Obligation Alternative Facilities Bonds, Series 2009B providing for their form and specifications, directing their execution and delivery, and providing for their payment. Roll call vote. Those voted in favor: T. Quaintance, L. Ramson, P. Nelson, J. Struffert, A. Struffert, J. Chambers. Those voted against: none. Motion carried.

Motion by J. Chambers, second by J. Struffert, to approve a resolution awarding the sale of \$1,400,000 General Obligation Capital Facilities Bonds, Series 2009C providing for their form and specifications, directing their execution and delivery, and providing for their payment. Roll call vote. Those voted in favor: T. Quaintance, L. Ramson, P. Nelson, J. Struffert, A. Struffert, J. Chambers. Those voted against: none. Motion carried.

Motion by T. Quaintance, second by J. Chambers, to accept the quote from Ron Wilken for the van garage door remodel and installation in the amount of \$2,805.20. Motion carried.

Items of Information and/or Discussion Only

The Board heard reports from the committees.

The board reviewed second reading of the following policies: Policy 214 – Out of State Travel by School Board Members, Policy 413 – Harassment and Violence, Policy 415 – Mandated Reporting of Maltreatment of vulnerable Adults, Policy 522 – Student Sex Non Discrimination.

The Superintendent reported on the compensatory audit, asked the Board to review the Assistant Principal staffing options, and discussed tennis court, track, and fencing options.

Reviewed the calendar and the student activities accounts.

Motion by A. Struffert, second by J. Chambers, to adjourn the meeting. Motion carried.

The meeting adjourned at 9:05 pm.

Respectfully submitted,

Pat Nelson

Chairperson

July 21, 2009

Date

Linda K. Ramin

Clerk

July 21, 2009

Date