

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, July 21, 2008 6:30 pm

BOARD ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Monday, July 21, 2008, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Connie Patnode, Todd Quaintance, Linda Ramson, Pat Nelson and Aimee Struffert. Those absent: Jody Chambers and Bob Bunger. Dr. Barbra Zakrajsek was also present.

Changes to Agenda

VII. Approval of the Consent Agenda (additions)

- J. Approve Lakes & Pines (Head Start) Food Service Catering Agreement for 2008-2009
- K. Approve Written Agreement for Use of Site Space By Lakes & Pines (Head Start) for 2008-2009
- L. Approve the 2008-2010 Technology Coordinator Contract
- M. Approve the 2008-2010 Computer Technician Contract
- N. Reapproval of the 5 Year Capital Plan to Include Johnson Controls Building Assessment Project

VIII. Items on Which Board Discussion and Action is Requested

- C. Increase in Elementary and High School Lunch Prices 10¢ - addition of adult prices
- G. Award the Transportation Contract for 2008-2009 – revised enclosure
- J. Eliminate the District Van Transportation System Due To State Regulation Changes

Motion by T. Quaintance, second by C. Patnode, to approve the agenda with the above mentioned changes. Motion carried.

Consent Agenda

The Board pulled the approval of the hire of Damian Patnode, Assistant High School Principal, from the consent agenda.

Motion by T. Quaintance, second by A. Struffert, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular and Closed Board meetings held on June 16, 2008
- Approval of check numbers 620432 through 620644
- Approval of wire transfers:
 - Liquid asset transfers to checking: \$540,000 on 6/9/08, \$567,000 on 6/23/08
 - Liquid asset transfers to HSA accounts: \$7,939.02 on 6/10/08
- Hire Colleen Bell, ½ time Student Council Advisor, BA+30, Step 2, \$809, effective August 20, 2008
- Hire Kari Erickson, ½ time Student Council Advisor, BA+30, Step 12, \$1096, effective August 20, 2008
- Hire Laura Odden, Grades 5-12 Vocal Music Teacher, BA, Step 1, 1.0 FTE, \$32,387, effective August 20, 2008
- Hire Cara Dubsy, High School EBD LD Teacher, BA, Step 1, 1.0 FTE, \$32,387, effective August 20, 2008
- Hire Mark Krippner, High School Science Teacher, BA, Step 1, 1.0 FTE, \$32,387, effective August 20, 2008
- Approve Salary and benefit agreement with Teresa Burns for LPN services for 2008-2010 with a total package increase of 3.36% over two years
- Approve the Memorandum of Understanding of an additional \$3,500 for 2008-2009 for Jerry Westphal for Community Education Office management
- Hire Ashley Westphal, Swim Coordinator, \$500 for Session II, effective June 30, 2008
- Approve the FMLA leave for Carol Kraus, Custodian, effective July 6 through August 1, 2008
- Approve the retirement of Marilyn Herzing, Teacher on Medical Leave, effective August 26, 2008
- Approve the retirement of Barbra Zakrajsek, Superintendent, effective July 1, 2009
- Approve the maternity leave of Megan Vetter, English Teacher, approximately September 30th through December 19, 2008
- Accept the resignation of Damian Patnode, Math Teacher, 9th Grade Football Coach, and Curriculum Director effective immediately, contingent on his hiring as Assistant High School Principal
- Accept the one year leave of absence for Megan Vetter, Jr. High One Act Play Director, effective August 14, 2008
- Approve billing rates with Cambridge-Isanti for Rum River North phone and internet services: Phone: Rum River North will be billed monthly for Frontier and Milaca Local Link, including long distance charges and service charges. Internet: Monthly fee \$100, billed yearly based on a 12 month year. Tech Services: \$40/hour, billed as needed

- Approve the Food Contract with Cambridge-Isanti for Rum River North
 - Truth In Taxation dates to be approved: Truth In Taxation Public Hearing on Tuesday, December 9, 2008, 6:30 pm in the Board Room; Truth In Taxation Continuation Hearing (if needed) on Monday, December 15, 2008, 5:30 pm in the Board Room; Certify the Levy on Monday, December 15, 2008 at the Regular Meeting
 - Approve agreement with Title One Tutors for 2008-2009
 - Approve the contract with Milaca Local Link for telephone services
 - Approve Lakes & Pines (Head Start) Food Service Catering Agreement for 2008-2009
 - Approve Written Agreement for use of site space by Lakes & Pines (Head Start) for 2008-2009
 - Approve the 2008-2010 Technology Coordinator Contract
 - Approve the 2008-2010 Computer Technician Contract
 - Reapproval of the 5 Year Capital Plan to include Johnson Controls building assessment project
- Consent agenda unanimously approved.

After further discussion, T. Quaintance made a motion, second by C. Patnode, to approve the hire of Damian Patnode, Assistant High School Principal, \$70,000 for 2008-2009 with the understanding that the principal negotiations for their new contract may change this amount. The effective date of this hire is July 1, 2008. Motion carried.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by C. Patnode, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by C. Patnode, to approve the long term disability insurance and life insurance premiums for a period of 1 year with Lafayette Life Insurance Co. brokered through National Insurance Services. Motion carried.

Motion by A. Struffert, second by L. Ramson, to approve an additional 10¢ increase in lunch prices in both the Elementary and High School. Motion carried.

Motion by T. Quaintance, second by C. Patnode, to approve the Attachment 99 notification. Motion carried.

Motion by A. Struffert, second by L. Ramson, to approve the contract with IEA for 2008-2009 for \$13,904 for Health and Safety management and the Mock OSHA Inspection. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to fully fund the OPEB at \$133,350 out of the FY 2009 budget with the remainder out of the FY 2010 budget. Motion carried.

Motion by T. Quaintance, second by C. Patnode, to award a contract for student transportation services for an initial two year term with a two year option jointly to Sue's Bus Service, Inc. and North Central Transportation, Inc. with the following provisions: (1.) Sue's Bus Service, Inc. and North Central Transportation, Inc. are responsible service providers consistent with the applicable state law; (2.) Sue's Bus Service, Inc. and North Central Transportation, Inc. are determined to be the lowest cost responsible service providers who submitted a written quotation; (3.) All bus services will continue to be provided consistent with District policies and past practices for items such as eligibility distances, distance to bus stops, and bus ride length; (4.) The District waives at this time the provision for performance security, item 6.2. in the Specification to the proposed Agreement, based on the District's favorable past experience with Sue's Bus Service, Inc. and North Central Transportation, Inc.; and (5.) The School Board authorizes the officers and the Superintendent to complete the agreement with Sue's Bus Service, Inc. and North Central Transportation, Inc. Motion carried.

Motion by C. Patnode, second by A. Struffert, to approve the filing of the letter of approval for a Community Education Director Administrative license for the Superintendent with the Board of Administration. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to accept the Comprehensive Facility Assessment and to direct the Superintendent and Johnson Controls to meet with the State Department to secure project approvals. Motion carried.

Motion by T. Quaintance, second by C. Patnode, to eliminate van transportation of the special education population with the District, contract North Central Transportation and Sue's Bus Service for this transportation, and also eliminate two van driver positions. Motion carried.

Heard reports from the Board committees.

The Superintendent updated the Board on the mock OSHA inspection and discussed the difficulties of selling the student built house and asked the Board how to proceed with this class for 2008-2009. The Board determined it was the decision of the administration as to how to proceed with the class.

The Board had a discussion on a custodial grievance and the authority of the committees.

Chris Richter was present to discuss the repair of the tennis courts. He is trying to get a donation from the USDA to repair the courts. The Board gave their consent for him to go forward on pursuing the donation with the understanding that the Board will not allocate any money for the repairs or start a tennis program if the courts are repaired. The Board also requested that they be kept informed on the status.

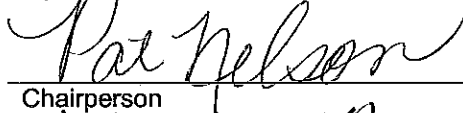
The Board reviewed a letter from the Milaca Scholarship Foundation naming Morgan A. Berry as the recipient of the Milaca School District Administration and School Board Scholarship.

The Board discussed adding an operating referendum question to the November 2008 election and reviewed the General Election calendar.

Motion by T. Quaintance, second by C. Patnode, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:27 pm.

Respectfully submitted,


Chairperson

August 18, 2008

Date


Clerk

August 18, 2008

Date

