

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, July 21, 2009 6:30 pm

BOARD ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, July 21, 2009, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Linda Ramson, Pat Nelson, Jeff Larson, Jackie Struffert, Aimee Struffert and Todd Quaintance. Those absent: Jody Chambers. Superintendent, Jerry Hansen, was also present.

## Changes to Agenda

### VII. Approval of the Consent Agenda

B. Correction to the Check Register Enclosure

D. Personnel Items

#### Employment Approval/Hours Adjusted/Position Creation:

14. Addition of WSI to the hire of Megan Olson

19. Hire Angela Oleszko, FACS Teacher (addition)

20. Hire Angela Oleszko, FCCLA Advisor (addition)

21. Change in assignment for Tracy Noor, from Food Server to Cook

#### Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

4. Accept the resignation of Jennifer Weiner, Paraprofessional

5. Accept the resignation of Shannon Kral, Elementary Teacher

### VIII. Items on Which Board Discussion and Action is Requested

D. Increase in Elementary and High School Lunch Prices 10 ¢ - correction to meal prices

Motion by T. Quaintance, second by J. Struffert, to approve the agenda with the above mentioned changes. Motion carried.

## Public Forum

No one spoke at Public Forum.

## Good Things Happening

1. Congratulations to Jeff Larson, who has completed Phase I, II and III training with the Minnesota School Boards Association.

## Consent Agenda

Motion by T. Quaintance, second by J. Larson, to approve the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on June 23, 2009
- Approval of check numbers 623177 through 623381
- Approval of liquid asset transfers to checking: \$500,000 on 6/9/09, \$200,000 on 6/9/09, \$715,000 on 6/24/09
- Hire Zachary Close, Groundskeeper Assistant, 300 hours, \$7.50/hour, effective June 10, 2009
- Hire Michelle Leom, Targeted Services Summer School Teacher, 33.5 hours, \$24.00/hour, effective July 17, 2009
- Hire Susan Shepard, Elementary ESY Para, \$10.51/hour, 33.75 hours, effective June 9, 2009 through August 7, 2009 (this is a correction to original hire at a rate of \$9.25)
- Overload: Keith Anderson, full year Science for 2009-2010, \$7,669
- Overload: Margaret Lawrence, full year World Language for 2009-2010, \$8,155
- Overload: Charlie Plumadore, full year Science for 2009-2010, \$5,899
- Hire Amber Stromberg, Elementary Teacher, BA, Step 2, \$33,429, effective August 18, 2009
- Hire Kylee Thomas, Elementary Teacher, BA, Step 3, \$34,470, effective August 18, 2009
- Hire Taryn Brown, CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, effective June 22 – August 12, 2009
- Hire Sheila DeHart, CE Pool Aide w/WSI, \$8.25/hour and CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, hours as needed, effective June 22 – August 12, 2009
- Hire Megan Haman, CE Pool WSI, \$9.25/hour and CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, hours as needed, effective June 22 – August 12, 2009

- Hire Vanessa Johnson, CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, effective June 22 – August 12, 2009
- Hire Ashley Kranz, CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, effective June 22 – August 12, 2009
- Hire Megan Olson, CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.) \$6.55/hour, WSI \$9.25/hour, effective June 22 – August 12, 2009
- Hire Miranda Rawley, CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, effective June 22 – August 12, 2009
- Hire Emily Swenson, CE Pool Duties (ex. Ticket Taker, Deck Spraying, etc.), \$6.55/hour, effective June 22 – August 12, 2009
- Hire Kathy Nystrom, CE Pool Deck Spraying, \$6.55/hour, hours as needed, effective June 22 – August 12, 2009
- Hire Jeff Meyer, Elementary Assistant Principal, \$72,100, effective July 22, 2009
- Hire Angela Oleszko, FACS Teacher, MA, Step 1, \$37,016, effective August 12, 2009
- Hire Angela Oleszko, FCCLA Advisor, \$694
- Change in assignment for Tracy Noor, Food Server to Cook, \$14.28/hour, effective August 25, 2009
- Accept the resignation of Michelle Sletto, Elementary Music Teacher, effective July 13, 2009
- Accept the resignation of Jeff Meyer, Special Education Teacher, effective July 22, 2009
- Approve maternity leave for Sarah Underhill, effective approximately October 12 - December 6, 2009
- Accept the resignation of Jennifer Wiener, Paraprofessional, effective July 20, 2009
- Accept the resignation of Shannon Kral, Elementary Teacher, effective July 16, 2009
- Third reading and approval of policies: Policy 214 - Out of State Travel by School Board Members, Policy 413 - Harassment and Violence, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 522 - Student Sex Nondiscrimination
- Approval of the Student Teaching Agreement with Bemidji State University
- Approve the Variable Annuity Governmental 403b Plan
- Approve the Food Service Director Contract

The consent agenda was unanimously approved.

#### Principals/Directors/Coordinators Report

The Elementary Principal reported on staffing.

The Business Manager updated the Board on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by J. Struffert, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve amendment number one of the Johnson Controls Performance Contract, dated October 15, 2004, effective June 16, 2009. Motion carried.

Motion by L. Ramson, second by A. Struffert, to remove the decision item of hiring a fourth Elementary Teacher from the table. Motion carried.

Motion by L. Ramson, second by J. Larson, to hire a 4<sup>th</sup> Elementary Teacher to replace a teacher who retired. Roll call vote. Those in favor: L. Ramson, P. Nelson, J. Larson. Those against: J. Struffert, A. Struffert, T. Quaintance. Tie vote, motion failed.

Motion by T. Quaintance, second by J. Larson, to replace the 4<sup>th</sup> Elementary Teacher when kindergarten enrollment is at 126. Roll call vote. Those in favor: L. Ramson, P. Nelson, J. Larson, J. Struffert, A. Struffert, T. Quaintance. Those against: none. Motion carried.

Motion by T. Quaintance, second by J. Struffert, to approve a 10¢ increase in lunch prices in both the Elementary and High School, bringing lunch prices to \$2.00/meal in the Elementary, \$2.10/meal in the High School and \$3.35/meal for an adult lunch. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve the Attachment 99. Motion carried.

Motion by A. Struffert, second by J. Larson, to approve the contract with IEA for 2009-2010 in the amount of \$18,105 for Health and Safety Management Services. Motion carried.

Motion by T. Quaintance, second by J. Struffert, to approve the filing of a letter of approval for a Community Education Director Administrative license for the High School Assistant Principal with the Board of Administration. Motion carried.

Motion by J. Struffert, second by T. Quaintance, to approve the firm milk bid from Kemps, Inc. for 2009-2010. Motion carried.

Items of Information and/or Discussion Only

The Board heard reports from the committees.

The Superintendent reported on upcoming community events and on the August MSBA Leadership Conference.

The board reviewed the first reading of Policy 410 - Family and Medical Leave.

Reviewed the calendar and the student activities accounts.

Motion by A. Struffert, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:30 pm.

Respectfully submitted,

  
Chairperson

August 18, 2009

Date

  
Clerk

August 18, 2009

Date