

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, July 20, 2010

6:30 pm

City Council Conference Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the City Council Conference Room on Tuesday, July 20, 2010, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Todd Quaintance, Linda Ramson, Pat Nelson, Jeff Larson, Aimee Struffert and Jody Chambers. Jackie Struffert arrived at 6:34 pm. Superintendent, Jerry Hansen, was also present.

Changes to Agenda:

VI. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation: (additions)

9. Hire Shannon Johnson, Art Teacher
10. Hire Nicole Hartung, Swim Coordinator, Lifeguard, Head Lifeguard, Ticket
11. Hire Kathy Nystrom, Lifeguard, Ticket Taker
12. Hire Megan Olson, Lifeguard, Ticket Taker
13. Hire Megan Rawley, Ticket Taker
14. Hire Emily Swenson, Lifeguard, Ticket Taker
15. Hire Haley Totzke, Lifeguard, Head Lifeguard, Ticket Taker

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination: (additions)

5. Accept the resignation of Jeff Gilbert, Elementary Social Worker
6. Accept the resignation of Barbara Larson, French Teacher

J. Approval Contract with Distinctive Design Landscape & Irrigation for Irrigation Projects (strike)

K. Approve IEA 2010-2011 Environmental, Health and Safety Management Services Contract (revised amount)

M. Accept the Quote from Milaca Welding for Elementary Sidewalk (addition)

VII. Items on Which Board Discussion and Action is Requested

B. Approval Contract with Distinctive Design Landscape & Irrigation for Irrigation Projects (addition)

C. Approval the 2010-2011 Milk Bids (addition)

D. Accept the Quote from Milaca Welding for the Elementary Sidewalk (addition)

E. Accept the Change Order for the Art Room Ventilation System (addition)

F. Accept the Change Order for the Small Engines/Welding Room Ventilation/Exhaust System (addition)

G. Accept the Change Order to Sprinkle the Entire Building (addition)

VIII. Items of Information and/or Discussion Only

A. Committee Reports

6. Paraprofessional Negotiations Committee, Tuesday, July 20, 2010 (addition)

Motion by A. Struffert, second by J. Chambers, to approve the agenda with the above mentioned changes. Motion carried.

Public Forum

No one spoke at public forum.

Consent Agenda

J. Chambers pulled the approval of the Memorandum of Understanding for ABE/ALC Sick Leave from the consent agenda.

Motion by T. Quaintance, second by A. Struffert, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on June 15, 2010
- Approval of check numbers 626012 through 626179
- Approval of liquid asset transfers to checking: \$160,000 on 6/9/10, \$413,000 on 6/9/10, \$520,000 on 6/24/10, \$721,214.29 on 6/30/10
- Hire Tracy Norrgard, Jr. High Marching Band, 90 hours, \$7.25/hour, effective June 1, 2010
- Hire Trista Norrgard, Jr. High Marching Band, 90 hours, \$7.25/hour, effective June 1, 2010
- Hire Kayla Harms, Paraprofessional, 31.25 hours/week, \$10.51/hour, effective September 8, 2010
- Hire Laura Hoffman, Special Education LD Teacher, BA, Step 1, 1.0 FTE, \$32,954, effective August 25, 2010

- Hire Ashlyn Kreifels, Kids Town Youth Worker, 6 hours/week, \$7.25/hour, effective September 2010
- Hire Gretchen Ploeger, Kids Town Youth Worker, 6 hours/week, \$7.25/hour, effective September 2010
- Hire Betsy Wall, ESY B-3 Summer Services, \$24.00/hour, approximately 40 hours/week for 2 weeks, effective May 24, 2010
- Hire Julie Quayle, ESY Speech Targeted Services, \$24.00/hour, approximately 60 hours/month plus 10 hours for programming planning, effective May 24, 2010
- Hire Shannon Johnson, Art Teacher, BA, Step 1, 0.24 FTE, \$7,908.96, effective August 25, 2010
- Hire Nicole Hartung, Swim Coordinator, \$650/session for 2 sessions, Lifeguard \$7.25/hour, Head Lifeguard \$7.25/hour, Ticket Taker \$7.25/hour, effective July 6-30, 2010
- Hire Kathy Nystrom, Lifeguard \$7.25/hour, Ticket Taker \$7.25/hour, hours as needed, effective July 6-30, 2010
- Hire Megan Olson, Lifeguard \$7.25/hour, Ticket Taker \$7.25/hour, hours as needed, effective July 6-30, 2010
- Hire Megan Rawley, Ticket Taker \$7.25/hour, hours as needed, effective July 6-30, 2010
- Hire Emily Swenson, Lifeguard \$7.25/hour, Ticket Taker \$7.25/hour, hours as needed, effective July 6-30, 2010
- Hire Haley Totzke, Lifeguard \$7.25/hour, Head Lifeguard \$7.25/hour, Ticket Taker \$7.25/hour, effective July 6-30, 2010
- Approve maternity leave for Heather Hoeck, Elementary Class I Secretary, approximately September 18, 2010 for 4-6 weeks
- Accept the resignation of Alyssa Ambrosius, FACS Teacher, effective June 27, 2010
- Accept the resignation of Alyssa Ambrosius, FCCLA Advisor, effective June 27, 2010
- Accept the resignation of Patrick Chesla, Elementary Social Worker, effective June 30, 2010
- Accept the resignation of Jeff Gilbert, Elementary Social Worker, effective July 14, 2010
- Accept the resignation of Barbara Larson, French Teacher, effective July 20, 2010
- Third reading and approval of the following policies: Policy 503 – Student Attendance, Policy 904 – Distribution of Materials on School District Property by Nonschool Persons
- Approval of the following policies: Policy 413 - Harassment and Violence, Policy 522 - Student Sex Nondiscrimination
- Approve the Joint Powers Agreement with Rum River Special Education Cooperative
- Approval of the Continued Membership with MSBA, in the Amount of \$5,459
- Approve IEA 2010-2011 Environmental, Health and Safety Management Services Contract in the Amount of \$8,275
- Approve the renewal with EMC through the Princeton Insurance Agency for Property, Liability, Casualty and Workers Comp Insurance, in the Amount of \$118,160

The consent agenda was unanimously approved.

After further discussion, J. Chambers made a motion, second by J. Larson, to approve the Memorandum of Understanding for ABE/ALC Sick Leave. Motion carried.

Principals/Directors/Coordinators Report

The High School Principal reported a substantial gain in preliminary test results, the FACS interviews and the French Teacher position.

The Elementary Principal reported on testing results and kindergarten enrollment.

Motion by L. Ramson, second by J. Chambers, to add a 0.5 FTE Kindergarten Teacher position. Motion carried.

The new Business Manager introduced himself to the Board and explained he will be in Milaca 3 days a week, and provided the Board with an update on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by J. Struffert, second by A. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve the contract with Distinctive Design Landscape & Irrigation, in the amount of \$34,000, for irrigation projects. Motion carried.

Motion by J. Chambers, second by A. Struffert, to approve the escalator Milk Bid with Dean Foods for 2010-2011. Roll call vote. Those voted in favor: L. Ramson, P. Nelson, J. Struffert, A. Struffert, J. Chambers. Those voted against: T. Quaintance, J. Larson. Motion carried.

Motion by J. Chambers, second by T. Quaintance, to approve the quote from Milaca Welding, in the amount of \$14,900, for the Elementary sidewalk (QZAB). Motion carried.

Motion by A. Struffert, second by J. Larson, to approve the change order for the art room ventilation system, in the amount of \$15,985.77 with Northern Air and \$2,250 with Prairie Electric. Motion carried.

Motion by A. Struffert, second by J. Chambers, to approve the change order for the small engines/welding room ventilation/exhaust system, in the amount of \$35,463.89 with NAC Mechanical and Electrical. Motion carried.

Motion by J. Chambers, second by L. Ramson, to approve the change order to sprinkle the entire building, in the amount of \$92,500 with Brothers Fire Protection. Motion carried.

The Board broke for a break at 7:54 pm and reconvened at 8:01 pm.

The Board heard reports from committees and noted the enrollment.

Superintendent and Board Member Items

The Superintendent discussed running an operating levy election in November, updated the Board on the progress of construction and reminded the Board of the upcoming strategic planning meeting.

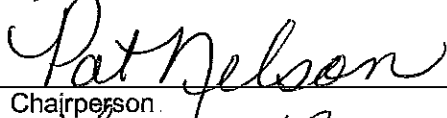
The Board reviewed the first reading of the following policies: Policy 214 - Out of State Travel by School Board Members, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults.

The Board reviewed the student activities accounts.

Motion by J. Chambers, second by A. Struffert, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:14 pm.

Respectfully submitted,


Chairperson

August 17, 2010

Date


Clerk

August 17, 2010

Date