

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56253

Tuesday, January 17, 2012 6:30 pm

Board Room

A regular and reorganizational meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, January 17, 2012, for the purpose of discussing Board business and reorganization of the school board.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Jeff Larson, Aimee Struffert, Jody Chambers, Todd Quaintance, Pat Nelson, Mark Herzing, Judy Pearson. Superintendent Jerry Hansen was also present.

Changes to the Agenda

II. Roll Call – Clerk

Correction to voting rotation

V. Reorganization of School Board

A. Resignation of School Board Member, Pat Nelson (addition)

F. Financial Transaction Authorization – correction in the statute number

VI. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

3. Hire Melissa Elbert, Paraprofessional (addition)

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

3. Terminate Sarah Kollar (addition)

E. Approval of the Initiative Foundation Grant Application (addition)

Motion by A. Struffert, second by T. Quaintance, to approve the agenda. Motion carried.

Public Forum

Robert Millar, Mike Cassens, Renee Fransen, Jennifer Broberg and Amy Banks all addressed the board regarding activities and the proposed changes in building hours.

Reorganization of the School Board

Motion by J. Chambers, second by A. Struffert, to accept the resignation of school board member, Pat Nelson, effective January 25, 2012. Motion carried.

Election of School Board Officers by paper ballot:

J. Chambers nominated Jeff Larson, as Chairperson, second by J. Pearson. No other nominations for Chairperson. Jeff Larson received 7 votes. Motion carried to appoint Jeff Larson as Chairperson.

A. Struffert nominated Judy Pearson as Vice-Chairperson, second by J. Chambers. J. Pearson nominated Mark Herzing as Vice-Chairperson, second by A. Struffert. No other nominations for Vice-Chairperson. Motion carried, 4:3, to appoint Judy Pearson as Vice-Chairperson.

J. Chambers nominated Aimee Struffert as Clerk, second by J. Pearson. No other nominations for Clerk. A. Struffert received 7 votes. Motion carried to appoint Aimee Struffert as Clerk.

T. Quaintance nominated Mark Herzing as Treasurer, second by A. Struffert. P. Nelson nominated T. Quaintance as Treasurer, second by M. Herzing. No other nominations for Treasurer. Motion carried, 4:3, to appoint Mark Herzing as Treasurer.

Motion by T. Quaintance, second by P. Nelson, to leave the Board Member compensation package as it has been in the past for meetings: \$35 for meetings under 4 hours and \$75 for meetings in excess of 4 hours per day with no annual pay for officers. Motion carried.

Motion by P. Nelson, second by J. Pearson, to designate the *Mille Lacs County Times* as the newspaper for all official school business. Motion carried.

Motion by J. Chambers, second by P. Nelson, to appoint the firm of Kennedy-Graven as legal counsel for the District. Motion carried.

Motion by J. Chambers, second by P. Nelson, to authorize the Superintendent and/or Business Manager to make short-term investments, deposits, transfers, withdrawals and electronic funds transfer from savings to other financial institutions. Authorize the Superintendent and/or Business Manager to make wire transfers of school district funds to approve financial institutions. Authorize the Business Manager to use facsimile signatures for all school district checks and orders. Authorize the Superintendent to lease, purchase, and contract for goods and services within the general budget categories pursuant to MS 123B.52, Subd. 2. Motion carried.

At the February 16, 2010 Board Meeting, a motion was made to designate First National Bank as the local depository for school funds until January 31, 2013 and submit requests for proposals in November 2012 for Board action in January 2013. No board action required at this time.

Motion by P. Nelson, second by J. Pearson, to designate Associate Bank/MN Trust/PMA Financial as a local depository for aid anticipation funds. P. Nelson amended the motion, second by J. Pearson, as follows: designate Associate Bank/MN Trust/PMA Financial as a depository. Motion carried to approve the amendment. Vote on amended motion: designate Associate Bank/MN Trust/PMA Financial as a depository. Motion carried.

Motion by J. Chambers, second by P. Nelson, to accept the agenda and consent agenda format. Motion by M. Herzing to amend the motion to include a Board Member item section on the agenda, second by J. Pearson. Motion carried to adopt the agenda and consent agenda format with the addition of a Board Member item section.

Motion by P. Nelson, second by J. Chambers, to approve postponing Board Meetings scheduled on days that school is canceled, released early or evening activities are canceled, to the following evening at the same place and same time. Motion carried.

The Board Chair will review and make committee assignments.

Motion by J. Chambers, second by P. Nelson, to accept the regular board meeting schedule. Motion carried.

Consent Agenda

Motion by P. Nelson, second by T. Quaintance, to approve the consent agenda:

- Approval of the meeting minutes from the Regular Meeting and Closed Meeting held on December 20, 2011
- Approval of check numbers 630113 through 630348 and wire transfers
- Approval of liquid asset transfers to checking: \$54,543.71 on 12/2/11, \$370,000 on 12/8/11, \$50,000 on 12/9/11, \$895,000 on 12/22/11
- Increase in hours for Jennifer Brueske, ALC Math Teacher, from 14 hours/week to 21 hours/week, \$24.43/hour, effective September 7, 2011
- Hire Rebecca Amala, ALC Chemistry Teacher, \$24.43/hour, effective January 25, 2012
- Hire Melissa Elbert, Paraprofessional, 31.25 hours/week, \$10.51/hour, effective January 17, 2012
- Accept the resignation Colleen Barland, Paraprofessional, effective January 2, 2012
- Terminate Adam Pederson, Paraprofessional, effective January 3, 2012
- Approval of the Initiative Foundation Grant Application, requesting a \$5,000 Grant, for the third year of the Mille Lacs County Inside Out Coalition

The consent agenda was unanimously approved.

Principal/Directors/Coordinators Reports

The High School Assistant Principal invited the board to attend one of the Rachel's Challenge presentations.

The Community Ed Director reported that School Readiness registration will be held on the same night as kindergarten registration.

The Curriculum Director reported on a science curriculum purchase and e-curriculum at the high school.

The Business Manager updated the Board on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by P. Nelson, second by A. Struffert, to adopt the resolution honoring Paraprofessionals, January 16-20, 2012. Roll call vote. Those voted in favor: J. Larson, A. Struffert, J. Chambers, T. Quaintance, P. Nelson, M. Herzing, J. Pearson. Those voted against: none. Motion carried.

Motion by J. Chambers, second by A. Struffert, to remove from table the agenda item to discuss and approve closing the building at 3:30 PM in the summer with the exception of marching band practice and preparation, Kids Town and varsity/junior varsity practice for MSHSL activities, effective June 11, 2012. Motion carried.

Motion by J. Chambers, second by T. Quaintance, to add "scheduled Community Ed activities" to the motion. Motion carried. Motion by J. Chambers, second by T. Quaintance, to approve closing the building at 3:30 PM in the summer with the exception of marching band practice and preparation, Kids Town and varsity/junior varsity practice for MSHSL activities, and scheduled Community Ed activities, effective June 11, 2012. Motion carried.

Motion by J Chambers, second by A. Struffert, to remove from table the agenda item to discuss and approve closing the building at 6:00 PM, with the exception of when there is a scheduled play, concert, MSHSL even, MSHSL team practice or scheduled Community Ed activity, effective at the start of the 2012-2013 school year. Motion carried.

Motion by J. Chambers, second by P. Nelson, to approve closing the building at 6:00 PM, with the exception of when there is a scheduled play, concert, school sponsored activity, MSHSL event, MSHSL team practice or scheduled Community Ed activity, effective at the start of the 2012-2013 school year. Motion carried.

Motion by J. Chambers, second by T. Quaintance, to remove from table the agenda item to discuss and approve closing the building on weekends, with the exception of dates there is a scheduled MSHSL event, effective at the start of the 2012-2013 school year. Motion carried.

Motion by T. Quaintance, second by P. Nelson, to approve closing the building on weekends, with the exception of dates there is a scheduled play, concert, school sponsored activity, MSHSL event, MSHSL team practice or scheduled Community Ed activity, effective at the start of the 2012-2013 school year. Motion carried.

Motion by P. Nelson, second by J. Pearson, to approve the use of remaining Title I funds to rehire 3 staff for 8 days each and purchase hand held technology for program use. Motion by M. Herzing, second by J. Pearson, to amend the motion by striking the purchase of hand held technology for program use. Roll call vote on amending motion. Those voted in favor: J. Larson, A. Struffert, J. Chambers, M. Herzing, J. Pearson. Those voted against: T. Quaintance, P. Nelson. Amendment to motion carried. Vote on the motion left on the table: motion by P. Nelson, second by J. Pearson, to approve the use remaining Title I funds to rehire 3 Title I staff for 8 days each. Motion carried.


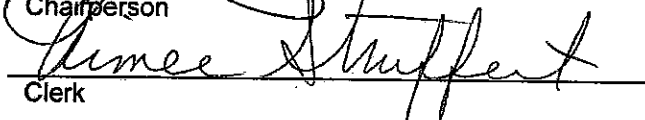
Motion by T. Quaintance, second by P. Nelson, to approve using remaining Title I funds to purchase hand held technology for Title I use. Motion carried.

Motion by P. Nelson, second by J. Chambers to precede with the 1:1 technology initiative by purchasing digital devices for student's grades 9-12 for the 2012-2013 school year. Roll call vote. Those voted in favor: J. Larson, A. Struffert, J. Chambers, T. Quaintance, P. Nelson, J. Pearson. Those voted against: M. Herzing. Motion carried.

Motion by P. Nelson, second by J. Chambers, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:21 pm.

Respectfully submitted,


Chairperson

Clerk

February 21, 2012

Date

February 21, 2012

Date