

Referral Process

Since 1975, Public Schools have been responsible for providing special education services to children with disabilities. Part of that obligation is the identification of students with disabilities who are in need of special education and related services. An educational evaluation is conducted to determine if a child meets the state mandated eligibility criteria for disabilities and if the child is in need of special education and related services. The disability areas include:

- Autism Spectrum Disorders (ASD)
- Deaf-Blind (DB)
- Deaf and Hard of Hearing (DHH)
- Developmental Cognitive Disability: Mild to Moderate or Moderate - Severe (DCD-MM, DCD-MS)
- Developmentally Delayed (DD)
- Emotional or Behavioral Disorder (EBD)
- Other Health Disabilities (OHD)
- Physically Impaired (PI)
- Severely Multiply Impaired (SMI)
- Specific Learning Disabilities (SLD)
- Speech or Language Impairments (S/LI)
- Traumatic Brain Injury (TBI)
- Visually Impaired (VI)

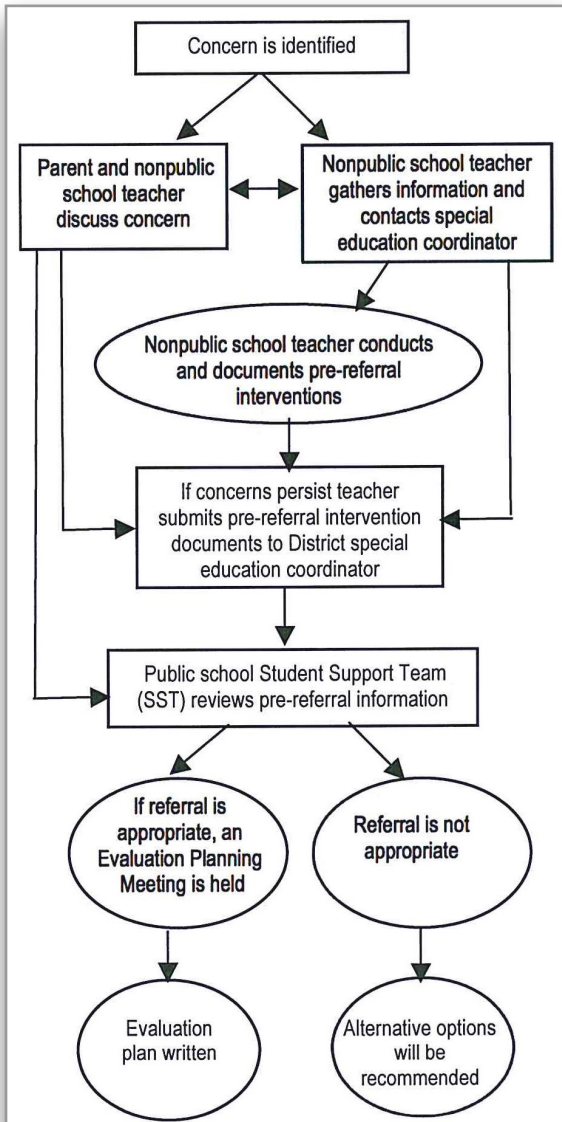
The purpose of this brochure is to outline the initial referral process used if a parent or teacher suspects that a student between the ages of 5 and 21 may have a disability and needs special education and related services.

- ▶ Parent or nonpublic school teacher identify a concern with the student's academic performance, communication, health physical status, social/emotional or behavioral skills, motor skills, or functional skills.
- ▶ Parent and nonpublic school teacher discuss concern.
- ▶ Nonpublic school teacher gathers information on student performance, conducts and documents pre-referral interventions on the "Nonpublic Pre-referral Intervention Form."*
- ▶ If concerns persist and performance is discrepant from classmates/norms, teacher obtains release of information from parent and completes the "Referral Review Form."* The Nonpublic Pre-referral Intervention Form" and the "Referral Review Form" are submitted to the nonpublic school principal. The principal will contact the appropriate special education coordinator to initiate a referral. All pre-referral information will be submitted to the coordinator.
- ▶ The public school Student Support Team (SST) reviews pre-referral information and interventions and may contact parent, nonpublic teacher and/or principal for additional information or consultation.
- ▶ SST determines whether pre-referral information is adequate, returns information to referring party if not adequate, or determines evaluation is needed.
- ▶ If evaluation is needed, an evaluation planning meeting will be held. The parent and representative of the nonpublic school will be invited to attend this meeting. After reviewing the "Referral Review Form" and any other information provided by the parent and/or nonpublic school representative, an evaluation plan will be developed.
- ▶ If the referral is inappropriate, alternative options for action will be recommended.

* Forms are found on the Rum River Special Education website:
www.rrsec.org

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Child Find Process



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REFERRAL PROCEDURES FOR NONPUBLIC SPECIAL EDUCATION EVALUATIONS

RUM RIVER SPECIAL EDUCATION COOPERATIVE

Serving the following school districts:

- ▶ Braham #314
- ▶ Isle #473
- ▶ Milaca #912
- ▶ Mora #332
- ▶ Ogilvie #333
- ▶ Princeton #477

