

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Monday, September 20, 2021 6:30 pm
ALC

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the ALC on Monday, September 20, 2021, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert, Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. APPROVAL OF THE CONSENT AGENDA:

D. Personnel Items

1. New Positions / Change in Assignment / Replacement

8. Approve Notice of Assignment with Destiny Baker, ECFE Sibling Care Aide, up to 30 hours/year, \$11.00 per hour, effective September 1, 2021 - June 2, 2022 **

Motion by S.Larsen second by N.Neuhart, to approve the agenda with the above changes. Motion carried, 7:0.

Public Forum

No one spoke at Public Forum

Committee Reports

Custodial Negotiations (8/17 and 9/16) - S. Larsen

A. Custodial Negotiations

Clerical Negotiations (8/17 and 9/16) - A. Struffert

A. Clerical Negotiations

Committee of the Whole (8/30) - R. Nelson

A. Reopening Plan

B. Transportation

Teacher Negotiations (9/8 and 9/15) - R. Nelson

A. Teacher Negotiations

B. Tentative Agreement 9/15

Building and Grounds (9/14) - S. Larsen

A. Summer Project Reviews

B. Flooring Repair

C. Custodial Positions

D. Student Drop-off

E. Highway 23 Project Update

Policy Committee (9/14) - A. Struffert

A. Policy Reviews

B. Public Notice Reviews

C. Review MSBA Edits

Presentations

Superintendent Wedin gave an update regarding the start of the 2021-2022 school year. An opportunity was provided for school board members to ask questions, provide feedback, and have a discussion regarding the current COVID-19 protocols and the start of the 2021-2022 school year.

Principals/Directors/Coordinators Report

High School Principal report: gave updates on first week of school, enrollment, and Milaca K12 Online option; preview of Homecoming Week activities scheduled for September 27, 2021 through October 1, 2021; hiring update for Social Studies; and MAPS testing currently taking place for students in 7-9 grades.

Elementary Principal report: gave updates on Power of 3 training for teachers in the social-emotional program designed to support students in making good choices; reported on successful open house, first week of school, and enrollment; preview of upcoming Elementary Punt Pass & Kick event scheduled during Homecoming week.

Activities Director/Dean of Students report: gave updates on fall activities, participation in sports activities compared to previous year and the registration/preparation for the fall play, "Rodgers & Hammerstein's Cinderella - Youth Edition".

Community Education Director/Facilities Manager report: gave updates on hiring for Wrap-Around Care Aides, updated Notices of Assignment for employees, and efforts to make the community aware of fall programming; facility updates were also given on filling custodial positions, demolition of the portable classroom being used for storage, a yearly walk through by Garland Roofing, and the credit from the contractor allowing for correction of the house piers in the High School parking lot.

Business Manager report: preliminary audit was August 18 with fieldwork scheduled for November 1-5; fall levy process with preliminary levy approval in September with the recommendation to approve the "maximum" with the final amount submitted in December; submitted Transportation Year End Report, Levy Information Systems updates and enrollment projections through ADMWE.

Approval of the Consent Agenda

Motion by J.Day, second by S.Lange, to approve the consent agenda:

- Approval of Minutes from the August 16, 2021 Regular Board Meeting
- Approval of Transfers from PMA to First National Bank: \$600,000.00 on 8/6, and \$800,000.00 on 8/25
- Hire Jessica Keller, High School Counselor, MA, Step 1, 1.0 FTE, \$50,548.90, effective August 18, 2021
- Hire Rachel Arens, Jr. High Swim Coach, \$1,963.35, effective August 16, 2021
- Hire Kathleen Kleinmeyer, Speech Language Pathologist, MA, Step 15, 0.4 FTE, \$28,113.20, effective August 30, 2021
- Hire Lance Dalbey, 9th Grade Football Coach, \$3,561.25, effective August 16, 2021
- Hire Tim Gruba, Head Custodian (replacement for Lou Ann Palmquist), \$23.63 per hour, effective September 1, 2021
- Change in assignment for Sherri Simon-Tolmie, Paraprofessional, from 17.5 hours/week to 33.75 hours/week (previously reduced for 0.5 FTE Art Teacher), \$18.05 per hour, effective August 30, 2021
- Change in assignment for Tracy Schmitz, Food Server, from 12.5 hours/week to 13.75 hours/week, \$14.92 per hour, effective November 1, 2020 (approximate date)
- Hire Connie Belanger, Paraprofessional (replacement for Molly Schwartz), 3 hours/week, \$18.05 per hour, effective September 7, 2021
- Hire Carrie Herbst, Paraprofessional (replacement for Jodi Gadacz), 31.25 hours/week, \$14.80 per hour, effective August 30, 2021
- Change in assignment for Peggy Timmer, Paraprofessional, from 31.5 hours/week to 32.5 hours/week, \$18.40 per hour, effective September 7, 2021
- Change in assignment for Mason Hartung, Kids Town and Wrap Around Care Student Aide,) from 0 hours/week to 15 hours/week maximum, \$10.08 per hour, effective September 7, 2021
- Change in assignment for Ella James, Kids Town and Wrap Around Care Student Aide, from 0 hours/week to 15 hours/week maximum, \$10.08 per hour, effective September 7, 2021
- Change in assignment for Judith Swenson, Kids Town Level One Aide, 15 hours/week maximum, \$12.75 per hour, effective September 7, 2021
- Approve the Notice of Assignment with Mason Hartung, Kids Town and Wrap Around Care Student Aide, not to exceed 15 hours/week, \$10.08 per hour, effective September 1, 2021 - June 2, 2022
- Approve the Notice of Assignment with Ella James, Kids Town and Wrap Around Care Student Aide, not to exceed 15 hours/week, \$10.08 per hour, effective September 7, 2021 - June 2, 2022
- Approve the Notice of Assignment with Kathleen Fitschen, Special Olympics and FIRE Coordinator, up to 30 hours/year, \$14.50 per hour, effective September 13, 2021 - June 30, 2022
- Approve the Notice of Assignment with Nicole Tellefson, Kids Town, Youth Development, and Adult Enrichment Coordinator, 38 hours/week, \$14.50 per hour, effective July 1, 2021- June 30, 2022
- Hire Jeremy Mikla, High School Social Studies (College in the Schools) Teacher, MA+20, Step 15, \$3,190.89, effective September 7, 2021- January 21, 2022
- Hire Julie Quayle, Speech Language Pathologist, BA+40/MA, Step 15, 0.2 FTE \$13,438.73, effective September 13, 2021
- Approve Notice of Assignment with Brandi Katke, Kids Town Level Two Aide (10 hours/week) and Wrap Around Care Supervisor (30 hours/week), \$14.00 per hour, effective September 1, 2021 - June 2, 2022
- Change in hours for Molly Schwartz, Paraprofessional, from 32.25 hours/week to 32.5 hours/week, \$16.62 per hour effective September 7, 2021
- Approve Notice of Assignment with Judith Swenson, ECFE Aide and Kids Town Level One Aide, up to 35 hours/week, \$12.75 per hour, effective September 1, 2021 - June 2, 2022
- Hire Angela Helle, Social Studies Teacher (replacing Jeremy Mikla/Gwen Garber), MA+20, Step 15, 1.0 FTE, \$59,215.38, effective November 1, 2021
- Approve Notice of Assignment with Destiny Baker, ECFE Sibling Care Aide, up to 30 hours/year, \$11.00 per hour, effective September 1, 2021 - June 2, 2022
- Accept the resignation of Paul Arens, Head 8th Grade Football Coach, effective August 16, 2021
- Accept the resignation of Cassie Wredberg, Jr. High Swim Coach, effective August 11, 2021
- Accept the resignation of Brenda Hoen, Food Server, effective August 23, 2021

- Accept the resignation of Rebecca Barland, Elementary Special Education Teacher, effective September 10, 2021
- Staff Leave Requests:
 - Connie Herges, Elementary Media Center Paraprofessional, September 7 - October 15, 2021
 - Deb Winkler, Title Tutor, January 3, 2022 - April 29, 2022
- Lane Changes:
 - Krystal Forbord, BA+20 to MA/BA+40, \$39.53/hour
 - Rebecca Haukos, BA+20 to MA/BA+40, \$51.49/hour
 - Christine Hostrawser, BA+20 to MA/BA+40, \$57,584.00
 - Jeff Kiel, BA+30 to MA, \$53,955.00
 - Heather Rassler, BA+20 to MA/BA+40, \$66,654.00
 - Andrea Swenson, BA+20 to MA/BA+40, \$42.19/hour
 - Brittney Sundberg, BA to BA+20, \$46,700.00
 - Kimberly Knudsen, BA to BA+10, \$56,050.00
- Approve Contracted Services Agreement with Linda Hoffner, Speech Language Teletherapy, effective September 7, 2021 to June 2, 2022
- Annual review of policies: Policy 410 - Family and Medical Leave; Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse; Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults; Policy 506 - Student Discipline; Policy 514 - Bullying Prohibition Policy; Policy 522 - Student Sex Nondiscrimination; Policy 806 - Crisis Management Policy
- First reading of Policy 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Motion carried, 7:0.

Items on Which Board Discussion and Action is Requested

Motion by J.Day, second by A.Struffert, to approve the Treasurer's Report. Roll call vote. Motion carried, 7:0.

The Business Administrator reviewed the levy documents and announced the Truth in Taxation presentation will be on December 6, 2021 at 6:00 PM at a Special Board Meeting. Motion by A.Struffert, second by J.Day, to certify the proposed 2021 pay 2022 levy at the "maximum" amount to be signed by the clerk at a later date. Motion carried 7:0.

Superintendent and Board Member Items

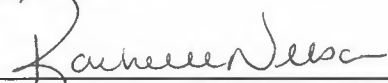
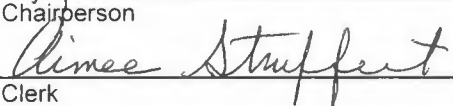
Superintendent Wedin provided an update on 2021-2022 back to school; Milaca K-12 Online partnering with the Braham School District to provide online learning for elementary students which will help to offset costs of the Elementary Online Program; and the upcoming Milaca Hall of Fame induction ceremony and luncheon scheduled for October 9th in the High School Cafeteria with tickets available through Dave Leom, the District Office, or First National Bank in Milaca.

Board Member Items

A.Struffert reported on the MSBA Advocacy Fall Meeting and wanted board members to contact her for any items to bring forward for the upcoming legislative session.

Motion by J.Corrow, second by S.Larsen, to adjourn. Motion carried 7:0. The meeting adjourned at 6:59 p.m.

Respectfully submitted,

 <hr/> Chairperson	<hr/> October 18, 2021 Date
 <hr/> Clerk	<hr/> October 18, 2021 Date

