

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, February 16, 2010 6:30 pm

BOARD ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, February 16, 2010, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Aimee Struffert, Jody Chambers, Todd Quaintance, Linda Ramson, Pat Nelson, Jeff Larson and Jackie Struffert. Superintendent, Jerry Hansen, was also present.

## Changes to Agenda:

V. Good Things Happening (addition)

## VI. Approval of the Consent Agenda

### D. Personnel Items

Employment Approval/Hours Adjusted/Position Created

1. Increase in hours for Marjorie Conigliaro (clarification)

2. Increase in hours for Melissa Merwin (clarification)

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination

5. Accept the termination of Alyce Sanderson (addition)

6. Approve intermittent FMLA leave for Bev Dee (addition)

7. Accept the resignation of Amy Milbradt (addition)

G. Approve the Grant Application to the Initiative Foundation by the "Give Me 5" Mentor Program (addition)

## VII. Principals/Directors/Coordinators Report

### F. Curriculum Director (addition)

Motion by J. Struffert, second by J. Larson, to approve the agenda with the above mentioned changes. Motion carried.

## Good Things Happening

Congratulations to Deanna Christianson, National Merit Scholar Finalist.

## Public Forum

Kayla Dahistrom proposed a change in the student handbook regarding the dance policy.

## Consent Agenda

Motion by J. Chambers, second by A. Struffert, to approve the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on January 19, 2010
- Approval of check numbers 624806 through 625028
- Approval of liquid asset transfers to checking: \$408,000 on 1/7/10, \$245,000 on 1/15/10, \$715,000 on 1/22/10, \$75,000 on 1/29/10
- Increase in hours for Marjorie Conigliaro, ALC Teacher, 10 additional hours to prepare curriculum for rolling enrollment, \$24.00/hour, effective January 28, 2010
- Increase in hours for Melissa Merwin, ALC Teacher, 10 additional hours to prepare curriculum for rolling enrollment, \$24.00/hour, effective January 28, 2010
- Hire Leah Ronko, Concert Supervision, \$28.50 for the first 3 hours, \$9.50/hour after the first 3 hours, effective March 4, March 8, April 22, May 9, 2010
- Hire Jeannie Manthie, Concert Supervision, \$28.50 for the first 3 hours, \$9.50/hour after the first 3 hours, effective March 4, March 8, April 22, May 9, 2010
- Hire Teresa Nelson, Concert Supervision, \$28.50 for the first 3 hours, \$9.50/hour after the first 3 hours, effective March 4, March 8, April 22, May 9, 2010
- Revision to the start date of Cory Ploeger, Groundskeeper, 40 hours/week, \$15.33/hour, effective January 23, 2010 (was previously January 25, 2010)
- Hire Heather Hoeck, Girl's Golf Coach, \$3,123, effective March 1, 2010
- Hire Karin McCann, High School Colorguard Advisor (shared with Chris Nelson), \$694, effective March 1, 2010
- Hire Chris Nelson, High School Colorguard Advisor (shared with Karin McCann), \$694, effective March 1, 2010

- Layoff hours for Leah Ronko, Paraprofessional, from 62.5 hours/2 week period to 51.25 hours/2 week period (11.25 hours/2 week period recall rights until February 16, 2011)
- Accept the resignation of Jennifer Gross, Paraprofessional, effective February 15, 2010
- Approve the resignation of Tom Krauel, Head Volleyball Co-Coach, effective February 1, 2010
- Approve the resignation of Debbie Krauel, Head Volleyball Co-Coach, effective February 1, 2010
- Accept the termination of Alyce Sanderson, Paraprofessional, effective February 11, 2010
- Approve intermittent FMLA leave for Bev Dee, Paraprofessional, effective February 10, 2010 through the end of the 2009-2010 school year
- Accept the resignation of Amy Milbradt, ECFE/School Readiness Teacher, effective February 12, 2010
- Authorize the Superintendent to send a request for quotes for auditing services
- Authorize the Superintendent to send a request for quotes for insurance services
- Approve the grant application to the Initiative Foundation by the "Give Me 5" Mentor program

The consent agenda was unanimously approved.

#### Principals/Directors/Coordinators Report

The High School Principal reported on the AYP plan.

The Community Education Director reported that the preschool teacher opening has been filled.

The Curriculum Director reported that they have been working on a math curriculum purchase.

The Business Manager provided the Board with an update on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by A. Struffert, second by J. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to accept the bid from Donlar Construction, in the amount of \$669,861, for the general construction project, as presented by Johnson Controls. Motion carried.

Motion by T. Quaintance, second by L. Ramson, to accept the bid from Gorham Oien, in the amount of \$1,558,380, for the plumbing and piping project, as presented by Johnson Controls. Motion carried.

Motion by J. Struffert, second by T. Quaintance, to accept the bid from Brothers Fire Protection Company, in the amount of \$89,000, for the fire protection project, as presented by Johnson Controls. Motion carried.

Motion by T. Quaintance, second by J. Larson, to accept the bid from Northern Air Corporation, in the amount of \$1,698,000, for the HVAC project, as presented by Johnson Controls. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to accept the bid from Test & Balance Associates, in the amount of \$55,220, for testing and balancing, as presented by Johnson Controls. Motion carried.

Motion by J. Struffert, second by T. Quaintance, to accept the bid from Prairie Electric Company, in the amount of \$832,842, for the electrical project, as presented by Johnson Controls. Motion carried.

Motion by T. Quaintance, second by J. Struffert, to remain with Bremer Bank through March 31, 2010, then begin with First National Bank on April 1, 2010 through January 31, 2013 and submit requests for proposals in November 2012 for board action in January 2013. Motion carried.

The Board heard reports from the committees and reviewed the student enrollment.

The Board broke for a fire alarm at 7:10 pm and returned at 7:30 pm.

#### Superintendent and Board Member Items

The Superintendent reported that February 22-26, 2010 is School Board Recognition Week, that the January 2011 Regular Board Meeting time will be approved at the January 2011 Reorganizational Meeting, board member volunteers are needed to review insurance and auditing proposals at the end of March, a Special Board Meeting is needed for April 6, 2010 to review and accept a proposal for auditing services, reviewed the Business Expo, Parent Survey/E-Site update, QZAB loan, construction update and strategic planning for 2010 and beyond.

The Board reviewed the second reading of the following policies: Policy 208 – Development, Adoption and Implementation of Policies, Policy 401 – Equal Employment Opportunity, Policy 404 – Employment Background Checks, Policy 407 – Employee Right to Know – Exposure to Hazardous Substances, Policy 409 – Employee Publications, Instructional Materials, Inventions and Creations, Policy 412 – Expense Reimbursement, Policy 414 – Mandated

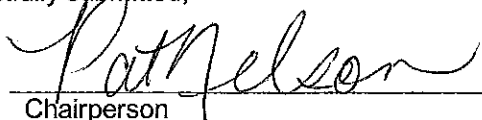
Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 – Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 419 – Tobacco-Free Environment, Policy 420 – Students and Employees with Sexually Transmitted Infections and Disease and Certain Other Communicable Diseases and Infectious Conditions, Policy 504 – Student Dress and Appearance, Policy 509 – Enrollment of Non Resident Students (new form), Policy 521 – Student Disability Nondiscrimination, Policy 524 – Internet Acceptable Use and Safety Policy, Policy 526 – Hazing Prohibition, Policy 603 – Curriculum Development, Policy 609 – Religion, Policy 614 – School District Plan and Procedure, Policy 615 – Basic Standards Testing, Accommodations, Modifications and Exemptions for IEP, Section 504 Accommodation, and LEP Students, Policy 616 – School District System Accountability, Policy 618 – Assessment of Standard Achievement, Policy 713 – Student Activity Accounting, Policy 805 - Waste Reduction and Recycling.

Reviewed the student activities accounts.

Motion by J. Chambers, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:50 pm.

Respectfully submitted,

  
Chairperson

March 16, 2010

Date

  
Clerk

March 16, 2010

Date