

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday 21, 2007 6:30 pm

BOARD OF EDUCATION ROOM

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Board of Education room on Monday, May 21, 2007, for the purpose of conducting regular Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Pat Nelson, Bob Bunger, Aimee Struffert, Jody Chambers, Todd Quaintance, Linda Ramson. Those members absent: Connie Patnode. Dr. Barbra Zakrajsek was also present.

Additions/Changes to agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

14. Correction to rate of pay based on approval of Food Service Contract for the hire of Dawn Flemming, Food Server
15. Correction to rate of pay based on approval of Food Service Contract for the hire of Julie Aamold, Food Server
20. Hire Tracy Norrgard, Marching Band Assistant
21. Hire Andrea Gruba, Marching Band Assistant
22. Hire Andrea Streng, Marching Band Assistant
23. Hire Jennifer Katke, Marching Band Assistant
24. Hire Brenda Ruekert, Summer Painting
25. Hire Sandy Lanz, Summer Painting
26. Hire Bev Dee, Summer Custodial
27. Hire Lana Carlson, Summer Custodial
28. Hire Darlene Moody, Summer Custodial
29. Hire Chris Blowers, Summer Custodial
30. Hire Zachary Close, Summer Grounds
31. Hire Ashley Westphal, Pool Aide
32. Hire Megan Olson, WSI, Pool Aide
33. Hire Ashley Olson, WSI, Pool Aide
34. Hire Ashley Kranz, WSI, Pool Aide, Life Guard
35. Hire Sheila DeHart, Pool Aide, Life Guard
36. Hire Jennifer Burroughs, WSI, Pool Aide, Life Guard
37. Hire Karen Baas, Life Guard, Pool Aide
38. Hire Sara Underhill, WSI, Life Guard, Pool Aide
39. Hire Taryn Brown, Life Guard, Pool Aide
40. Hire Emily Swenson, Life Guard, Pool Aide
41. Hire Kari Erickson, Swimming Coordinator, WSI, Life Guard, Pool Aide

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

10. Accept the resignation of Heidi Auel, ALC Science Teacher
11. Accept the resignation of John Ludwig, ALC English Teacher
12. Approve the retirement of Karen Frank, Paraprofessional

O. Void Memorandum Of Agreement for Reconciliation of Vacation Accruals for Custodial Staff

Motion by A. Struffert, second by J. Chambers, to approve the agenda with the above mentioned changes. Motion carried.

Student Presentation to the Board

The Board toured the student built house.

Good Things Happening

1. Congratulations to Carter Ash who was chosen Most Valuable Wrestler of the year and to the wrestling team who was awarded the state "Silver Academic Team Award" for their high GPA.
2. The elementary raised \$2,287.87 in the Pennies for Patients campaign to support the Leukemia and Lymphoma Society.

3. Thank you to Gail Kulick Jackson, who wrote a grant which was accepted by the Mille Lacs Band of Ojibwe which provided the entire 7th grade class an opportunity to go to the Science Museum of Minnesota to experience the exhibit "RACE: Are We So Different?". The grant covered the cost of admission to the museum, transportation and a snack for the students. Her efforts made this trip possible for not just our 7th graders, but every 7th grader in Mille Lacs County.
4. Thank you to the students and staff of the elementary school who collected 715 pounds of food for the Milaca Area Pantry. This donation contributed to the 29,522 dollars and pounds raised.
5. Congratulations to the Milaca FFA Chapter for impressive scores at State Convention. The Dairy Evaluation team placed 7th overall out of 56 teams, with Laura Weisz placing 7th individually out of 210 students. The Forestry team placed 20th, Fish and Wildlife placed 34th, Best informed Greenhand 27th, and Floriculture 21st. Way to go!
6. Congratulations to the following award winners from the high school band concert: Top 5 Concert Band: Greg Wright, Austin Bauer, Mitch Burns, Kristina McIntyre, Emily Farmer; Top 5 Symphonic Band: Andy Nystrom, Alison Rapp, Amanda Yeats, Nick Sohre, Jill Goslinga; All-Star Band: Andy Nystrom; Louis Armstrong Jazz Award: Priya Zakrajsek; John Philip Sousa Award: Alison Rapp

Consent Agenda

Motion by T. Quaintance, second by J. Chambers to remove the following items from the consent agenda:

- Approve third year reinspection service and periodic surveillance inspections contract with IEA (Institute for Environmental Assessment)
- Approve the overnight trip request for Milaca High School Band, June 23-24 for the Osseo and Lake City Parades
- Approve the overnight trip request for Florida spring training for the softball team, March 14 -22, 2008

Motion carried.

Motion B. Bunger, second by T. Quaintance, to approve the remainder of the consent agenda, which included the following items:

- Minutes of Regular and Closed Board Meetings held on April 16, 2007
- Approval of check numbers 616571 through 616894
- Approval of wire transfers:
 - Liquid asset transfers to checking: \$400,000 on 4/9/07, \$100,000 on 4/13/07, \$475,000 on 4/25/07, \$100,000 on 4/27/07
 - Liquid asset transfers to HSA accounts: \$7,443.89 on 4/10/07, \$7,443.89 on 4/25/07, \$125,000 on 4/25/07
- Hire Darrick Gorecki, Summer Kids Town Assistant, \$9.69/hour, approximately 20 hours week, effective June 6, 2007
- Hire Judy Olson, Summer Kids Town Assistant, \$9.69/hour, approximately 25 hours/week, effective June 6, 2007
- Hire Michelle Lyrenmann, Long Term Substitute for Jesse Mortenson, BA, Step 1, 1.0 FTE, \$6,157, effective April 15, 2007
- Decrease in hours for Janice Mero, Food Server, from 3.25 hours/day to 2.75 hours/day, \$10.93/hour, effective April 25, 2007
- Approve the temporary leave from Food Server positions for Brenda Smith, to allow her to replace Marla Ruis (ALC Paraprofessional) while she is out on medical leave, effective May 1, 2007
- Increase in hours for Brenda Smith, Food Server, from 2.25 hours/day to 3.25 hours day, \$10.05/hour, effective upon return from temporary leave noted above
- Reduction by 1 hour every other day for Mindy Zych, ECSE Paraprofessional, to allow her to move to a new ECSE Paraprofessional assignment which increased her hours by 8 hours/week, effective May 1, 2007 through the end of the 2006-2007 school year. (Darlene Moody picked up the hour every other day that Mindy was reduced by and this was approved at the April board meeting).
- Hire Linda Oeffling, Summer Kids Town, 25 hours/week, \$9.69/hour, effective June 6, 2007
- Hire Michelle Gerads, Summer Kids Town, 20 hours/week, \$6.15/hour, effective June 6, 2007
- Hire Nicole Hartung, Summer Kids Town, 32 hours/week, \$12.03/hour, effective June 6, 2007
- Hire Steven Waddell, High School English Teacher, BA, Step 1, FTE 1.0, \$31,126, effective August 22, 2007
- Hire Kathryn Kritzeck, High School English Teacher, BA, Step 1, FTE 1.0, \$31,126, effective August 22, 2007
- Hire Colleen Fenlon, High School Social Studies Teacher, BA, Step 1, FTE 1.0, \$31,126, effective August 22, 2007
- Hire Dawn Flemming, High School Food Server, 11.25 hours/week, \$10.05/hour (based on approval of 2006-2008 Food Service contract), effective May 7, 2007
- Hire Julie Aamold, High School Food Server, 11.25 hours/week, \$10.05/hour (based on approval of 2006-2008 Food Service contract), effective May 7, 2007
- Change in assignment for Sarah Ploeger, from Title I Clerical to Community Education Clerical and small portion of Title 1, effective July 1, 2007
- Hire Mitch Billings, Assistant Percussion Director, \$500, effective June 1, 2007
- Hire Ryan Inselman, High School Assistant Percussion Director, \$1721, effective June 1, 2007
- Hire Sarah Roos, Assistant Colorguard Director, \$1530, effective June 1, 2007

- Hire Tracy Norrgard, Marching Band Assistant, 90 hours total, \$553, effective May 21, 2007
- Hire Andrea Gruba, Marching Band Assistant, 80 hours total, \$492, effective May 21, 2007
- Hire Andrea Strenge, Marching Band Assistant, 80 hours total, \$492, effective May 21, 2007
- Hire Jennifer Katke, Marching Band Assistant, 90 hours total, \$553, effective May 21, 2007
- Hire Brenda Rueckert, Summer Painting, 300 hours total, \$12/hour, effective June 6, 2007
- Hire Sandy Lanz, Summer Painting, 300 hours total, \$12/hour, effective June 6, 2007
- Hire Bev Dee, Summer Custodial, 321 hours total, \$8/hour, effective June 6, 2007
- Hire Lana Carlson, Summer Custodial, 267 hours total, \$8/hour, effective June 6, 2007
- Hire Darlene Moody, Summer Custodial, 441 hours total, \$8/hour, effective June 6, 2007
- Hire Chris Blowers, Summer Custodial, 321 hours total, \$8/hour, effective June 6, 2007
- Hire Zachary Close, Summer Grounds, 380 hours total, \$8/hour, effective June 6, 2007
- Hire Ashley Westphal, Pool Aide \$8/hour, hours vary, effective June – August 2007
- Hire Megan Olson, WSI \$9/hour, Pool Aide \$8/hour, hours vary, effective June – August 2007
- Hire Ashley Olson, WSI \$9.75/hour, Pool Aide \$8/hour, hours vary, effective June – August 2007
- Hire Ashley Kranz, WSI \$9/hour, Pool Aide \$8/hour, Life Guard \$6.75/hour, hours vary, effective June – August 2007
- Hire Sheila DeHart, Pool Aide \$8/hour, Life Guard \$6.50/hour, hours vary, effective June – August 2007
- Hire Jennifer Burroughs, WSI \$9.25/hour, Pool Aide \$8/hour, Life Guard \$6.75/hour, hours vary, effective June – August 2007
- Hire Karen Baas, Life Guard \$6.75/hour, Pool Aide \$8/hour, hours vary, effective June – August 2007
- Hire Sara Underhill, WSI \$8/hour, Life Guard \$6.75/hour, Pool Aide \$9/hour, hours vary, effective June – August 2007
- Hire Taryn Brown, Life Guard \$6.50/hour, Pool Aide \$8/hour, hours vary, effective June – August 2007
- Hire Emily Swenson, Life Guard \$6.50/hour, Pool Aide \$8/hour, hours vary, effective June – August 2007
- Hire Kari Erickson, Swimming Coordinator \$650/session, WSI \$11/hour, Life Guard \$7/hour, Pool Aide \$8/hour, effective June - August 2007
- Approve the termination of Wayne Warzecha, Building and Grounds Facility Manager, effective June 30, 2007 (Due to position elimination)
- Accept the resignation of Sheila Elvine, RRN Academic Behavior Manager, effective at the end of the 2006-2007 school year.
- Approve medical leave for Marla Ruis, ALC Paraprofessional, May 1 through approximately May 22, 2007
- Approve the termination of Kelly Springer, Rum River Behavior Manager, effective June 5, 2007
- Approve the termination of Andrea Werk, Rum River Behavior Manager, effective June 5, 2007
- Approve the resignation of Joe Wildman, Head Swimming and Diving Coach, effective May 1, 2007
- Approve the maternity leave for Trina Olson effective July 5 through September 27, 2007
- Approve the retirement of Karen Miller, Paraprofessional, effective May 31, 2007. Thank you Karen for 20 years of service to Milaca Public Schools!
- Approve the layoff of Judy Nickolay from Community Ed Clerical position effective June 30, 2007. Judy has layoff/recall rights for 12 months from this date.
- Accept the resignation of Heidi Auel, ALC Science Teacher, effective May 24, 2007
- Accept the resignation of John Ludwig, ALC English Teacher, effective May 31, 2007
- Approve the retirement of Karen Frank, Paraprofessional, effective May 21, 2007. Thank you Karen for 21 years of service to Milaca Public Schools!
- Approval of the contract with Rum River North Cleaning Services for 2007-2008
- Approval of Directory Information for 2007-2008
- Approve seasonal layoff of PERA personnel
- Adopt Student Assurance Services as student accident insurance for 2007-2008
- Approve the 2007-2008 Mille Lacs County Services Collaborative Contract for Interagency Family Facilitator Services
- Award bid for sale of excess property, 1995 Chevy Lumina Mini-Van, to Paul Sahlstrom in the amount of \$505
- Request proposals for special education transportation
- Void Memorandum Of Agreement for Reconciliation of Vacation Accruals for Custodial Staff that was approved at the April 16, 2007 meeting

Consent agenda unanimously approved.

After further discussion the board made the following motions:

Motion by B. Bunger, second by J. Chambers, to approve third year reinspection service and periodic surveillance inspections contract with IEA (Institute for Environmental Assessment). Motion carried.

The board broke for a break at 8:07 pm and reconvened at 8:18 pm.

The Board heard a report from the facility task force and an update from the architecture.

B. Bunger thanked the task force committee for all the work they did and for presenting their recommendations.

Motion by T. Quaintance, second by B. Bunger, to approve the overnight trip request for Milaca High School Band, June 23-24 for the Osseo and Lake City Parades and to approve the overnight trip request for Florida spring training for the softball team, March 14 -22, 2008. Motion carried.

Principals/Directors/Coordinators Report

The Elementary Principal reported on the Kinderplus program.

There were no other reports due to desire to devote more time to facility task force report.

Items on Which Board Discussion and Action is Requested

Motion by B. Bunger, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to approve the resolution relating to the termination and nonrenewal of the teacher contract of Michelle Lyrenmann, a long term substitute. Roll call vote. Those voted in favor: P. Nelson, B. Bunger, A. Struffert, J. Chambers, T. Quaintance, L. Ramson. Those absent: C. Patnode. Those voted against: none. Motion carried.

Motion by L. Ramson, second by A. Struffert, to approve the Resolution for Structural Balance for the Food Service Unit. Roll call vote. Those voted in favor: P. Nelson, B. Bunger, A. Struffert, J. Chambers, T. Quaintance, L. Ramson. Those absent: C. Patnode. Those voted against: none. Motion carried.

Motion by J. Chambers, second by T. Quaintance, to approve the 2006-2008 Food Service Contract. Roll call vote. Those voted in favor: P. Nelson, B. Bunger, A. Struffert, J. Chambers, T. Quaintance, L. Ramson. Those absent: C. Patnode. Those voted against: none. Motion carried.

Motion by A. Struffert, second by J. Chambers, to approve the 2007-2008 Revenue and Expenditure Budgets. Motion carried.

Items of Information and/or Discussion Only

Heard reports from the Board committees.

The Superintendent revisited district visioning, discussed the end of school year breakfast and set meeting dates.

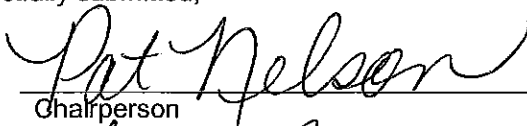
The Board discussed the Activity Fees for 2007-2008, class sizes and space availability and reviewed the first reading of Policy 613 – Graduation Requirements.

The Board reviewed the calendar, the enrollment numbers and the student activity accounts.

Motion by J. Chambers, second by B. Bunger, to adjourn the meeting. Motion carried.

The meeting adjourned at 9:40 pm.

Respectfully submitted,


Chairperson

June 18, 2007

Date


Clerk

June 18, 2007

Date