

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, December 17, 2007 6:30 pm

HIGH SCHOOL MEDIA CENTER

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, December 17, 2007, for the purpose of discussing Board business.

The meeting was called to order at 6:35 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Pat Nelson, Bob Bunger, Aimee Struffert, Connie Patnode, Jody Chambers, Todd Quaintance and Linda Ramson. Dr. Barbra Zakrajsek was also present.

Additions/Changes to the agenda:

VI. Consent Agenda

C. Personnel Items

Employment Approval/Hours Adjusted/Position Creation:

6. Hire Heather Hoeck, Elementary Class I Secretary
7. Hire Sheila Dehart, Lifeguard and Pool Aide
8. Hire Emily Swenson, Lifeguard and Pool Aide

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

3. Strike the approval of the terms of an extended leave of absence for Richard Rhodes
4. Reduction in hours for Gloria Vanderhoff, Food Service
5. Layoff in hours for Karie Boman-Larson, Food Service
6. Layoff in hours for Michele Miller, Food Service
7. Resignation in hours for Sharon Nelson, Food Service

Lane Changes:

1. Melissa Tellinghuisen – contingency removed
5. Karen Voss, from BA to BA+10 (addition)

Motion by B. Bunger, second by J. Chambers, to approve the agenda with the above mentioned changes. Motion carried.

Consent Agenda

The Board pulled the following items from the consent agenda for further discussion:

- Approval of meeting minutes from the Special Meeting held on December 6, 2007
- Adjust Salaries for Community Ed
- Approval of 2008-2009 Milaca Public Schools Calendar
- Eliminate the After School Snack Bar Program

Motion by J. Chambers, second by A. Struffert, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the November 19, 2007 Regular Board meeting
- Approval of check numbers 618593 through 618812
- Approval of wire transfers:
Liquid asset transfers to checking: \$470,000 on 11/8/07, \$150,000 on 11/15/07, \$700,000 on 11/19/07, \$530,000 on 11/29/07
Liquid asset transfers to HSA accounts: \$8,027.82 on 11/9/07, \$8,027.82 on 11/20/07
- Hire Lisa Emery, Long Term Substitute for Shelly Spizcka, BA, Step 1, 1.0 FTE, \$5,453, effective December 17, 2007 – February 8, 2008.
- Revise contract of Rebecca Wallin, Elementary Teacher, from .5 FTE to .53 FTE, \$16,661.61, retroactive to August 28, 2007
- Hire Missy Tellinghuisen, Targeted Services – School Year Tutoring, 30 hours total, \$24/hour, effective December 6, 2007
- Hire Ashley Kranz, WSI, \$9.00/hour, hours as needed, effective April 2008
- Hire Miranda Rawley, WSI, \$9.00/hour, hours as needed, effective April 2008
- Hire Heather Hoeck, Elementary Class I Secretary, Step 0, \$13.58/hour, effective January 2, 2008
- Hire Sheila DeHart, Lifeguard at \$6.50/hour, Pool Aide at \$8.00/hour, hours as needed, effective April 2008
- Hire Emily Swenson, Lifeguard at \$6.50/hour, Pool Aide at \$8.00/hour, hours as needed, effective April 2008
- Approve the retirement of Nancy Wagner, Elementary School Secretary, effective January 15, 2007. Thank you Nancy for 29 years of service to Milaca Public Schools.
- Revise FMLA leave for Brenda Ruckert to be effective November 30, 2007 through January 11, 2008
- Reduction in hours for Gloria Vanderhoff, Food Service, from 2.5 hours/day to 2.25 hours/day, effective January 2, 2008

- Layoff of hours for Karie Boman-Larson, Food Service, from 5.75 hours/day to 2.75 hours/day, effective January 2, 2008
 - Layoff in hours for Michele Miller, Food Service, from 6.25 hours/day to 5.75 hours/day, effective January 2, 2008
 - Resignation of hours for Sharon Nelson, Food Service, from 5.75 hours/day to 5 hours/day, effective January 2, 2008
 - Lane change for Melissa Tellinghuisen, from BA+20 to MA
 - Lane change for Kristine Jobe, from BA+30 to MA (contingent upon receiving official transcripts showing degree awarded by January 9, 2008 or earlier)
 - Lane change for Damian Fish, from BA+20 to MA (contingent upon receiving official transcripts showing degree awarded by January 9, 2008 or earlier)
 - Lane change for Michelle Sletto, from BA to BA+10
 - Lane change for Karen Voss, from BA to BA+10
 - Approval of Auditor Agreement for the Year Ending June 30, 2008
 - Approval of the Distributed Generation and Load Curtailment Program Agreement with East Central Energy
- Consent agenda unanimously approved.

After further discussion, the Board made the following motions on the items pulled from the consent agenda:

Motion by B. Bunger, second by T. Quaintance, to table the meeting minutes from the December 6, 2007 Special Board meeting until the January Board meeting. Motion carried.

Motion by B. Bunger, second by L. Ramson, to approve the adjustment of salaries for Community Ed. Roll call vote. Those voted in favor: P. Nelson, B. Bunger, A. Struffert, C. Patnode, J. Chambers, L. Ramson. Those voted against: T. Quaintance. Motion carried.

Motion by B. Bunger, second by T. Quaintance, to approve the 2008-2009 Milaca Public Schools calendar. Motion carried.

Motion by B. Bunger, second by C. Patnode, to eliminate the after school snack bar program. Motion carried.

Principals/Directors/Coordinators Report

The Assistant High School Principal reported on the changes in the handbook and on MNCOLA-ECMECC joint venture online courses.

The Business Manager presented to the Board the operating referendum election expenses and updated the Board on the health insurance agent interviews.

Items on Which Board Discussion and Action is Requested

Motion by B. Bunger, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by J. Chambers, to adopt a resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore. Roll call vote. Those voted in favor: P. Nelson, B. Bunger, A. Struffert, C. Patnode, J. Chambers, T. Quaintance, L. Ramson. Those voted against: none. Motion carried.

Motion by B. Bunger, second by J. Chambers, to set the amount of reductions at \$615,000. Motion carried.

Motion by L. Ramson, second by A. Struffert, to certify the 2007 payable 2008 levy. Motion carried.

Motion by L. Ramson, second by C. Patnode, to adopt a resolution honoring paraprofessionals, January 14-18, 2008. Roll call vote. Those voted in favor: P. Nelson, B. Bunger, A. Struffert, C. Patnode, J. Chambers, T. Quaintance, L. Ramson. Those voted against: none. Motion carried.

Heard reports from the Board committees.

The Technology Coordinator reported on being online by 2009.

The Superintendent set a policy committee meeting for January, reported on the Native American Concurrence and the filling of the High School Principal vacancy.

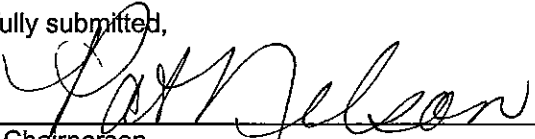
Motion by J. Chambers to name Troy Anderson as interim principal until position is filled and will revisit if workload becomes too much. Motion withdrawn.

The Board reviewed the calendar and the student activity accounts.

Motion by T. Quaintance, second by B. Bungler, to adjourn the meeting. Motion carried.


The meeting adjourned at 8:17 pm.

Respectfully submitted,


Chairperson

January 22, 2008

Date


Clerk

January 22, 2008

Date

