

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, August 16, 2011 6:30 pm

Board Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, August 16, 2011, for the purpose of discussing Board.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Jody Chambers, Todd Quaintance, Pat Nelson, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert. Superintendent, Jerry Hansen, was also present.

## Changes to the Agenda

### V. Approval of the Consent Agenda

#### B. Approval of the Bills – revised Wire enclosure

#### D. Personnel Items

##### Employment Approval/Hours Adjusted/Position Creation:

8. Hire Melissa Peterman, Paraprofessional (corrected start date)
9. Change in hours for Robin Schepper, Paraprofessional (addition)
10. Change in hours for Kevin Johnson, Paraprofessional (addition)
11. Hire Damian Fish, Homebound Instruction (addition)

#### H. Approve Request from Midcontinental Communications for an Easement for the Purpose of Relocating a Main Fiber Connection (addition)

### VII. Items on Which Board Discussion and Action is Requested

#### D. Approve Adjusting Title I Staffing or Budget (addition)

### IX. Superintendent and Board Member Items

#### B. First Reading of the Following Policies

Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds (revised enclosure)

Policy 709 – Student Transportation Safety Training (Addition)

Motion by J. Chambers, second by A. Struffert, to approve the agenda. Motion carried.

## Public Forum

Thank you to the All School Reunion Committee, who donated \$2000 to the Food Service Department.

## Consent Agenda

T. Quaintance pulled the approval of the IEA 2011-2014 Environmental, Health and Safety Management Service Contract from the consent agenda. Motion by A. Struffert, second by J. Chambers, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular Meeting held on July 19, 2011
- Approval of check numbers 629037 through 629175 and wire transfers
- Approval of liquid asset transfers to checking: \$89,140.96 on 7/8/11, \$405,000 on 7/7/11, \$50,000 on 7/11/11, \$200,000 on 7/12/11, \$333,000 on 7/22/11, \$180,000 on 7/28/11
- Hire Josh Franklin, Math Overload for school year 2011-2012, MA, Step 6, \$6,797
- Hire David Leom, Math Overload for school year 2011-2012, MA+30, Step 11, \$8,651
- Hire Charlie Plumadore, Science Overload for school year 2011-2012, MA, Step 7, \$7,026
- Hire Mary Thomsen, Science Overload for school year 2011-2012, MA, Step 15, \$8,862
- Hire Susan Souba, RTI Overload for school year 2011-2012, MA, Step 6, \$6,797
- Hire Andrea Hepburn, 4th Grade Long Term Substitute (Rachel Arens), BA, Step 1, \$6,084, effective August 31, 2011 – October 19, 2011
- Hire Heather Callander, 1st Grade Long Term Substitute (Tashia Hobert), BA, Step 1, \$10,085, effective August 31 – November 22, 2011
- Hire Melissa Peterman, Paraprofessional, 31.25 hours/week, \$10.51/hour, effective August 30, 2011
- Change in hours for Robin Schepper, Paraprofessional, from 31.25 hours/week to 37.5 hours/week, \$10.51/hour, effective September 7, 2011
- Change in hours for Kevin Johnson, Paraprofessional, from 42.5 hours/week to 38.75 hours/week, \$11.55/hour, effective September 7, 2011

- Hire Damian Fish, Homebound Instruction, 6 hours/week, \$24/hour, effective September 7 – November 4, 2011
- Approve maternity leave for Stacy Pinz, September 6 – October 1, 2011
- Approve the resignation of Patti Feters, Paraprofessional, effective August 10, 2011
- Approve the Contract with Patti Feters, District Media Technician, August 16, 2011 - June 30, 2012
- Approve the Addendum to the Transportation Contract for School Years 2012 – 2014
- Approve Request from Midcontinental Communications for an Easement for the Purpose of Relocating a Main Fiber Connection

The consent agenda was unanimously approved.

After further discussion, motion by T. Quaintance, second by J. Larson, to approve the IEA 2011-2014 Environmental, Health and Safety Management Service Contract. Motion carried.

#### Principal/Directors/Coordinators Reports

The High School Principal reported on the use of the Google Docs.

The Elementary Principal reported on Title I staffing.

The Activities Director reported on creating Season Event Passes. Motion by T. Quaintance, second by J. Larson, to approve creating Single Season Passes (\$100) and Student Season Passes (\$50). Motion carried.

The Community Education Director reported that the Fall/Winter brochure will be released shortly and on new signage throughout the schools.

The Curriculum Director reported on summer curriculum writing.

The Business Manager reported on the progress of the asphalt and concrete work.

#### Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Larson, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to approve the resolution relating to \$4,000,000 General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011B; Authorizing the Issuance, Establishing the Terms Thereof, and Authorizing the Chairperson and Superintendent to Award the Sale Thereof and to Take Such Action and Execute All Documents Necessary to Accomplish Said Award and Sale. Roll call vote. Those voted in favor: J. Chambers, T. Quaintance, P. Nelson, M. Herzing, J. Pearson, J. Larson, A. Struffert. Those voted against: none. Motion carried.

Motion by A. Struffert, second by P. Nelson, approve the resolution relating to increasing the general education revenue of the School District and calling a special election thereon. Roll call vote. Those voted in favor: J. Chambers, T. Quaintance, P. Nelson, M. Herzing, J. Pearson, J. Larson, A. Struffert. Those voted against: none. Motion carried.

Motion by J. Chambers, second J. Pearson, to approve funding from the General Fund (\$13,800) to avoid further cuts and maintain staffing at a 20-day reduction for Title I staffing. M. Herzing amended the motion to include dedicating 1 iPad/iPod cart for the elementary use. T. Quaintance seconded the amendment. Roll call vote. Those voted in favor: T. Quaintance, M. Herzing, J. Pearson. Those voted against: J. Chambers, P. Nelson, J. Larson, A. Struffert. Amendment failed. Motion by J. Larson, second by P. Nelson, to amend the motion to ask administration to develop a strategy to use iPad/iPod carts during school year in the elementary to improve Literacy for kindergarten – Grade 3 students and report back to the board at the October meeting. Motion carried. Vote on original motion, motion by J. Chambers, second J. Pearson, to approve funding from the General Fund (\$13,800) to avoid further cuts and maintain staffing at a 20 day reduction for Title I staffing. Motion carried.

The Board heard reports from the committees and reviewed the enrollment.

#### Superintendent and Board Member Items

The Superintendent updated the Board on technology and the 21<sup>st</sup> century classroom, and discussed a computer lunch pay system.

The Board reviewed the first reading of the following policies: Policy 206 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, Policy 208 – Development, Adoptions, and Implementation of Policies, Policy 211 – Criminal or Civil Action Against School District, School Board Member, Employee, or Student, Policy 405 – Veteran's Preference, Policy 406 – Public and Private Personnel Data, Policy 406 – Consent to Release Form, Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 414 – Maltreatment of Students Reporting Form, Policy 416 – Drug and Alcohol Testing, Policy 419 – Tobacco – Free Environment, Policy 509 – Enrollment of Nonresident Students, Policy 526 – Hazing Prohibition, Policy

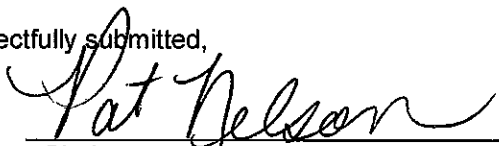
530 – Immunization Requirements, Policy 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 603 – Curriculum Development, Policy 614 – School District Testing Plan and Procedure, Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504, and LEP Students, Policy 619 – Staff Development for Standards, Policy 707 – Transportation of Public School Students, Policy 708 – Transportation of Nonpublic School Students, Policy 712 – Video Surveillance Other Than on Busses, Policy 806 – Crisis Management Policy, Policy 709 – Student Transportation Safety Training.

The Board reviewed the student activities accounts.

Motion by J. Chambers, second by J. Pearson, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:40 pm.

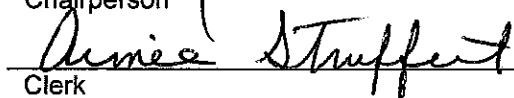
Respectfully submitted,



Chairperson

September 20, 2011

Date



Clerk

September 20, 2011

Date