

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, April 19, 2011 6:30 pm

Board Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, April 19, 2011, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Pat Nelson.

Upon Roll Call, the following members were present: Pat Nelson, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers. Those absent: T. Quaintance. Superintendent, Jerry Hansen, was also present.

T. Quaintance arrived at 6:43 pm.

## Changes to the Agenda

### V. Approval of the Consent Agenda

B. Approval of Bills (enclosure addendum)

M. Approve the Shared Services Agreement with Community Christian School for Catering Services (revised enclosure)

O. Adopt Security Life Insurance Company of America for Student Accident Insurance for 2011-2012 (addition)

P. Approve the Amended East Central Minnesota Cable Cooperative Joint and Cooperative Agreement (addition)

### VII. Items on Which Board Discussion and Action is Requested

D. Approve Continued Membership in the Minnesota High School League for 2011-2012 (addition)

Motion by A. Struffert, second by J. Pearson, to approve the agenda. Motion carried.

## Public Forum

No one spoke at public forum.

## Consent Agenda

Motion by J. Larson, second by M. Herzing, to approve the consent agenda:

- Approval of the meeting minutes from the Regular Meeting and Closed Meeting held on March 15, 2011
- Approval of check numbers 628120 through 628328
- Approval of liquid asset transfers to checking: \$95,000 on 3/2/11, \$96,436.47, \$409,621.89 on 3/9/11, \$193,000 on 3/17/11, \$470,000 on 3/25/11, \$23,000 on 3/31/11
- Confirmation of the hire of Kevin Johnson, Paraprofessional, 31.25-42.5 hours/week, Step 3, \$11.55/hour, effective September 7, 2010
- Hire Christine Jensen, Concert Supervision, \$28.50/event, effective April 19, 2011
- Hire Ann Hoehn, Homebound Instructor, \$24/hour, effective March 25, 2011
- Hire Ashlyn Kreifels, Summer Kids Town, 15 hours/week, \$7.25/hour, effective June 1 – August 30, 2011
- Hire Gretchen Ploeger, Summer Kids Town, 15 hours/week, \$7.25/hour, effective June 1 – August 30, 2011
- Hire Brandi Katke, Summer Kids Town, 30 hours/week, \$9.98/hour, effective June 1 – August 30, 2011
- Hire Judy Olson, Summer Kids Town, approximately 15 hours/week, \$10.60/hour, effective June 1 – August 30, 2011
- Hire Amy Carlson, Summer Kids Town, 32.5 hours/week, \$9.98/hour, effective June 1 – August 30, 2011
- Hire Missy Tellinghuisen, Kids Town Lead, 35 hours/week, \$10.25/hour, effective June 1 – August 20, 2011
- Hire Emily Rotz, CE Pool: Lifeguard \$7.25/hour, Aide \$7.50/hour, hours as needed, effective May 1, 2011 – May 1, 2012
- Hire Marlynda DeHaan, CE Pool: Lifeguard \$7.25/hour, Aide \$8.50/hour, WSI \$9.50/hour, hours as needed, effective May 1, 2011 – May 1, 2012
- Hire Orianna Scherer-Wojahn, CE Pool: Lifeguard \$7.25/hour, Aide \$7.50/hour, hours as needed, effective May 1, 2011 – May 1, 2012
- Hire Claire Larsen, CE Pool: Lifeguard \$7.25/hour, Aide \$7.50/hour, hours as needed, effective May 1, 2011 – May 1, 2012
- Hire Kayla Santema, CE Pool: Lifeguard \$7.25/hour, Aide \$8.50/hour, WSI \$9.50/hour, hours as needed, effective May 1, 2011 – May 1, 2012
- Hire Gretchen Ploeger, CE Pool: Lifeguard \$7.25/hour, Aide \$7.50/hour, hours as needed, effective April 11, 2011 – May 1, 2012
- Hire Haley Totzke, CE Pool: Lifeguard \$7.25/hour, Aide \$8.50/hour, WSI \$9.50/hour, hours as needed, effective June 1 – July 30, 2011

- Hire Samantha Mitchell, CE Pool: Lifeguard \$7.25/hour, Aide \$7.50/hour, hours as needed, effective May 1, 2011 – May 1, 2012
- Hire Spencer Sommerlot, ½ Assistant Varsity Track Coach, \$1,236, effective March 14, 2011
- Hire Nicole Hartung, CE Swim Lesson Coordinator, \$325 for 1 session, \$650 for 2 session, effective June 1 – August 30, 2011
- Nonrenewal of LPN contract with Pat Coffee, effective June 30, 2011
- Accept the resignation of David Leom, Head Boys Basketball Coach, effective April 8, 2011
- Approve maternity leave for Sarah Ranweiler, effective approximately July 22, 2011 for 8-10 weeks, returning no later than September 30, 2011
- Approve extending the 2010-2011 school year by one teacher contract day (June 7, 2011), due to weather related closure
- Approve the revised 2011-2012 school calendar
- Approve the overnight trip request for varsity softball tournament in Little Falls, MN, April 15-16, 2011
- Approve the overnight trip request for State FFA Convention in St. Paul, MN, May 1-3, 2011
- Approval of Policy 515 Public Notice (Directory Information) and Policy 520 Public Notice (Student Surveys) for 2011-2012
- Approve updated job descriptions for the Clerical Unit
- Approve the agreement to extend probationary period for Karen Vance
- Approve the Shared Services Agreement with Community Christian School for Catering Services
- Approve the Food Contract with Cambridge – Isanti for Rum River North
- Adopt Security Life Insurance Company of America for Student Accident insurance for 2011-2012
- Approve the amended East Central Minnesota Cable Cooperative Joint and Cooperative Agreement

The consent agenda was unanimously approved.

A representative from Wells Fargo updated the Board on the OPEB Trust Fund.

#### Principals/Directors/Coordinators Report

The High School Principal presented on the growth of students who received extra help with reading and math.

The Elementary Principal reported on All Day Everyday Kindergarten enrollment.

The Activities Director reported on Junior High Track Coach, 9<sup>th</sup> Grade Baseball Coach, updated the Board on the Granite Ridge Conference and a possible Football cooperative.

Motion by J. Chambers, second by J. Pearson, to add a Junior High Track Coach as recommended and based on the participation level guidelines. Motion carried.

Motion by T. Quaintance, second J. Chambers, to reduce a 9<sup>th</sup> Grade Baseball Coach position. Motion carried.

The Community Education Director reported on the success of the 25 year celebration for ECFE and the upcoming release of the spring/summer brochure.

The Business Manager provided the Board with an update on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Chambers, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by J. Pearson, to reallocate federal jobs funds as recommended. Motion carried.

The Board broke at 8:12 pm for a break and reconvened at 8:25 pm.

Motion by J. Larson, second by T. Quaintance, to approve the resolution for Tax Aid and Anticipation Borrowing. Roll call vote. Those voted in favor: P. Nelson, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers, T. Quaintance. Those voted against: none. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to approve the 2011-2012 Resolution for Membership in the Minnesota State High School League. Roll call vote. Those voted in favor: P. Nelson, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers, T. Quaintance. Those voted against: none. Motion carried.

The Board heard reports from committees and noted the enrollment.

#### Superintendent and Board Member Items

The Superintendent updated the Board on All Day Everyday Kindergarten, the Strategic Plan and reported that the Mille Lacs Band donated \$2000 for an AED.

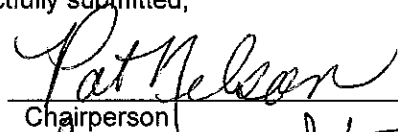
The Chairperson shared on bills some bills that the legislature is reviewing at the state level.

The Board reviewed the first reading of Policy 714 – Fund Balances and the student activities accounts.

Motion by T. Quaintance, second by J. Chambers, to adjourn the meeting. Motion carried.

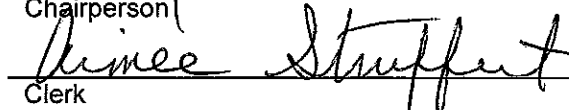
The meeting adjourned at 9:13 pm.

Respectfully submitted,

  
Chairperson

May 17, 2011

Date

  
Clerk

May 17, 2011

Date