

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, April 17, 2012

6:30 pm

Board Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, April 17, 2012, for the purpose of discussing Board business.

The meeting was called to order at 6:30 pm by Chairperson, Jeff Larson.

Upon Roll Call, the following members were present: Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers, Bryan Rensenbrink. Superintendent Jerry Hansen was also present.

## Changes to the Agenda

### VII. Approval of the Consent Agenda

#### A. Approval of Minutes (revised enclosure)

Motion by J. Chambers, second by T. Quaintance, to approve the agenda. Motion carried.

Motion by A. Struffert, to adopt the following resolution:

### RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2013; and

WHEREAS, the vacancy has occurred on or after the first day to file affidavits of candidacy for the school district general election or less than two years remain in the unexpired term; and

WHEREAS, Bryan Rensenbrink meets the qualifications established by Minnesota law to serve as a school board member;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No.912, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5, Bryan Rensenbrink is hereby appointed to fill the vacancy and to serve the remainder of the unexpired term ending the first Monday in January 2013 and until a successor is elected and qualifies.

The motion for adoption of the foregoing resolution was duly seconded by T. Quaintance and upon a roll call vote being taken thereon, the following voted in favor thereof: T. Quaintance, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted this 17th day of April 2012.

Oath of office for new school board member, Bryan Rensenbrink.

## Public Forum

No one spoke at Public Forum.

## Consent Agenda

M. Herzing pulled the Third Reading of Policy 524 – Internet Acceptable Use and Safety Policy from the consent agenda.

Motion by J. Chambers, second by T. Quaintance, to approve the remainder of the consent agenda:

- Approval of the meeting minutes from the Regular and Closed Meeting held on March 20, 2012
- Approval of check numbers 630813 through 631003 and wire transfers
- Approval of liquid asset transfers to checking: \$300,000 on 3/1/12, \$319,000 on 3/6/12, \$200,000 on 3/8/12, \$922,000 on 3/22/12
- Hire Pam Peterson, Food Service, 12.5 hours/week, \$10.91/hour, effective April 3, 2012
- Hire Jacklyn Pasanen, Long Term Substitute (Jennifer Asher), BA, Step 1, \$24.43/hour, effective April 10, 2012
- Hire Karen Vance, Home Bound Teacher, 6 hours/week, \$24.00/hour, effective April 11, 2012

- Accept the request for intermittent FMLA leave for Sandy Lanz, Paraprofessional, effective March 22, 2012 – March 22, 2013
- Accept the retirement of Candice Jacobson, Elementary Teacher, effective at the end of the 2011-2012 school year
- Accept the retirement of Jean Steffenson, Elementary Teacher, effective at the end of the 2011-2012 school year
- Accept the maternity leave request for Michelle Stupar, Social Worker, effective August 3, 2012 for 10 weeks
- Name Steve Voshell as LEA Representative 2012-2013 in Filling Application Under Public Law 107-110
- Approval of Policy 515 Public Notice (Directory Information) and Policy 520 Public Notice (Student Surveys) for 2012-2013
- Approve the Shared Services Agreement with Community Christian School for Catering Services
- Approve the Food Contract with Cambridge-Isanti for Rum River North
- Adopt Security Life Insurance Company of America for Student Accident Insurance for 2012-2013
- Approve the Date Change for the Marching Band Trip to New York, June 27 – July 2, 2012

The consent agenda was unanimously approved.

After further discussion, J. Chambers made a motion, second by J. Pearson, to approve Policy 524 – Internet Acceptable Use and Safety Policy. Motion carried.

#### Principal/Directors/Coordinators Reports

Audrey French and Julia Blenkush presented on a college in the school course, University Writing With an off campus component.

The Elementary Principal reported on kindergarten enrollment and Every Other Day Kindergarten.

Motion by T. Quaintance, second by J. Chambers, to eliminate the Every Other Day Kindergarten program. Roll call vote. Those voted in favor: T. Quaintance, J. Pearson, J. Larson, A. Struffert, J. Chambers, B. Rensenbrink. Those voted against: M. Herzing. Motion carried, 6-1.

The Activities Director reported that he would like to add an Assistant Jr. High Track Coach, add an Assistant 8<sup>th</sup> Grade Softball Coach and drop a 9<sup>th</sup> Grade Baseball Coach, based on participation numbers.

Motion by J. Chambers, second by T. Quaintance, to add an Assistant Jr. High Track Coach with pay from the beginning of the season. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to add an Assistant 8<sup>th</sup> Grade Softball Coach with pay from ¾ of the season at 3%. Motion carried.

Motion by T. Quaintance, second by M. Herzing, to cut the 9<sup>th</sup> Grade Baseball Coach for the remainder of the 2012 year, reimburse for two weeks of service and reinstate next season. Motion carried.

The Superintendent updated the board on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Pearson, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by J. Chambers, to approve the resolution relating to the termination and nonrenewal of the teaching contract of Susan Youngbauer, a probationary teacher. Roll call vote. Those voted in favor: T. Quaintance, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers, B. Rensenbrink. Those voted against: none. Motion carried, 7:0.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the 2012-2013 resolution for membership in the Minnesota State High School League. Roll call vote. Those voted in favor: T. Quaintance, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers, B. Rensenbrink. Those voted against: none. Motion carried, 7:0.

Motion by J. Chambers, second by A. Struffert, to approve scheduling University Writing with an off campus component. Roll call vote. Those voted in favor: J. Pearson, J. Larson, A. Struffert, J. Chambers, B. Rensenbrink. Those voted against: T. Quaintance, M. Herzing. Motion carried, 5:2.

Motion by T. Quaintance, second by J. Pearson, to accept the quote from Loffler, in the amount of \$39,097, to update the districts telephone system. Motion carried.

The Board heard reports from the committees and reviewed the enrollment numbers.

**TIES – School District Agreement  
2012-2013 School Year**

This agreement is between Minnesota school district Milaca School District (school district), a local educational agency that provides public education services to students, and TIES, an education technology and joint powers collaborative that contracts with the school district to provide technology and information resources and services, including data management and analysis, on behalf of the school district.

The school district agrees to allow the Minnesota Department of Education (MDE) to share electronic student assessment data, which it otherwise would share with the school district, directly with TIES on behalf of the school district. Data to be shared by MDE with TIES contains private educational data on individual students. Pursuant to federal and state laws, MDE, the school district, and TIES, as a contractor performing work that otherwise would be performed by the school district and that is under the direct control of the school district for purposes of that work, can have access to this private educational data. *See* 34 C.F.R. § 99.31(a), Minn. Stat. § 13.32, subd. 3.

MDE will share the data with TIES in a secure electronic format. Once MDE has shared the data with TIES, the data becomes school district data, under the direction, control, and responsibility of the school district and its contractor TIES.

The school district agrees that it is responsible for notifying MDE if the school district ends its relationship with TIES prior to the expiration of this agreement. The notification must be in writing and addressed to MDE's Director of Information Technology. Without such notification, MDE will continue to share student assessment data with TIES on behalf of the school district.

This agreement is governed by and complies with all applicable data practices laws, including Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act (MGDPA); the Family Educational Rights and Privacy Act of 1974 (FERPA), 20 U.S.C. § 1232g, and related regulations at 34 C.F.R. Chapter 99; and any other applicable laws governing or affecting the privacy of educational data.

The agreement is valid from August 1 through July 31 and must be renewed every year.

School District

Signed: \_\_\_\_\_

Print Name: Jeff Larson

Title: Chairperson

Date: May 15, 2012

TIES 

Signed: \_\_\_\_\_

Elizabeth Schweizer

Executive Director, TIES

Date: \_\_\_\_\_

The Superintendent presented the General Fund Preliminary 2012-2013 budget and updated the Board on OPEB.

The Board heard the second reading of Policy 613 – Graduation Requirements.

The Board reviewed the student activities account.

Motion by A. Struffert, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 10:43 PM.

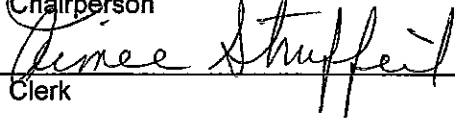
Respectfully submitted,



Chairperson

May 15, 2012

Date



Clerk

May 15, 2012

Date