

**JOB POSTING
MT. IRON-BUHL SCHOOL DISTRICT**

**Posting No. 6 2023-2024
August 31, 2023**

Title of Posting -	Substitute Bus Driver Caller- 9 months
Reports To -	Superintendent/Building Principal/Transportation Director
Minimum Qualifications -	<ol style="list-style-type: none">1. High School Diploma or equivalent2. Knowledge of/or willing to learn Google Docs/Sheets and Microsoft Office Suite3. Effective communication and phone skills4. Highly organized and detail oriented5. Ability to understand travel logistics to properly schedule drivers6. Must pass criminal background clearance
Time Frame for Posting -	Until Filled
Salary and Benefits -	\$1,671.00
Apply To -	Ms. Anni Grahek, Student/Personnel Coordinator 8659 Unity Drive Mt. Iron, MN 55768 agrahek@isd72.org
Please Include -	Letter of Application

Mt. Iron-Buhl ISD #712 is an Equal Opportunity Employer