

**JOB POSTING
MT. IRON-BUHL SCHOOL DISTRICT**

**Posting No. 21 2023-2024
January 4, 2024**

Title of Posting -	School Social Worker
Reports To -	Superintendent
Minimum Qualifications -	<ol style="list-style-type: none">1. Bachelor's or Master's Degree from an accredited social work program2. Active licensure through the MN Board of Social Work3. Active School Social Work licensure or related service through the MN Professional Educator Licensing and Standards Board4. Three or more years of experience in youth counseling, public school education, or related field preferred5. Must pass criminal record history clearance
Expected Hours of Work -	8 hours a day Monday-Friday for approximately 180 days per year with a small number of days required outside of the normal school calendar and/or including early morning and evening hours as needed.
Deadline to Apply -	January 15, 2024
Salary and Benefits -	Individual Contract To Be Negotiated
Apply To -	Ms. Anni Grahek, Student & Personnel Coordinator 8659 Unity Drive Mt. Iron, MN 55768 (218) 735-8271 ext. 1005 agrahek@isd712.org
Please Include -	Letter of application, resume with letters of reference, credentials, and application (located on school website)

Job Responsibility Summary (please contact above for complete job description) –

Serve as a supportive liaison between students, homes, school, family services, protective services, doctors or other contacts to assist with student issues such as disabilities, substance abuse and rehabilitation, mental or physical abuse, mental health, poverty, misbehavior, absenteeism, and other related needs.

Counsel and educate students, families, community groups, faculty, and staff members on topics listed above.

Provide or arrange medical and psychiatric testing and additional supportive services for students and families related to topics listed above.

Comply with Family Educational Rights and Privacy Act (FERPA) and current educational privacy regulations to ensure student confidentiality.

Collect supplementary information to assist students and families such as employment records, medical records, school reports, or other records as needed.

Assist with crisis intervention.

Maintain student case history records as required by laws, district policies, and administrative regulations.

Conduct research and prepare reports as requested by administration.

Other duties as assigned.

Mt. Iron-Buhl ISD #712 is an Equal Opportunity Employer