



**Saint Peter Public Schools: COVID 19 Planning
Safety and Security
Summer 2020 - Program Preparedness Template**

Program:

Administrator:

Program Coordinator:

The guidelines for this template outlines the practical application of prevention strategies to reduce the spread of COVID-19 in youth and student programming as outlined in the MDH Guidance for Social Distancing in Youth and Student Programs (5/13/20). This guidance is applicable to programs authorized to operate by Executive Order 20-56 including k-12 schools. Public Health guidance is based on www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html www.cdc.gov/coronavirus/2019-ncov/downloads/community-mitigation-strategy.pdf

Focus Area & Guidelines	Included in Plan	Implementation Plan
Screening and Tracing		
Screen all staff prior to each session	Yes - N/A	
Implementation Plan: Regularly scheduled summer building staff will abide by the self health screening. All Summer SAC staff and participants will be screened and have their temp taken.		
Pre-screen all participants prior to admittance into the school	Yes - N/A	
Implementation Plan: All Summer SAC staff and participants will be screened and have their temp taken.		
Have a separate locations for first aid vs. COVID-19 symptomatic individuals	Yes - N/A	
Implementation Plan:		
Contact the district nurse regarding anyone showing COVID-19 symptoms	Yes - N/A	
Implementation Plan:		
Have a plan for back-up staffing if a staff member becomes ill	Yes - N/A	
Implementation Plan:		
Handwashing		
Wash hands before and after touching play structures	Yes - N/A	
Implementation Plan:		
Wash hands before and after contact with shared amenities or high touch areas	Yes - N/A	
Implementation Plan:		
Wash hands often with soap and water for 20 seconds	Yes - N/A	
Implementation Plan:		
Have hand sanitizer available when soap and water is not present	Yes - N/A	
Implementation Plan:		
Wash hand after each use of the restroom	Yes - N/A	
Implementation Plan:		
Respiratory Etiquette		
Turn desks to face in the same direction	Yes - N/A	
Implementation Plan:		
Staff members working in youth programs are encouraged to wear cloth masks	Yes - N/A	
Implementation Plan:		
Always cover your mouth and nose when you cough or sneeze	Yes - N/A	
Implementation Plan:		
Social Distancing - If social distancing cannot be adhered to cancel the activity		
Practices to allow physical distancing of at least 6 feet	Yes - N/A	
Implementation Plan:		
Participant ratios of 1:9 or fewer	Yes - N/A	
Implementation Plan:		
Create consistant pods of staff/participants	Yes - N/A	
Implementation Plan:		
Record staff and participants when intermixing pods in necessary	Yes - N/A	
Implementation Plan:		
Avoid situations which could lead to groups easily congregating	Yes - N/A	
Implementation Plan:		
Maintain physical distancing on buses	Yes - N/A	
Implementation Plan:		
Move specialists rather than rotating pods	Yes - N/A	
Implementation Plan:		
Stagger meal times/maintain pods during meal times/eat outside when possible	Yes - N/A	
Implementation Plan:		
Stagger arrival/dismissal times	Yes - N/A	
Implementation Plan:		
Student drop-off and pick-up should occur outside.	Yes - N/A	
Implementation Plan:		
Divide participant entry points rather than funneling all through one door.	Yes - N/A	
Implementation Plan:		
Avoid taking multiple pods to the bathroom at once.	Yes - N/A	
Implementation Plan:		

Cleaning, Disinfecting and Ventilation									
Wherever possible hold activities outdoors	Yes - N/A								
Implementation Plan:									
Hold Physical education and music classes outside	Yes - N/A								
Implementation Plan:									
Avoid community supplies/If supplies are shared use bins to designate clean/used	Yes - N/A								
Implementation Plan:									
Clean and disinfect community supplies frequently	Yes - N/A								
Implementation Plan:									
Have separate containers so each student keeps their supplies isolated	Yes - N/A								
Implementation Plan:									
Clean and disinfect high touch surfaces between different group use.	Yes - N/A								
Implementation Plan:									
Avoid shared amenities like picnic tables, benches and playground equipment	Yes - N/A								
Implementation Plan:									
Limit access to all non staff and participants	Yes - N/A								
Implementation Plan:									
Use refillable water bottles rather than drinking fountains	Yes - N/A								
Implementation Plan:									
Ensure availability of disinfectant	Yes - N/A								
Implementation Plan:									
Clean and disinfect doorknobs, stair rails, counters, tables and benches after each use.	Yes - N/A								
Implementation Plan:									
Clean and disinfect bathrooms regularly	Yes - N/A								
Implementation Plan:									
Communications and Training									
Communication to parents which includes: expectations for participation, COVID-19 mitigation strategies, adjustments if transmission increases in the community, action to take if their child becomes symptomatic	Yes - N/A								
Implementation Plan:									
Have "visual cues" to reinforce physical distancing	Yes - N/A								
Implementation Plan:									
Use Visual Aids to illustrate traffic flow and appropriate spacing	Yes - N/A								
Implementation Plan:									
Use visual cues or barriers to direct traffic flow and distancing	Yes - N/A								
Implementation Plan:									
Train staff on the proper use of disinfectant	Yes - N/A								
Implementation Plan:									
Educate all on the importance of avoiding touching their faces	Yes - N/A								
Implementation Plan:									
Post COVID-19 safety posters	Yes - N/A								
Implementation Plan:									
Re-educate staff and students daily on COVID-19 mitigation strategies	Yes - N/A								
Implementation Plan:									
OSHA required BBP and Employee Right to Know training	Yes - N/A								
Implementation Plan:									
	Yes - N/A								
Implementation Plan:									