Lewiston – Altura School District

2020-21 Safe Learning Plan

August 24, 2020



- Mute your microphone and video upon entry
- Put questions in the Chatbox or ask at the end of the presentation

Guiding Principles for Our Planning and Decision Making



The <u>safety and health</u> of our students and staff.

Providing the best <u>education</u> to every student we possibly can.

Requirements and recommendations from MDE and MDH.

Input from staff, parents and students.

Weekly meetings with MDE and Winona Public Health

Improve distant learning from Spring 2020. (Distant learning includes 'home days' under the Gr 7-12 hybrid delivery model.)

Our 2020-21 Safe Learning Planning Team

- ► **Gwen Carman**, Superintendent
- ▶ **Dave Riebel,** Elementary & Intermediate Principal
- ► Cory Hanson, High School Principal
- ► Michelle MacPherson, School Nurse/Safe and Healthy Schools Coordinator
- ► Teresa Grossell, Business Manager
- **Joe Banicki,** Facility and Grounds Director
- ► **Kevin Ziebell**, Transportation Director
- ▶ Vickie Speltz, Food Service Director

- Michelle Marxhausen, Transportation Scheduling
- ▶ **Brian Menk,** Activities Director/Dean of Students
- ▶ **Britney Sula,** Special Education, Community Education Activities/Facility Use Coordinator
- ▶ **Kelli Loveless**, Cardinal Club Coordinator
- **Vicky Greden,** Early Childhood Programs Coordinator
- ▶ **Jeff Oian**, Education Midwest
- ▶ Lori Ostrander, Intermediate Teacher
- ▶ **Liza Kennedy**, Elementary Teacher
- ▶ Bruce Clark, HS Teacher

Learning Model Parameters (from MDE)

Number of Cases per 10,000 over 14 days by county of residence	Learning Model					
0-9	In-person learning for all students					
10-19	In-person learning for elementary students, hybrid learning for secondary students					
20-29	Hybrid learning for all students					
30-49	Hybrid learning for elementary students, distant learning for secondary students					
50+	Distant learning for all students					



Learning model may change based on by county case counts OR COVID related cases in the district.

Accurate parent contact information is essential.

Distant Learning Only: Parent Option

- ▶ Inform school office by September 2nd.
- ▶ 2-week wait if you want to change to hybrid or face to face learning.
- Expectation for students to be on 'live' during the day for attendance. Teachers will be live streaming from classrooms.

School Year Calendar Notes

- ► Tuesday, September 8th: 1st day of School (unchanged).
 - ightharpoonup Gr. 7 12 students begin 'hybrid' schedule.
- ► <u>September 8th and 9th: Kdg Grade</u> 6 Students and parents ONLY attend one 30 40 minute conference with teacher(s) in classrooms. Time slots available the evening of September 8th.
- ► <u>Monday, September 21st</u>: A staff development day for all teachers. Students will not have school or be expected to be online.
- ► Additional staff development days may be considered pending needs as school year progresses.

Parent Support & Communication Important

- <u>Transportation</u>
- Health Concerns and Symptoms
- ▶ <u>Back Up Plans</u> for student care or supervision if we have an immediate change to distant learning because we need to 'contact trace' a positive COVID-19 diagnosis.
- ▶ <u>Attendance</u>: New Attendance Policy Allows for 4 parent excused days per quarter. Daily attendance required in all models during the school day.
- ► <u>Communication</u>: If you are confused, frustrated, angry talk to the teachers, principals and/or me.

Health & Safety Protocols

- ▶ <u>Social distancing</u> in all classrooms, hallways procedures will be explained, practiced and expected
- ▶ Shared water faucets disabled- <u>water bottles from home encouraged</u>.
- ▶ Parents, visitors generally <u>not</u> allowed in buildings.
- ► Masks or cloth face covering must be worn by all K-12 students and staff
 - ▶ Masks with valves NOT allowed.
 - ▶ Students choosing to wear a face shield must also wear a cloth face covering/mask.
 - ▶ Teachers may wear a face shield alone in some instructional situations.
 - ▶ Students who choose not to wear one will be provided distant learning. IEPs will be considered for very isolated exceptions.
 - ▶ Students will be given two cloth masks. Disposable masks also available. Masks will be provided to students at orientation
 - Masks must comply with student dress code.
 - Students should get used to wearing masks for longer periods of time prior to 1st day of school.
 - ▶ Younger students should learn how to put masks on independently.

Enhanced Cleaning

- ► Hand sanitizing stations and bottles throughout buildings & in classrooms.
- ▶ Door handles cleaned at least 2 times per day. Entrance and classroom doors opened as much as practical/safe to lessen hands touching door handles.
- ► High contact touch areas in bathrooms cleaned two times during school day, full cleaning in the evening or before school.
- ▶ Electrostatic sprayers used daily in classrooms, bathrooms, buses to sanitize.
- ► Classrooms and offices provided alcohol wipes.
 - ▶ Students may use these to clean their desk if they would like to do so.
- ► Staff provided E23 cleaner (green cleaner).
- ► Students/staff <u>cannot bring in their own</u> sanitizing wipes.

Indoor/Outdoor Air Exchange

▶ Elementary and High School have recent indoor air quality/exchange systems in place to provide recommended fresh air in/used air out exchanges.

► Altura Intermediate School:

- ▶ NEW: All classrooms will have air conditioners. This will help with comfort and air exchange.
- ▶ NEW: Intermediate HVAC system is having a bi-polar ionization generator installed that will purify the supply air killing mold, bacteria and viruses.
- ► Large exhaust fan over gym can be run all day/for longer periods.

Hybrid Model: Transportation

- ▶ 50% capacity: one family per seat (31 students/bus siblings can share)
- ▶ Front two seats are left empty to provide driver social distancing.
- We will not transport preschoolers this year.
- ► We NEED to know if there are any students who do not need daily transportation. Route and delivery schedules are being finalized. Posted on webpage by Sept. 4th. Please call Michelle Marxhausen 507-522-3210.

- ▶ No bus passes to ride a different bus or for friends to ride a different bus.
- ► Masks/face coverings must be worn on the bus/van.
- Seats will be assigned.
- ▶ Please pre-screen your child for COVID-19 symptoms prior to them getting on the bus or dropping them off at school

Meals: Hybrid and All Students in Buildings

- ► ALL MEALS WILL BE 'BROWN BAG' -WHY?
 - HOT MEALS WOULD REQUIRE INDIVIDUAL TRAYS TO BE SEALED.
 - KITCHEN STAFF NEED TO SOCIAL DISTANCE. IMPRACTICAL FOR COOKING AND SERVING.
 - STUDENTS HAVE THE OPTION OF GETTING BREAKFAST AND LUNCH (NON FREE/REDUCED ELIGIBLE FAMILIES WILL NEED TO PAY)
- ► ALL STUDENTS IN SCHOOL WILL HAVE MEALS AVAILABLE.
- ► DISTANCE LEARNING STUDENTS MAY PICK-UP WILL MEALS FROM 7:15 7:45 AM
 - ► HIGH SCHOOL
 - ► ELEMENTARY SCHOOL
 - ▶ INTERMEDIATE SCHOOL
 - ▶ BOTH MEALS FOR THE DAY WILL BE PROVIDED IF DESIRED

If All K-12 Students are 'Distance Learning':

- ▶ NO TRANSPORTATION OR STUDENTS IN THE SCHOOLS.
- ► NON FREE/REDUCED ELIGIBLE FAMILIES WILL NEED TO PAY.
 - □ PICK-UP WILL BE AVAILABLE 6:30 7:45 AM
 - ► HIGH SCHOOL
 - ► ELEMENTARY SCHOOL
 - ► STOCKTON COMMUNITY CENTER
 - ► ALTURA
 - ▶ BOTH MEALS FOR THE DAY WILL BE PROVIDED

Daily Health Screenings

- ► Parents/students and staff asked to do symptoms self-assessment every morning.
- ► If one symptom, keep home and call in your child's absence. Report symptoms to the office.
- ► Temperature checks at entrances (forehead/wrist monitor or hand held)
 - ► Temperatures will not be recorded for students unless a temperature is over 100.4
 - ➤ Students that test at or over 100.4 will be sent to the office for further assessment

SECTION 1: Symptoms

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student's ability to learn and also put them at risk for spreading illness to others. Please check your child for these symptoms:

Temperature 100.4 degrees Fahrenheit or higher when taken by mouth
Sore throat
New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
Diarrhea, vomiting, or abdominal pain
New onset of severe headache, especially with a fever

SECTION 2: Close Contact/Potential Exposure

Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19
Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases as described in the Community Mitigation Framework
Live in areas of high community transmission (as described in the Community Mitigation Framework) while the school remains open

COVID Symptom Procedure

- Symptom/testing/quarantine flow charts.
- If a symptoms of a cough or 2 of the other symptoms, must stay home for 10 days.
- All siblings must also stay home for 14 days.
- If symptoms present at school, must pick up child ASAP-very important to keep correct phone number(s) on file.
- All students and staff must report to the school if they had close contact with someone who tested positive (home for 14 days).
- All students and staff must report to the school if they test positive (home for 10 days).

MINNESOTA DEPARTMENT OF HEALTH

STAY SAFE

Decision Tree for People with COVID-19 Symptoms in Youth, Student, and Child Care Programs

For people (e.g., children, care providers, or staff) who have symptoms consistent with COVID-19, send home or deny entry and reference the exclusion criteria in this document to determine when they may return.

Symptoms of COVID-19 include: new onset cough or shortness of breath by themselves OR at least 2 of the following: fever (100.4°F or higher), chills, muscle pain, sore throat, fatigue, congestion, loss of sense of smell or taste, or gastrointestinal symptoms of diarrhea, vomiting, or nausea.

If a person has a new symptom (for example, new loss of smell only) with no other diagnosis to explain it, they should stay home and talk to their health care provider about testing for COVID-19, even if it is the only symptom they are experiencing.

For people who received a laboratory test for COVID-19

What to do if you're waiting for COVID-19 test results (PDF) (www.health.state.mn.us/diseases/coronavirus/waiting.pdf)

Positive test result: Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms.

Siblings and household members also stay home for 14 days.

Negative test result but symptoms with no other diagnosis: Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms.

Siblings and household members also stay home for 14 days. For people with a COVID-19 diagnosis without a lab test OR people with symptoms consistent with COVID-19 without a medical evaluation (e.g., monitoring symptoms at home)

Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms.

Siblings and household members also stay home for 14 days.



For people with other diagnoses (e.g., norovirus, strep throat) that explain the symptoms, or when a health care provider says symptoms are connected to a pre-existing condition

Stay home until symptoms have improved. Follow specific return guidance from the health care provider or follow the Infectious Diseases in Childcare Settings and Schools Manual (www.hennepin.us/daycaremanual).

If symptoms related to a pre-existing condition change or worsen, talk to a health care provider to determine next steps.

Siblings and household members do not need to stay home.



Minnesota Department of Health | health.rnn.gov | 651-201-5414 | 1-877-676-5414 | 625 Robert Street North PO Box 64975, St. Paul, MN 55164-0975 Contact health.communications@state.rnn.us to request an alternate format.

08/06/2020

Educational Delivery Model Lewiston-Altura Elementary and Intermediate

Cardinal Club

- ► Challenges: mixing of ages/groups
- Parents do not enter building.
- ▶ 15 people/room
- ► Facility: Changes in room use
- ▶ If we go to 'all distant learning' Cardinal Club is required to provide free childcare to school-aged children of Tier I workers (health care workers, emergency workers, school staff)
 - ▶ School staff children need to enroll in the district program that they attend school.
 - ▶ Enrollment is still limited based upon availability of staff
 - ► The district will take all steps necessary to accommodate children of Tier I workers
 - ▶ Parents need to complete enrollment materials for emergency contact and student safety − Plan ahead and submit early
 - ▶ Questions? Contact Kelli Loveless

Kloveless@lewalt.k12.mn.us



Preschool & Early Childhood Family Ed

Questions?
Contact Vicky Greden
Vgreden@lewalt.k12.mn.us
507-522-3250

Preschool will follow delivery model of elementary.

Parents do not enter building.

Early childhood
screening
schedule may
impact preschool
schedule due to
facility
restraints.

ECFE: On ZOOM only.

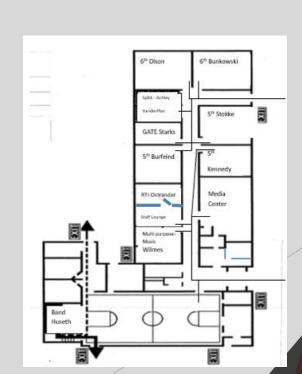
Goal for the Elementary and Intermediate students Deliver daily, face to face instruction.

- Our planning team was charged with preparing for three scenarios.
- Our focus has been to find a way to provide daily face to face schooling for our PK - 6 students.
 - ► To provide a schedule and needed routine to enhance the learning and development of our youngest students.
 - ► To provide a schedule that allows families to maintain a consistent work and child care routine.

Process to be ready for all three scenarios: Review the capacity of our buildings.

- ▶ Prior to COVID19, we were planning to be two sections per grade level in 2020-2021.
- ► Each room in our buildings were measured for instructional space. Capacity was calculated base on social distancing and Fire Marshall recommendations.





A grade level room plan that maintains consistency in all scenarios.

- ▶ We increased classroom space in K 1 2 allows for 2 sections per grade. Grade 3 remains within capacity limits.
- ▶ Grade 4, 5, 6 spreads out to three sections per grade.





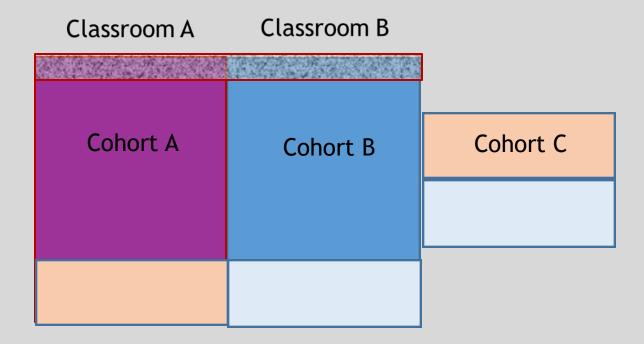
WHY? Why are we spread out?

► To build, teach and maintain classroom routines and schedules that do not need to change and move during the year.

- ▶ Begin the year with this schedule and plans.
 - ► Can move to Distance Learning if needed.
 - ► Can remove some restrictions if our data shows that it is safe, allowing for more of the normal face to face practices.

Grade 4-5-6 Cohorts How are the cohorts formed?

Distance Learners



Instructional Delivery Grades Kdgn - 1- 2 - 3

Morning Meeting

Language Arts, Math

Breaks-Restroom-Lunch-Recess

Science, Social Studies, Art, Technology

PE - Music - Guidance - Media A,B,C rotation DL-Morning Meeting
Live Stream

DL-Language Arts, Math Live Stream

DL-Breaks-Restroom-Lunch-Recess

DL-Science, Social Studies, Art, Technology Live Stream

DL-PE - Music - Guidance - Media
A,B,C rotation - Live Stream

Instructional Delivery Grades 4-5-6

Morning Meeting Face to Face

Face to Face Rotation of grade level teachers

Breaks-Restroom-Lunch-Recess

Live Stream
Rotation of grade level teachers
PLUS Facilitator staff

Face to Face
PE Music-Guidance-Media
A,B,C rotation

Morning Meeting Face to Face

Live Stream

Rotation of grade level teachers
PLUS Facilitator Staff

Breaks-Restroom-Lunch-Recess

Face to Face Rotation of grade level teachers

Face to Face PE Music-Guidance-Media A,B,C rotation DL-Morning Meeting
Live Stream

DL-Language Arts,

Math

Live Stream

DL-Breaks-Restroom-Lunch-Recess

DL-Science, Social Studies, Art, Technology Live Stream

DL-PE-Music-Guidance-Media A,B,C rotation - Live Stream

Elementary and Intermediate Daily Schedule

- ▶ Daily Schedule is the same for Face to Face and Distance Learners
 - ► Elementary Doors open at 7:45 Morning Meeting begins 8:05
 - ► Intermediate Doors open 7:55 Morning Meeting begins 8:10
 - ► Attendance will be taken each morning and afternoon.
 - Distance Learners need to maintain the same schedule as face to face class

We are Cardinal Strong!



Throughout the 2020-2021 school year our staff will place a deliberate emphasis on the social - emotional well being of all students and staff.

A different style of Open House.

- ► Our traditional Open House would bring a large crowd into our buildings at the same time. The Open House scheduled for Wednesday, September 2nd is postponed.
- Individualized, scheduled, start of the school year meet and greet conferences will be held on the first two days of the school year for all K-6 students and their families.
 - ► Tuesday, September 8, 7:30-3:00pm and 4:00-7:00 pm
 - ► Wednesday, September 9 7:30-3:00pm
 - ► An automated scheduling website will be available for families to schedule their conference per student.
 - Social Distancing and safety protocols will be in place for staff, students and families.

Yes, it's a challenging year with so many questions...



We are

Cardinal Strong!

LAHS Educational Information

School Day will run from 8:04 - 3:00 in all models

High School Basic Information

- September 1 is Orientation Night (Students Only)
- Guests will be Limited (no recruiter visits other than virtual or student shadowing until further notice)
 - ▶ Related services still provided (Hiawatha Valley Mental Health, HVED Services)
 - Substitutes and student teachers allowed but not practicum students at this time unless virtual
 - ▶ IEP/504 meetings will be virtual or by phone until further notice
- ► No lockers will be assigned (for the building or PE) students need to keep all their materials with them
- No shared teaching supplies (calculators will be provided when needed and assigned for the semester and then disinfected prior to next semester) (Reference Supply Lists)
- Special Education teachers will be contacting parents soon to update IEPS for new Contingency Learning Plans

High School Hybrid Model - Arrival and Groups

- All parents dropping students off, please do so at door 1 by the office
- ▶ All students riding the bus will enter door 2 by the C-Wing
- ► High School Student Parking Lot door 13
- Students need to remain in the cafeteria or the B-Gym if they arrive prior to 7:45
- Students need to leave school promptly at the end of the day
- ▶ Students are divided into 8 groups over a 3 day rotating calendar
 - ▶ Red, Green, and Purple
 - <u>Hybrid Calendar</u> is set for the year (we hope not to be in hybrid for the entire year but this allows us an easier transition between models)
 - Group number will be identified on a copy of the hybrid schedule provided at orientation
 - ▶ No list of groups will be published to keep confidentiality

LEWISTON-ALTURA HIGH SCHOOL HYBRID LEARNING CALENDAR 2020-2021

	HYBRID LEARNING CALENDAR 2020-2021 July 1st Ourrier January														
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19	20	21	22	23	24	25	Oct. 19	2 Hour Late Start	17	18	19	20)	21	22	23
26	27	28	29	30	31	_	Nov. 9	Teacher Workshop No School	24	25	26	27	28	29	30
		A	HILL	_				2nd Quarter	31						
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9	10	11	12	13	14		Dec. 24 -Jan. 1	Winter Break-No School	7	8	9	10	-11	12	13
16	17	18	19	20	21	22	Jan. 22	Teacher Workshop No School	14	15	16	17	18	19	20
23	24	25	26	27	28	29		3rd Quarter	21	22	23	24	25	26	27
30	31			\perp	Ш		Jan. 25	2 Hour Late Start	28						
		Sept	temb	er			Feb. 22	2 Hour Late Start				Marc	h		
S	M	T	W	Th	F	S	Mar. 5	Spring Break-No School	S	M	T	W	Th	F	S
		-1	2	3	4	5	Mar. 15	2 Hour Late Start			2	3	4	5	- 6
6	7	- 8	9	10		12	Apr. I	Teacher Workshop No School	7	-8			-11	12	13
13	14	15		17	18	19	Apr. 2-5	Easter Break	14		16	17		19	20
20		22	23		25	26		4th Quarter	21			24			27
27			30				Apr. 19	2 Hour Late Start	28	29					
		Oc	tobe	ſ			May 17	2 Hour Late Start	April						
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				1		3	May 31	Memorial Day-No School	П				1	2	3
4	- 5		7	8	9	10	Jun. 4	Last Student Day and Graduation	4	5	- 6	7	- 8	9	10
11		13	14	15	16	17			11	12		14			17
18		20	21	22	23	24	1		18	19		21	22		24
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1	- 2	3	4	5	-6	7	Notes: S	Notes: Students in Group 8 are				_			1
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15	16		18	19	20	21				10	11	12	13	14	15
22	23	24	25	26	27	28	Students attend school on the day		16	17	18	19	20	21	22
29	30								23	24	25	26	27	28	29
December			_	their group is listed and are			31								
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20	28	29	30	31	20	20			20	21	22	23	24	25	26
21	20	29	200	31		_	1		20	20	29	_	24	23	200
									27	28	29	30			

Color	Students at School	Students Distance Learning			
59 Days, 29 Semester 1, 30 Semester 2	Groups 1/2/3/5	Groups 4/6/7/8			
59 Days, 29 Semester 1, 30 Semester 2	Groups 3/4/5/7	Groups 1/2/6/8			
58 Days, 28 Semester 1, 30 semester 2	Groups 2/3/6/7	Groups 1/4/5/8			
No School	No Students	No Students			

Hybrid Protocols in the High School

- Classrooms will follow MN State Fire Marshall's guidelines for half capacity (most classrooms can accommodate up to 18 students
- ► Cafeteria/stage tables are limited to 4 per table, every other seat
 - Currently no open gym in the morning or at lunch (students may go outside with a supervisor at lunch to eat/walk track)
 - ▶ All students will remain at tables waiting for dismissal dismissal to wash hands then go through lines
 - ▶ Students will try to sit in the same spots in the cafeteria at lunch on their days
- We will not be placing signs and arrows on the floor most hallways are single hallways so students need to stay on the right (A-Wing we will ask students to go around the library to get to classes and come down the main hallway when leaving the A-Wing)

Hybrid Education

- Distance only students join virtually for each class each day
- Hybrid students not at school will join virtually for each class each day
 - ▶ Internet is a necessity (School may have hotspots available if needed)
 - ▶ Teachers will set-up a reoccurring meeting link the students will use daily
 - Some classes may not be able to be held live, such as PE, but students need to be working on that class material at their scheduled time and complete the daily question or Bellwork to be counted as present for attendance purposes
- Students at School will be assigned a Seat in each class, socially distanced
- ► Teachers will provide instruction, then students will be provided time to work
 - ▶ The teacher will inform students if they need to remain online during work time
 - ► Educational Assistants will be available online and in person for student support for the assigned class

Student/Parent Expectations with Distant Learning (Hybrid - "at home" days)

- ▶ Attendance will be taken. Keep video on so teacher can 'see' you.
- ► Keep microphone muted unless teacher asks student to unmute.
- ▶ Parent support needed for creating space and time for logging on to classes, student focus on school without home distractions, assignment completion.
- Cannot record from home the classroom 'live streaming.'
- ► Reposting of any school recordings is violation of district's Appropriate Technology Use policy.

High School Distance Learning for ALL

- No Students Are Allowed in Buildings
- No sports practices or events will be allowed (even for coopertative sports)
- Students will have combinations of classes live, recorded, or with assigned activities
 - In order to improve upon last year's distance learning, we will have live (required) classes:
 - ▶ Blocks 1 and 3 Mondays and Wednesays
 - ▶ Blocks 2 and 4 Tuesdays and Thursdays
 - ► Teachers may have a live session at any time students need to check their Schoology calendar and folders for more information
 - We are trying to create all Schoology folders by Week and not by Unit
- Students cannot schedule work during the school day (1020 hour requirement)
- ► Internet is a necessity (School may have hotspots available if needed)

High School Activities

- Soccer and Cross Country have begun their seasons
- Fall Practices
- Spectators are allowed at outdoor events, not at indoor events
- ▶ New Seasons for Football / Volleyball and Baseball/Softball/Track and Field
- All sports have a shortened season and have limited travel allowed
- No field trips (Any guest speakers would be virtual)
- Planned Activities
 - ▶ Student Council, NHS, Play, FFA, Supermileage
 - ► Working on: Math League and Knowledge Bowl
- Activities that are on hold
 - Senior Trip
 - Spanish Trip
 - ▶ Washington D.C. trip postponed to the 21-22 School Year



Questions

www.lewalt.k12.mn.us

Contact Information

Other Contact

- Vickie Speltz
 - ▶ Phone: 522 3403
 - ► Email: vspeltz@lewalt.k12.mn.us
- Kelli Loveless, Cardinal Club
 - Phone:
 - ► Email: klovelace@lewalt.k12.mn.us
- Vickie Greden, Preschool
 - ▶ Phone: 522 3250
 - ► Email:vgreden@lewalt.k12.mn.us

Administration

- Gwen Carman, Superintendent
 - Phone: 522 3401
 - ► Email: gcarman@lewalt.k12.mn.us
- ▶ Dave Riebel, Elementary and Intermediate Principal
 - ▶ Phone: 522 3213
 - ► Email: <u>driebel@lewalt.k12.mn.us</u>
- Dr. Cory Hanson, High School Principal
 - Phone: 522 3232
 - ► Email: chanson@lewalt.k12.mn.us