

OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF INDEPENDENT SCHOOL DISTRICT #2137 – Monday, April 18, 2022.

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

Call to Order: The Regular Board Meeting (Regular Session) of Independent School District No. 2137 is called to order on Monday, April 18, 2022, at 6:00 p.m.

Roll Call: Members Present: Jackie Horsman (Chair); Maranda Emig (Member); Kyle Rader (Vice Chair); Cindy Seabright (Clerk). Members Absent: Natasha Howard (Treasurer) Guests: Dan Armagost, SMEC; Scott Klavetter, Principal, via Zoom.

Pledge of Allegiance: Recited.

Additions/Changes to the Agenda: Move 9.3 SMEC audit and updates after Thank Yous and Recognitions.

Thank You and Recognitions:

Thank you for the following donations:

- Jerome Donney of IBM \$500 donated to Robotic Club
- Mitch Lentz & Charles Emig of IBM \$500 & \$100, respectively, donated to Elementary Student Council and Drama Club, to be split evenly.
- Rubin Mechanical \$700 donated to the Community Ed Soccer Program.
- VFW Auxillary Post 4114 \$380 donated to the Washington DC Trip.
- VFW Post 4114 \$205 donated to the Washington DC Trip
- Valley Christian Center donated \$2000 to the cost of Reggie Dabss motivational speaker assemblies.

Southeast Minnesota Special Education Consortium (SMEC): Dan Armagost from SMEC provided a financial summary handout and gave an update of the audit and other items.

Consent Agenda Items Discussed:

Board Agenda

Review Board Meeting Minutes: Review special board meeting minutes from April 11, 2022.

Policy Adoption - First Reading (Scheduled): 201 Legal Status of the School Board; 533 Wellness; 535/form Service Animals in Schools - Updated form at last meeting; policy that dictates handlers; MSBA has not been involved. SMEC does on its own. The policy has been reviewed by SMEC's attorneys. There is no policy regarding this by MSBA. Asking all member districts adopt the policy and have consistent language. Concern regarding language.

Annual Policy Review - Second Reading (Scheduled): 215 Student Representative to School Board; 802 Disposition of Obsolete Equipment and Material; 805 Waste Reduction and Recycling; 807 Health and Safety Policy

Staff Updates: Kris Wolf – Lead SACC Assistant; Annie Pendl – Part-Time SACC Assistant
Resignations: Amy Grabau – Part-Time SACC Assistant; Gwen Howard – School Board Member
Leaves: James Hecimovich (FML) – 7-12 Principal/Superintendent

Motion made by Maranda Emig to accept Consent Agenda; seconded by Kyle Rader. Motion carried 4-0.

Reports:

Building and Grounds: Scott Klavetter shared a report given by Jason; on track with fields set up, activities and events, safety drills (tornado and fire).

Community Education: Scott Klavetter went through the updated report provided by Becky Bicknese.

Food: Commodities ordered for next year. Started to spend down the surplus funds.

Transportation: Scott Klavetter provided update on two items. ESSR dollars for vans; got one larger van and in drawing for second; one bus set to be retired, and have found used buses.

Business Manager: Amber Uhlenhake gave an update on the budget. Revenue up compared to last year in mid-March.

Activities Director: Randy Smith hired as junior high baseball coach; the school will be going with HUDL and livestreaming for next year; spring registrations have begun and have a total of 97 participants; band and choir earned superior ratings at Large Group Contest. A question of possibly looking at Wednesdays as a last resort to hold canceled sports events due to weather.

PK-6 Principal: Scott Klavetter provided an update on the Reggie Dabbs assemblies, split with Valley Christian Center; Mr. Fitzpatrick conducted Jump Rope for Heart and raised just under \$10,000. Money goes to the American Heart Association, PE Department and scholarships to learn CPR. MCA testing, spring activities; and upcoming activities. Preschool graduation is scheduled for Friday, May 20, 2022. Don Kulat, trying to get an emergency declaration after storms from 4/12. Would need everything sent to insurance. He feels confident that he could get this. State would cover 75% of deductible if the school has \$3500 in damage.

Superintendent/7-12 Principal: Thank you to staff for stepping up; otherwise, not much to update.

School Board Reports and Updates:

- Meet and Confer – Nothing.
- MSHSL/KABC - Mtg Wednesday. KABC had a good turnout for the Hall of Fame and Auction held on Saturday, April 9, 2022.
- District Operations - Gwen Howard – Transportation - none. Cindy Seabright - Community Education - none.
- Special Needs/ALC/SMEC - Update from Kyle Rader. They will meet May 25 and review Building and Grounds van shed, service animals. Try to improve communication. They will meet every other month. Discuss special ed funding.
- Legislative - Update from Jackie Horsman. A lot of talk going on.
- Systems Accountability/WBWF - Not going on.
- SV/Wykoff Liaison - None.
- Negotiations - Intent has been done.

Old Business:

Review Elementary/High School Course Offerings: Determine which high school offerings to run or cancel due to interest. May workshop? Scott Klavetter gave information regarding what is being worked on with Bruce before the May meeting for administrative approval.

New Business:

Approve Superintendent Contract: This is a 3-year-contract for superintendent. Kyle Moved; Maranda second. Motion carried.

Interim Update: Gary Kuphal gave an update that they are moving forward with the high school principal hiring process. Would like to move forward quickly as we are competing with other schools in the area. Looking at interviews as soon as this Friday. Looking at a 1-team versus 2-team format. Possibly involve various groups of individuals. Gary has had discussions with Scott and Jackie, in the past there has been Board participation. MSBA recommends that the Board not be involved. There are six applicants to date, four worthy, potentially a fifth. One candidate has declined. Trying to set up interviews this Friday if we can. Decision should be made no later than next Thursday, April 28. Discussed gathering all information, and the superintendent will make the final decision. Gary discussed waiting to select the Dean of Students until the principal is on board. Gary would like the HS principal to be involved with the Dean of Students. There are 6 to 8 applicants.

Appointment of Vacant School Board Seat: Gregg Abbot states that this justifies for appointment of the Board member. Jackie provided information on whether the individual would want to run for a traditional seat or this election but cannot run for both. The seat will be listed on the general election ballot. Kyle Rader recommended Pam Freet as she has previous school board experience. Kyle Rader spoke with Pam, and she is interested in coming back. Kyle Rader made a motion to nominate; Maranda Emig. Motion carried 4-0.

Contract Renewal of SMS Payroll: Approval of the 4-month extension. Maranda Emig made a motion to approve; Kyle Rader seconded the motion. Motion carried 4-0.

Potential Increase in Number of School Board Seats (6 to 7): Kyle Rader made the motion; Maranda Emig seconded. Motion carried. The motion was struck down by Jackie Horsman and reintroduced the motion to ask the voters regarding adding a seventh seat for the school board. Motion was made by Kyle Rader; seconded Maranda Emig. Motion carried 4-0.

Announcements:

Next Work Session - Monday, May 2, 2022 – 6:00 PM - KES Conference Room/Zoom

Next Regular Board Meeting – Monday, May 16, 2022 - 6:00 PM - KES Conference Room/Zoom.

Adjournment:

Kyle Rader made a motion to adjourn the meeting; Maranda seconded. Motion carried 4-0 to adjourn. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Cindy S. Seabright, Clerk
April 27, 2022, at 7:45 p.m.