

## **OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF Independent School District No. 2137 - Monday, April 11, 2022**

**Please Note:** Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The "presiding officer, chief legal counsel, or chief administrative officer" of the school board "determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency";
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

**CALL TO ORDER** The Regular Board Meeting (Work Session) of Independent School District No 2137 was called to order on Monday, April 11, 2022, at 6:00 p.m. by Jackie Horsman, Chair.

### **ROLL CALL:**

**Members Present:** Jackie Horsman, Chair; Kyle Rader, Vice Chair; Natasha Howard, Treasurer; Gwen Howard, Member; Maranda Emig, Member; Cindy Seabright, Clerk.

**Members Absent:** None.

**Other:** Gary Kuphal, Interim Superintendent; Scott Klavetter, Elementary Principal; Amber Uhlenhake, Business Manager

**Guests:** Kristina Rader. Via Zoom - Annie Pendl, Social Worker; Janelle Rowe, Transportation; Kristine Swier, Erin Milz, Meagan Strieff, Laura Lanning - Teachers; Gretchen Mensink-Love, Mower County Independent reporter.

**PLEDGE OF ALLEGIANCE:** Recited

### **ADDITIONS TO AGENDA:**

- Removed 9.2
- Added 9.4 Gwen Howard

## **THANK YOU AND RECOGNITION:**

**Donations from the following:** IBM - Jerome Donney, \$500 for robotics; Mitch Lentz and Charles Emig, \$500 and \$100, respectively, KES Student Council and Drama Club (split); Rubin Mechanical, \$700 to the soccer program; VFW Auxillary, Post 4114, \$380 for the Washington, DC, Trip; VFW Post 4114, \$205 for the Washington, DC, trip.

## **CONSENT AGENDA:**

**Board Agenda:** As presented.

**Review Meeting Minutes:** Special Board Meeting minutes from April 7, 2022.

**Policy Adoption - First Reading (Scheduled):** 201 Legal Status of the School Board; 533 Wellness; 535/form Service Animals in Schools - Kyle Rader discussed SMEC concerns with issues regarding handlers of animals. Find out the status on SMEC Policy

**Annual Policy Review - Second Reading (Scheduled):** 215 Student Representative to School Board; 802 Disposition of Obsolete Equipment and Material; 805 Waste Reduction and Recycling; 807 Health and Safety Policy.

### **Staff Updates:**

Hires: Gary Kuphal, interim superintendent.

Resignations: Amy Grabau - part-time SACC assistant.

Leaves: None.

## **REPORTS:**

**Building and Grounds:** Scott Klavetter shared a report given by Jason; on track with fields set up, activities and events, safety drills (tornado and fire).

**Community Education:** Scott Klavetter went through the updated report provided by Becky Bicknese.

**Food:** Commodities ordered for next year. Started to spend down the surplus funds.

**Transportation:** Scott Klavetter provided update on two items. ESSR dollars for vans; got one larger van and in drawing for second; one bus set to be retired, and have found used buses.

**Business Manager:** Amber Uhlenhake gave an update on the budget. Revenue up compared to last year in mid March.

**Activities Director:** Randy Smith hired as junior high baseball coach; the school will be going with HUDL and livestreaming for next year; spring registrations have begun and have a total of 97 participants; band and choir earned superior ratings at Large Group Contest. A question of possibly looking at Wednesdays as a last resort to hold canceled sports events due to weather.

**PK-6 Principal:** Scott Klavetter provided an update on the Reggie Dabbs assemblies, split with Valley Christian Center; Mr. Fitzpatrick conducted Jump Rope for Heart and raised just under \$10,000. Money goes to the American Heart Association, PE Department and scholarships to learn CPR. MCA testing, spring activities; and upcoming activities.

**Superintendent/7-12 Principal:** Thank you to staff for stepping up; otherwise, not much to update.

## **School Board Reports and Updates:**

- Meet and Confer - Nothing
- MSHSL/KABC - Mtg Wednesday. KABC had a good turnout for the Hall of Fame and Auction held on Saturday, April 9, 2022.
- District Operations - Gwen Howard - Transportation- none. Cindy Seabright - Community Education - none.

- Special Needs/ALC/SMEC - Update from Kyle Rader. They will meet May 25 and review Building and Grounds van shed, service animals. Try to improve communication. They will meet every other month. Discuss special ed funding.
- Legislative - Update from Jackie Horsman. A lot of talk going on.
- Systems Accountability/WBWF - Not going on.
- SV/Wykoff Liaison - None.
- Negotiations - Intent has been done.

#### **OLD BUSINESS:**

**Review Elementary/High School Course Offerings:** No update.

**Contract Renewal of SMS Payroll:** Extended contract so it would renew at the same time. Amber Uhlenhake still doing payroll. Could have a different business manager in future.

**School Board Seats:** Discussed Board approval but would need to be put on ballot. Discussed pay of School Board members. This will be an action item for the meeting on April 18.

Principal Scott Klavetter excused himself from the meeting at 7:17 p.m.

#### **NEW BUSINESS:**

**Superintendent Selection:** Following lengthy discussion a vote to select Scott Klavetter as next superintendent was made. Position will start July 1, 2022. A motion was made by Kyle Rader to accept, seconded by Maranda Emig. Motion carried by unanimous vote of 6-0.

**Interim update:** Interim Superintendent has been here for two days, feels very welcomed by staff. The school has a nice atmosphere. He is looking at applications for high school principal as well as dean of students. Will provide more information at the Monday, April 18, meeting. Will talk about capital outlay.

**Gwen Howard:** Submitted resignation from the School Board effective immediately. Motion was made to accept resignation by Natasha Howard; seconded by Maranda Emig. Motion carried by 5-0 vote.

#### **ANNOUNCEMENTS AND MEETING DATES:**

- Next Regular Board Meeting – Monday, April 18, 2022 - 6:00 PM - KES Conference Room/Zoom.
- Next Work Session - Monday, May 2, 2022 – 6:00 PM - KES Conference Room/Zoom.

#### **ADJOURNMENT:**

Motion made by Maranda Emig; seconded by Natasha Howard to adjourn meeting. Motion carried by 5-0 vote. Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Cindy S. Seabright, Clerk  
Monday, April 18, 2022, at 6:32 a.m.