

## **OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF Independent School District No. 2137- Monday, February 7, 2022**

**Please Note:** Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The "presiding officer, chief legal counsel, or chief administrative officer" of the school board "determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency";
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

**Call to Order:** The Regular Board Meeting (Work Session) of Independent School District No. 2137 is called to order by Jackie Horsman, Board Chair, on Monday, February 7, 2022 at 6:02 p.m.

**Roll Call:** Members Present: Jackie Horsman, Chair; Kyle Rader, Vice Chair; Gwen Howard, member; Maranda Emig, member; Natasha Howard, Treasurer; Cindy Seabright, Clerk.

**Members Absent:** None. **Guests:** Jim Hecimovich, Superintendent/High School Principal; Laurie Hendrickson, Activity Director; Scott Klavetter, PK-6 Principal; Amber Uhlenhake, Business Manager (via Zoom); Shelby Beck and Kennedy Fenske, Seniors.

**Pledge of Allegiance:** Recited.

**Additions to the Agenda:** Removal of 9.6 due to resolution not being available.

**Public Recognitions and Thank You:** None.

Senior Class Trip Proposal Shelby Beck and Kennedy Fenske gave their presentation regarding the senior class trip. Jackie Horsman brought up having a backup plan with respect to drivers. The information provided will be sent to the regular board meeting for approval.

**Consent Agenda items discussed**

**Board Agenda:** As presented.

**Review Meeting Minutes:** Special Board Meeting minutes from January 21, 2022.

**Annual Policy Review First Reading (Scheduled):** 720 Vending Machines - Minor wording changes. 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources -

Minor adjustments to procurement amounts. 740 Unmanned Aerial Vehicle (Drone) - Short discussion, otherwise no changes. 801/Form Equal Access to School Facilities - Kingsland Public School update was in 2019.

**Policy Adoption - Second Reading (Scheduled):** 711 Transportation of Public School Students. 712 Transportation of Nonpublic Students. 713 Student Transportation Safety Policy. 714 Extra- curricular Transportation. Head lice.

### **Staff Updates**

**Hires:** Amy Grabau – Part Time School-Age Child Care (SACC) Assistant

**Resignations:** Cathy Armstrong – Full Time Administrative Assistant to the Principal. There have been a few applications for this position.

**Leaves: None.**

Discussion regarding students working on building and grounds with clarification if it was for credit or on payroll. One student works a few hours and is on payroll; others are through the ECD program.

### **Reports:**

- **Building and Grounds:** Update given by Jim H. Discussed the leak in the roof and monitoring. We are approximately 6 years from replacing the 2008 roof.
- **Community Education** Update provided from Becky Bicknese. The best Father-Daughter dance with 151 in attendance. JO Meeting shows the program remains strong. Excellent Community Education program.
- **Food Service:** Jim Hecimovich gave an update. Discussion regarding excess fund balance, start of food line and choices on February 1, possibility of hiring additional part-time server.
- **Transportation:** No report provided. Some drivers are on vacation; buses are up and operational.
- **Business Manager:** Financial report update provided by Amber Uhlenhake.
- **Activities Director:** Laurie Hendrickson provided an update on One-Act Play, shot clocks, and selling shirts. All schedules except dance and cross country are done.
- **PK-6 Principal:** Scott Klavetter gave an update on the spelling bee, early childhood screening, the academic calendar, social studies curriculum review, and upcoming events.
- **Superintendent/7-12 Principal:** Jim thanked Scott Klavetter for covering for him while he was out after his accident. Discussed schedule, College in Schools (CIS), opening for new Phy-Ed teacher, and offerings under the umbrella of Phy-Ed that could be offered. Discussed open campus versus study hall. Discussed TAs who volunteer and a focus of getting students ready for the trades.

### **School Board Reports and Updates:**

- **Meet and Confer:** None.
- **MSHSL/KABC:** Kyle gave an update; meeting is the second Wednesday of the month.
- **District Operations:** Gwen and Cindy will meet.
- **Special Needs/ALC/SMEC:** Update given. Zoom session held 1/26. Reorganization done, stipend approved, increase in meeting volume to every-other-month. Bought four 10-seat vans.
- **Legislative:** Jackie gave an update on short-call subs or paras, unemployment items, special education services funding. There will be a lot to watch and encouraged individuals to contact local legislators and committees.
- **Systems Accountability/WBWF:** Did not meet the expectation.
- **SV/Wykoff Liaison:** Spring Valley - Natasha will find out the date of meetings. Wykoff - Meeting is Monday, February 14.
- **Negotiations:** None.

## Old Business

- Rebranding (Logo Contest): Jim will get an update.
- Communication: Superintendent items/newsletter goes out tomorrow, 2/8/2022.

## New Business

- **Annual Report of Open Enrollment Numbers:** Print report came out today (2/7/2022). An update will be given after the information is sorted and names removed. Per the Minnesota School Board Association (MSBA) model calendar, February is usually when the update is given.
- **Approve 2022-2023 School Calendar:** Draft calendar was provided. Five e-learning days have been built into the calendar.
- **Annual Wellness Report:** Update was given. This update provided a list of what we do for the children. It identifies staff, student and community wellness programs.
- **Student handbook/graduation requirements explained:** Discussed graduation standards. Discussed how to recognize foreign students during the graduation ceremony. This is to be decided on a case-by-case basis.
- **Memorandum of Understanding (MOU) – COVID Coordinator Compensation:** Action item. One-time payment compensating through Covid and pay with Covid dollars.  
**Motion of MOU:** [Gwen Howard](#) made the motion to accept; Maranda Emig seconded. **Roll Call Vote: Yes** - Kyle Rader, Natalie Howard, Maranda Emig, Cindy Seabright, and Jackie Horsman. **No** - None. **Motion:** Carried.
- **MSBA Legislative Support:** Jackie gave an update on various items on the legislative block.

## Announcements and Meeting Dates

- Next Regular Board Meeting – Wednesday, February 23, 2022 - 6:00 PM - KES Conference Room/Zoom.
- Next Work Session - Monday, March 7, 2022 – 6:00 PM - KES Conference Room/Zoom.
- Special Board Meeting – Wednesday, February 9, 2022 – 6:00 PM – KES Conference room

**Adjournment:** Jackie Horsman, Chair, asked for a motion to adjourn. A motion was made by Natasha Howard, Maranda Emig seconded the motion.

**Yes:** Cindy Seabright; Kyle Rader; Gwen Howard, Jackie Horsman

**No:** None

**MOTION:** Carried.

The meeting adjourned at 8:10 PM.

Respectfully submitted,

Cindy S. Seabright

Clerk

03/02/2022 11:51 a.m.