

OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF INDEPENDENT SCHOOL DISTRICT #2137 – Monday, May 16, 2022.

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

CALL TO ORDER: Board Chair Jackie Horsman called the meeting to order at 6:07 p.m.

ROLL CALL:

Members Present: Jackie Horsman, Board Chair; Kyle Rader, Vice Chair; Natasha Howard, Treasurer; Maranda Emig, Member

Absent: Cindy Seabright, Clerk

Other: Gary Kuphal, Interim Superintendent; Scott Klavetter, Elementary Principal; Amber Uhlenhake, Business Manager (via Zoom); Julie Schreiber, Future Business Manager; Laurie Hendrickson, Teacher/A.D.; Dusty Tart, Transportation Director

Guests: None.

PLEDGE OF ALLEGIANCE: Recited

ANY ADDITIONS TO THE AGENDA?

- 9.5 Used bus bids
- 9.6 Approve Capital Outlay

THANK YOU AND RECOGNITIONS:

Donations:

- Casey’s General Store \$93.20 for Elementary Student Council
- Casey’s General Store \$26 for High School Student Council
- VFW Auxillary Post 4114 Replacement of US, MN, & PoW flags for front of the building

- Missy Lund, Jackie Horsman, and James Bradley Box Lunches to the Kingsland Seniors
- Kingsland School Parents (KSP) snacks for MCA testing.

Motion made by Maranda to approve acceptance of donations, seconded by Natasha. Motion carried 4-0.

CONSENT AGENDA

Board Agenda: As presented.

Review Meeting Minutes: Review special board meeting minutes from May 2, 2022.

Policy Adoption - First Reading (Scheduled): 410, 413/form, 414/form, 415, 506/form, 514, 522/form, 524/form, 616, 806/form.

Annual Policy Review - Second Reading (Scheduled): 215, 802, 805, 807.

Staff Updates

Hires: Erin Milz – Dean of Students; Emma Welch & Cole Rollins – 1.0 FTE Elementary Teachers

Resignations: Chris Howard – Elementary Sped Teacher; Bruce Rohne – High School Guidance Counselor; Tanna Farnsworth – Special Ed Paraprofessional; Scott Klavetter as PK-6 Principal to accept PK-4/Superintendent position; Erin Milz as 4th grade Teacher to accept Dean of Students Position

Leaves: None. Motion made by Kyle to approve Consent Agenda; seconded by Maranda. Motion carried 4-0.

REPORTS:

Student Council: Anika Reiland gave a report - Bought more tubs for the storage space above weight room. Awards Night is being planned for June 2. Last of clothing from a previous sale will be sold at the Band & Choir concert.

Business Manager: Amber gave a report - Financials: revenue & expenditures. Amber is transitioning to Payroll only; Julie Schreiber with SMS will be shared with Lanesboro as Business Manager; Thursdays will tentatively be on-site days. Meals are returning to pre-covid prices. Reap confirmation of application for continued Federal Funding.

School Board Reports and Updates: None.

OLD BUSINESS:

Review High School Course Offerings: Gary talked with Bruce Rohne - still working on finishing students assigned to classes, balancing numbers. 15-20 still need full schedules.

NEW BUSINESS:

Approve 1.0 FTE Floating Teacher Position: Scott: The position would be a full-time employee, with a 1-year contract, not separate from Teacher's Contract and probationary. Would be used for teacher sub coverage for any unfilled spots. If no coverage needed, Floating Teacher will help in other areas. Reassess if expanding for another year. ESSER III funds are available for 2 more years and would need state approval as it doesn't fit in any approved category. Motion made by Maranda to approve; seconded by Natasha. Motion carried 4-0.

Approve candidates for graduation: 44 are recommended, 2 may still graduate, 3 will not. Motion made by Natasha to approve; seconded by Kyle. Motion carried 4-0.

Approve Dean of Students Contract: Contract is for 200 days. Erin Milz would be resigning from her teaching position; she understands she will be giving up seniority and rights to recall.

Scott has begun sharing with Erin her duties & responsibilities, including day-to-day Elementary items, training opportunities, and other potential items. Staff Development funds will be used for trainings. Motion made by Maranda to approve; seconded by Kyle. Motion carried 4-0.

Stipends for Scott Klavetter and Bruce Rohne: Compensation for additional duties while Jim Hecimovich has been out on FML and prior to Gary being hired as Interim Superintendent. Scott to receive \$5,000 and Bruce to receive \$2,500. Motion made by Kyle to approve; seconded by Natasha. Motion carried 4-0.

Selling used busses: Gary – Bidding opened at 10:00 a.m. District received 4 bids for 2 busses total, 4 individual bidders, 1 of whom bid on both. Three bids on bus #2, two bids on bus #9. Dusty went through several options, trying to get the most money for the sale of the busses. Two best options were:

- Selling for scrap Dusty made 6 phone calls to various scrap yards and auto recycling places. Each bus has very good tires. Pricing of new tires is around \$200 each x 6 tires per bus = ~\$1,200; tires are currently more difficult to get in stock. Recommends keeping the tires and scrap out the remainder of the bus. Estimate from Tim's Auto is \$125/ton x 6 tons = \$720. If we were to keep the tires, we would need to build a storage spot to keep them off the ground.
- Online auction Kevin Grabau from Spring Valley Sales can do an online auction. Open for 1 week. Bids can be refused. Recommends \$1500 reserve. We pay 10% commission if sold. If the reserve is not met, we pay a \$50 per bus "no sale" fee. Busses are more work to scrap out, hence lower price/ton.

Gary recommended rejecting bids to go with online auction, use scrapping as backup option. Jackie suggested use a higher amount reserve to cover the commission fee, possibly \$1700 to break even with scrapping option. Maranda agreed with Jackie, suggested \$1800. Jackie gave a \$1700-\$1900 window directive to Administration, using comparables. Motion made by Maranda to reject all bids; seconded by Natasha. Motion carried 4-0.

Approve Capital Outlay: Kindergarten carpet moved to LTFM. Motion made by Natasha to approve; seconded by Kyle. Motion carried 4-0.

ANNOUNCEMENTS AND MEETING DATES:

Next Work Session - Monday, June 20, 2022 – 6:00 PM - KES Conference Room/Zoom

Next Regular Board Meeting – Monday, June 6, 2022 - 6:00 PM - KES Conference Room/Zoom.

ADJOURNMENT:

Kyle made a motion to adjourn the meeting; seconded by Natasha. Motion carried by a 4-0 vote. The meeting adjourned at 6:56 p.m.

Submitted electronically,
Jill Ramaker, Administrative Assistant
Tuesday, May 31, 2022, at 12:27 p.m.