

OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING (WORK SESSION) OF INDEPENDENT SCHOOL DISTRICT #2137 – MONDAY, MAY 2, 2022.

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

ROLL CALL:

Members Present: Jackie Horsman, Board Chair; Kyle Rader, Vice Chair; Natasha Howard, Treasurer; Cindy Seabright, Clerk; Maranda Emig, Member

Absent: None

Other: Gary Kuphal, Interim Superintendent; Scott Klavetter, Elementary Principal (via Zoom); Amber Uhlenhake, Business Manager (via Zoom), Laurie Hendrickson, Teacher/A.D.

Guests: None.

PLEDGE OF ALLEGIANCE: Recited.

ADDITIONS TO AGENDA: Added 9.4 Approve Principal Contract

THANK YOU AND RECOGNITION:

Donations:

- Casey’s General Store \$93.20 for Elementary Student Council
- Casey’s General Store \$26 for High School Student Council
- VFW Auxillary Post 4114 Replacement US, MN, & PoW flags for front of the building
- Missy Lund, Jackie Horsman, and James Bradley Box Lunches to the Kingsland Seniors
- Kingsland School Parents (KSP) snacks for MCA testing.

CONSENT AGENDA:

Board Agenda: As presented.

Review Meeting Minutes: Regular Board Meeting minutes from April 18, 2022.

Policy Adoption - First Reading (Scheduled): 410, 413/form, 414/form, 415, 506/form, 514, 522/form, 524/form, 616, 806/form. Cindy had questions on 413 & 514, Gary and Jackie will meet w/ later to discuss.

Annual Policy Review - Second Reading (Scheduled): 201, 533, 535/form

Staff Updates:

Hires: Gary Kuphal, interim superintendent.

Resignations: Amy Grabau - part-time SACC assistant.

Leaves: None.

REPORTS:

Building and Grounds: Jackie shared the report from Jason: Jason is working with Garland Companies to correct water drainage issues. Bid has come in. Working with Booster Club for repairs and upgrade football complex. If LTFM (Long Term Facility Maintenance) funds have to be replaced with a donation; if insurance must go through company. Thank the Booster Club for help cleaning up April 15 after windstorm. Taking bids to replace KG carpet with tile.

Community Education: Jackie shared the from Becky: 22-23 PK projections, registrations still coming in. Summer SACC packets have gone out. Summer SACC did not qualify for the Summer Food Program which means parents must pay for meals. Annie Pendl was hired on as a part-time SACC Assistant. DHS inspection coming up. ECFE needs a new student assistant. Adult & Youth enrichment - Soccer is at 163 kids. CPR classes popular, may add more. DC trip on schedule, parent meeting coming up, fund raising for 2024 trip starting soon.

Food Service: Jackie shared the report from Judy: using up existing inventory at the year winds down as Martin Brothers won't have summer warehouse space. Ordering Whitewater supplies. Field Trips in May affect meal counts. Summer Meals for SACC & staffing.

Transportation: Jackie shared the report from Dusty: selling 2 busses, will have to replace at least one. Maranda asked about rotation of purchases. Scott & Amber working w/ Dusty on creating a rotation schedule. Vans have an "expiration", busses can be used until they can't pass DoT inspection. Gary brought up price increases and being aware of needing new busses, time between ordering and arrival. DoT inspector coming 5/3 to tell Dusty items to fix so busses can pass inspection. FFA went to state. HoSA competed. Thanked Scott for helping with questions and the drivers for stepping up.

Business Manager: Amber gave a report: Written update is forthcoming, will share financials at next meeting.

Activities Director: Laurie gave a report: Rescheduling a lot of games & meets, nothing on Wednesdays so far. Thanked the Transportation and Custodial departments for keeping up with all the changes. Baseball dugout and Football ticket booth quotes have been submitted to insurance. Thanked Booster Club & community members for helping with windstorm clean up. The track - Booster Club asking about replacing surface. Laurie will attend Booster Club meeting next week to get update, hoping to get replaced by fall. Capital outlay requests were submitted. Coaches asking about budgets for 2022-23 because of ordering delays. Scott can help with ordering process. Tentative fall sports sign ups. Drafted letter to 6th-grade parents to make them aware of expectations for 7th-grade sports, will send it out soon. Thanked Booster Club for donations at Hall of Fame banquet, nearly all sports received donations.

PK-6 Principal: Scott gave a report: Deana Dotje accepted 5-12 principal position, was present at Dean of Students interviews. Erin Milz accepted the Dean of Students position, waiting for

contract to be finalized. Teaching positions – 4th, 5th, and 6th grades, potential internal interest, 7 candidates offered interviews on Thursday, 17 applicants total, diverse pool of new & experienced. Deana helping with PE position. Curriculum update: Decided on Studies Weekly, new Social Studies, give more concrete sources to tie into Reading & Language Arts standards. Working with Ms. Jacobson to update Spanish curriculum. Prom is this Saturday. Scott will be present as administrator. Meeting with Emergency Management Team of Fillmore County on Wednesday to talking about emergency funds regarding insurance claims. Clarification on replacement of dugout: work bids must be equal to previous structure per insurance claim, any additions would be considered a donation.

Superintendent: Gary gave a report: Graduation ceremony will be similar to past, will be indoors. Has Plan A & Plan B, with potential to factor in Jim, if he will be involved. Neither option will involve Gary due to Mabel-Canton's graduation at the same time. Board members are invited; Maranda, Kyle, Jackie will attend, Cindy will hand out diplomas. Approve grads at next meeting, may have non-graduating seniors. Scott should resign .5 of principal position to accept .5 Superintendent position; Erin Milz will need to resign as a teacher to accept Dean of Students position; both are for legal reasons. Classified staff negotiations may be delayed, talking with Janelle Mosher-Rowe to determine an initial date. Natasha asked if something was being done to recognize Foreign Exchange students during the graduation ceremony. Jackie will follow up with Host Families.

SCHOOL BOARD REPORTS AND UPDATES:

- Meet and Confer: None.
- MSHSL/KABC: KABC happy with HUDL conversation
- District Operations: Natasha briefly talk with Dusty, things are going good. Cindy will reach out to Becky about Community Education Advisory Committee replacements.
- Special Needs/ALC/SMEC: Strategic Plan, Listening sessions starting May 25 with Gail Gillman. Dan Armagast meeting with Brian Shanks who had done Alden-Conger's bus garage. Previous bids in \$400K-\$500K. Bid from Brian is closer to \$200K. Still discussing specific location placement of the building on the property. Hoping for better bids. The building will be 4 stalls, one of which potentially being used for student activities, and an office.
- Legislative: Recently approved \$750 payments for Frontline Workers. The district will make info available to employees affected.
- Systems Accountability/WBWF: None.
- SV/Wykoff Liaison: Cindy is going to Wykoff on Monday.
- Negotiations: Gary mentioned previously

OLD BUSINESS:

Review Elementary/High School Course Offerings: Gary gave a report from Bruce Rohne: There are about 20 students left to finish up schedules. May have to switch students to balance class numbers. CIS Chemistry – have curriculum line up with Riverland's for similar class.

NEW BUSINESS:

Approve Dean of Students Contract: Tabled for May 25th.

Approve sale of two (2) busses

Review Capital Outlay requests.

- Building & Grounds: Replace the carpet in the Kindergarten rooms with tile; funding will come from LTFG, not capital. Floor scrubbers and Ventrac to be replaced.
- Athletics: Laurie mentioned previously.

- Transportation: Money budgeted for busses but will be used on the rotating schedule. Shared hand tools with Building & Grounds.
- Curriculum: Mentioned previously.
- Copier Leases: Standard yearly costs
- Technology: No requests due to items had been purchased with ESSER funds. Jeff Oian looking at a replacement schedule so items won't need replacement at the same time, which would stretch out the replacement cycle.

Approve Principal Contract Motion made by Maranda, seconded by Kyle, motion carries by 5-0 vote.

ANNOUNCEMENTS AND MEETING DATES:

- Next Regular Board Meeting – Monday, May 16, 2022, 2022 - 6:00 PM - KES Conference Room/Zoom.
- Next Work Session - Monday, June 6, 2022 – 6:00 PM - KES Conference Room/Zoom.

ADJOURNMENT:

Motion made by Natasha seconded by Cindy. Motion carried by a 5-0 vote. The meeting adjourned at 7:37 p.m.

Submitted electronically,
Jill Ramaker, Administrative Assistant
Monday, May 16, 2022, 8:20 a.m.