

**Regular Meeting Agenda
WORK SESSION**

Board of Education - Kingsland Public Schools
Independent School District No. 2137
Wednesday, July 7, 2021 - 6:00 PM
Choir Room and Zoom Meeting

Kingsland – Forging Learning, Growth, Future

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

6. Join Zoom Meeting

<https://socrates.zoom.us/j/96426531020?pwd=Znl6WjM3azhUblNrZ0JJJaWx5bU1BUT09>

Meeting ID: 964 2653 1020

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

1.0 Call to Order (Action)

2.0 Roll Call

3.0 Pledge of Allegiance

4.0 Any additions to the agenda?

5.0 Consent Agenda (Info/Discussion)

5.1 Board Agenda

5.2 Review Regular Board Meeting minutes from June 23, 2021.

5.3 Annual Policy Review - First Reading (Scheduled):
5.3.1 301 School District Administration

- 5.3.2 302 Superintendent
- 5.3.3 303 Superintendent Selection
- 5.3.4 304 Superintendent Contract, Duties, and Evaluation
- 5.3.5 Rcrd'ing Administrator Codes of Ethics
- 5.4 Policy Adoption - Second Reading (Scheduled):
 - 5.4.1 907 Rewards
 - 5.4.2 901 Community Education
 - 5.4.3 714 Fund Balances
 - 5.4.4 427 Workload Limits for Certain Special Education Teachers
- 5.5 Staffing Updates:
 - 5.5.1 Resignations
 - 5.5.2 New Hires:

6.0 Reports

(Info/Discussion)

- 6.1 Building and Grounds
- 6.2 Community Education
- 6.3 Food Service
- 6.4 Transportation
- 6.5 Business Manager
- 6.6 Activities Director
- 6.7 PK-6 Principal
- 6.8 Superintendent/7-12 Principal
- 6.9 School Board Reports and Updates
 - Meet and Confer
 - MSHSL/KABC
 - District Operations
 - Special Needs/ALC/SMEC
 - Legislative
 - Systems Accountability/WBWF
 - SV/Wykoff Liaison
 - Negotiations

7.0 Old Business

(Info/Discussion)

- 7.1 Rebranding (Logo Contest) **(3.1)**

8.0 New Business

(Info/Discussion)

- 8.1 First Reading of handbooks **(3.1)**
- 8.2 Approve Long-Term Facilities Maintenance 10-Year Plan **(4.1)**
- 8.3 Resolution Establishing Dates for Filing Affidavits of Candidacy **(3.1)**
- 8.4 Superintendent Evaluation **(1.0/2.0/3.0/4.0)**
- 8.5 Approve SY2021-2022 Substitute Pay **(4.1)**
- 8.6 Approve Athletic/Extra-Curricular Fees **(4.1)**
- 8.7 Set SY2021-2022 School Aged Care Fees **(4.1)**
- 8.8 Set SY2021-2022 Preschool Fees **(4.1)**
- 8.9 Set SY2021-2022 Facility Rental Fees **(4.1)**

Current Rate: Gym/Café - \$60/half day and \$80/day. \$200/day if admission is charged. \$300/day for both if admission is charged. Classroom - \$15/day.

- 8.10 Set SY2021-2022 Student/Adult Meal Prices **(4.1)**
- 8.11 Set SY2021-2022 Board Member Compensation **(4.1)**
Current Rate: 0.0514% of Teachers' Master Agreement BA Step 1 Salary
- 8.12 Set SY2021-2022 Mileage Rate **(4.1)**
Current Rate: \$0.36/mile
- 8.13 Name Official Newspaper **(3.1)**
Current: Fillmore County Journal
- 8.14 Name Banks of Official Depositories of School District Funds **(4.1)**
Current: Minnwest Bank/MSDLAF+
- 8.15 Authorize Payment of Monthly Bills for Utilities and Contracted Services **(4.1)**
- 8.16 Authorize the Superintendent to Invest School District Funds as per Law **(4.1)**
- 8.17 Authorize the District to Use Electronic Funds Transfer for: **(4.1)**
State and Federal Taxes, PERA, TRA, BCBS, MN Child Support, P-Card, Life Insurance, Workman's Compensation Insurance, AFLAC Insurance, TSA and Select Account
- 8.18 Approve SY2021-2022 Miscellaneous Fees **(4.1)**
- 8.19 Approve Memberships: MSBA, MREA, SSC, SEMNET, STEM Forward, Kiwanis and SEC **(1.0/2.0/3.0/4.0)**
- 8.20 Designation of Legal Firm: Rupp, Anderson, Squires & Waldspurger, P.A. **(4.1)**
- 8.21 Designation of Posting Places **(3.1)**
Current: District Website, District Office, KES and KHS Doorways.
- 8.22 Appoint a Board Member to SMEC Board **(1.0/2.0/3.1)**
- 8.23 Communications/PR Committee or Position **(3.1)**
- 8.24 Renew E-Leaning for SY2021-2022 **(1.0)**
- 8.25 Other

9.0 Announcements and Meeting Dates (Info)

- 9.1 Next Regular Board Meeting–Monday, July 19, 2021–6:00 PM-Choir Room/Zoom.
- 9.2 Next Work Session–Wednesday, August 2, 2021–6:00 PM-Choir Room/Zoom.

10.0 Adjournment (Action)