

## **OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF Independent School District No. 2137- Monday, January 3, 2022**

**Please Note:** Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The "presiding officer, chief legal counsel, or chief administrative officer" of the school board "determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency";
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

**Call to Order:** Board Chair Jackie Horsman called meeting to order at 6:00pm. Roll call was taken. Present were Board Chair Jackie Horsman, Kyle Rader, Maranda Emig, Gwen Howard, and Cindy Seabright. Absent was Natasha Howard. Also in attendance was HS Principal/Superintendent James Hecimovich and PK-6 Principal, Scott Klavetter.

**Pledge of Allegiance:** Recited.

**Additions to the Agenda:** N/A

**Organizational Meeting:** The ceremonial oath of office was given to Seabright by Horsman.

**Officer Elections:** Emig nominated Horsman for chair. Horsman was elected by a 3-2 vote. G. Howard had nominated Rader for chair. Horsman nominated Rader for vice-chair. Elected by declaration. Seabright was nominated for clerk. Elected by declaration. N. Howard was nominated treasurer. Elected by declaration.

**Committee Assignments:** Meet & Confer – G. Howard, MSHSL/KABC Representative – Rader, District Operations – Seabright with G. Howard as alternate, Special Needs/ALC/SMEC – Rader, Legislative Liaison Advocate – Horsman, System Accountability/WBWF – Emig, Liaison for Spring Valley – N. Howard, Liaison for Wykoff – Seabright, Negotiations (Superintendent, Principal, Teachers, Classified, At Will – Horsman and Rader.

School Board Meeting Schedule: Moved by Emig, seconded by Seabright to accept monthly regular work sessions to be held the first Monday of each month at 6:00 PM in the elementary conference room, excluding July and September when they are held on Wednesday immediately following the first Monday of the month. Regular board meetings to be held the third Monday of each month at 6:00 PM in the elementary conference room, excluding January and February when they are held on the Wednesday immediately following the third Monday of the month. Motion carried by a 5-0 vote.

**Public Recognitions and Thank You:** N/A

**Public Comment:** N/A

**Consent Agenda items discussed:** Board Agenda: as presented. Review Meeting minutes: December 20, 2021 (Regular Meeting). Policy Review - First Reading (Scheduled): 711, 712, 713, 714, headlice. Policy Adoption - Second Reading (Scheduled): 707, 708, 709 w/form, 710. Staff Updates: Hires – Nicolette Shaw (Full Time Administrative Assistant to the Principal, Resignations – Melanie Kurth (Full Time Custodian), Antonio Stemp (Full Time Custodian), James Hecimovich (Superintendent), Laurie Hendrickson (Physical Education/Activities Director).

**Motion to approve Resolution Accepting Donations:** N/A

**Reports:** No updates.

**Old Business:**

- Rebranding (Logo Contest): No updates.
- Communication: No updates.
- MSBA Leadership Conference: Horsman, Emig, Rader and G. Howard attending.

**New Business was discussed:**

- Review Student Enrollment Projections: Projections will be presented to the board at the regular meeting on January 19, 2022.
- Adopt resolution directing superintendent to make recommendations for the adjustments in curriculum, programs, and staff for the following school year, if needed: Resolution will be read at the regular meeting on January 19, 2022.
- Administrative Replacement: A special meeting was scheduled for Tuesday, January 18, 2022 to discuss the superintendent vacancy for SY2022-2023.

**Announcements and Meeting Dates:** Regular Board Meeting–Wednesday, January 19, 2022–6:00 PM-KES Conference Room/Zoom. Work Session/Organizational Meeting– Monday, February 7, 2022–6:00 PM-KES Conference Room/Zoom. Special Bpard Meeting– Tuesday, January 18, 2022-6:00 PM-KES Conference Room/Zoom.

**Adjournment:** Moved by G. Howard, seconded by Emig to adjourn the meeting. Roll Call Approved 5-0.

Electronically Signed on 01/03/2022 at 1921-hours on behalf of Seabright-Clerk by Kyle Rader, former Clerk.

Board Approved: 01/19/2022

