

**OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF
Independent School District No. 2137- Monday, December 6, 2021**

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The "presiding officer, chief legal counsel, or chief administrative officer" of the school board "determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency";
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

Call to Order: Board Chair Jackie Horsman called meeting to order at 6:02pm. Roll call was taken. Present were Board Chair Jackie Horsman, Kyle Rader, Maranda Emig, Gwen Howard, and Pamela Freet. Absent was Natasha Howard. Also in attendance was HS Principal/Superintendent James Hecimovich, Business Manager Amber Uhlenhake, Activities Director Laurie Hendrickson and Jason Boyton, Smith-Shafer & Associates.

Pledge of Allegiance: Recited.

Additions to the Agenda: N/A

Consent Agenda items discussed: **Board Agenda:** as presented. **Review Meeting minutes:** November 23, 2021 (Regular Meeting). **Policy Review - First Reading (Scheduled):** 707, 708, 709 w/form, 710 **Policy Adoption - Second Reading (Scheduled):** 703, 704, 705, 706. **Staff Updates:**

Public Comment: None

Public Recognitions and Thank You: MSBA recognition for service, Emig, and continuing education, Rader.

Motion to approve Resolution Accepting Donations: None

Reports: Building & Grounds, Community Education, Food Service, Amber Herbrand Business Manager, Laurie Hendrickson Activities Director, Scott Klavetter PK-6 Principal, James Hecimovich Superintendent/7-12 Principal, Board Reports, Transportation – No Report Submitted.

Old Business:

- Rebranding (Logo Contest) to begin in January 2022, Communication was reviewed from November meeting, MSBA Leadership Conference has five members attending in January, Trail of Trees is being spearheaded by Emig with decorating on Saturday, December 11.

New Business was discussed:

- Audit Presentation by Jason Boyton, Smith & Schafer Associates.
- Final Budget Audit will be accepted on December 20.
- Truth and Taxation Hearing is December 20 at 6:01 PM.
- Certify Final Property Tax Levy on December 20.
- Adjustment of Substitute Teacher Wages were discussed. Superintendent and PK-6 Principal will present a potential increase beginning January 1, at the December 20 meeting.
- Continuing Contract Teacher Seniority List to be approved on December 20.
- Combined Polling Place (Spring Valley Community Center) will be approved December 20.
- Organizational Meeting for the school board is Monday, January 3.

Announcements and Meeting Dates: Regular Board/Truth and Taxation Meeting– Monday, December 20, 2021–6:01 PM-KES Conference Room/Zoom. Work Session/Organizational Meeting–Monday, January 3, 2022–6:00 PM-KES Conference Room/Zoom.

Adjournment: Moved by Rader, seconded by Emig to adjourn the meeting. Roll Call Approved 5-0

Submitted Kyle Rader 12/06/2021 at 2025

Approved: 20211220