

## **OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF INDEPENDENT SCHOOL DISTRICT #2137 – September 21, 2020.**

**Please Note:** Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

A duly posted regular meeting of the Board of Education, Independent School District No. 2137 was held in the Kingsland Public School choir room on Monday, September 21, 2020.

**Call to Order:** Board Chair Jackie Horsman called the meeting to order at 6:00 p.m. at the Kingsland Public School choir room. Roll call was taken. Present were Board Chair Jackie Horsman, Noella Lund, Natasha Howard, Maranda Emig and Tiffany Mundfrom. Kyle Rader was present via teleconferencing. Also, in attendance were HS Principal/Superintendent James Hecimovich, ES Principal Scott Klavetter, Business Manager Amber Uhlenhake; and Athletic Director Mark Fitzpatrick.

Pledge of Allegiance was recited.

**Additions to the Agenda** were announced:

**Under Public Thank You and Recognition:** 6.4 John Carlson

**Under Old Business:** 9.3 MSHSL Update, 9.4 Strategic Planning Update

Mundfrom moved to approve the following consent items as presented. **Board Agenda:** as presented; **Approved the first reading of policies:** 518, 519, 520, 520FRM; **Policy Adoption-second reading (scheduled):** 101, 101.1, 102, 103, 104, 808, 522, 422. **Staffing Updates:** **Hires:** Terry Allard, PT Custodian; Tanna Farnsworth, Paraprofessional; Tanya Carlson, Preschool Paraprofessional; Cathy Armstrong, Administrative Assistant to the HS Principal; Andrea Hare, Administrative Assistant to the Superintendent; Aaron Thauwald, CC Assistant Coach; Zach

Queensland, SACC Assistant; Kourtnie Long, SACC Assistant; Michael Hutsell, JH Assistant FB Coach; Meghan Lipkie, FT Custodian; Cori Ronnenberg, FT Substitute Teacher; Angela Moore, Paraprofessional (20200914-20200917); Nathan O'Connell, IT Support. **Resignations:** Hailey Nolte, Paraprofessional; Connie Morger, Administrative Assistant to the Superintendent; Linda Wangsness, Art teacher; Faith Lange, SACC; and Angela Moore, Paraprofessional (20200918). Motion seconded by Lund. Roll Call to approved. Aye-6, Nay-0. Motion carried unanimously.

**Public Thank You and Recognition** were discussed: Linda Wangsness - \$500 to KES; Faith United Methodist Church – No cost facility use for SACC & Tier 1; Wykoff Commons, LLC – Providing Internet access to students; and John Carlson – Assistance with Internet at Faith United Methodist Church. He also loaned a router and cables indefinitely.

**Public Comments:** None.

**Reports were discussed:** Building and Grounds: Jason provided a report that includes an update on the floor work, making sure the classrooms were ready, we have dispensers in all the rooms along with paper towel dispensers, etc.; Jason has done a great job with PPE and getting our school ready; we still have Paape here doing ongoing work; the gym ceiling has been sealed by Schwickert and is in good shape. Community Education: Working on the Washington DC Trip and there is a parent meeting coming up soon. Food Service: They have a couple applicants and are looking at possibly bringing 1 person on; Food Service is doing very well with their Covid precautions and curbside is going well; we have opened up Ala Cart to Junior and Senior High and that is going well; kids are continuously being reminded to pull their masks up; free meals will go through December for all students, as of right now. Transportation: North and South Routes are going well; working closely with SMEC with kidding kids to and from programs. Business Manager: Summer Food Service Program option numbers are good and funding good; asking to approve the "maximum" certified levy this month which is standard procedure in the levy process and discussed the General Fund, Community Service, and Debt Service; discussed the increase of the "Fixed Asset" threshold; discussed Covid updates/mandates/regulations including the three primary "funding pots" with a blend of state/federal dollars and regulations; discussed the audit with Smith Schafer and that we had no major findings at this time, no red flags, and everything is about tied up from that; discussed cleaning up SpED in SERVS; gave an update on the District Office including new staff, new funding, etc.; student enrollment is still continuing to be followed. Activities Director: Aaron Thauwald has been hired as Cross Country Assistant Coach which is going well; Cross Country is going well; the starting of Football and Volleyball seasons were discussed including upcoming practice schedules and games; still looking to hire a few more coaches. PK-6 Principal: Discussed quarterly fund including the increase in cleaning supplies, staff, devices for students and staff, etc. due to Covid along with the schools Wi-Fi now reaching the football field as well as around the outside of the school buildings so that students can use it if teachers decide to take their classroom outside; discussed staffing updates and that we are still short staffed. Superintendent/7-12 Principal: Discussed staffing updates and needs; discussed CARES monies and our requests.

**Old Business:** County Road 1 update – traffic sign has arrived, waiting for the county to install; Rebranding (Logo Contest) update – waiting a little longer to get started; MSHSL update – discussed frustrations with new fee structures, new Covid fees, MSHSL last minutes changes, 2020 sport seasons along with ticket sales, etc.; Strategic Planning update – working on putting together a Strategic Planning Committee and, once we have a committee, starting virtual meetings.

**New Business:** Call for motion made by Horsman to **certify proposed levy at the maximum allowable rate.** Moved by Mundfrom. Seconded by Rader. Roll call to approve: Aye-6, Nay-0. Motion carried unanimously. Call for motion made by Horsman to **raise minimum threshold for fixed assets to \$5,000.** Moved by Emig. Seconded by Lund. Role call to approve: Aye-6, Nay-0. Motion carried unanimously.

**Community Outreach and Engagement:** Website was tabled.

**Announcements and Meeting Dates:** Regular Board Meeting (Work Session) will be Monday, October 5, 2020, at 6:00 PM in the KPS choir room. The Regular Board Meeting will be Monday, October 19, 2020, at 6:00 PM in the KPS choir room.

Call for motion made by Horsman to adjourn the meeting at 7:11 p.m. Moved by Mundfrom. Seconded by Lund. Roll call: Aye-6, Nay-0. Motion carried unanimously.

Respectfully submitted.  
Kyle Rader - Clerk