

## **OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING (WORK SESSION) OF INDEPENDENT SCHOOL DISTRICT #2137 – November 4, 2020.**

**Please Note:** Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

A duly posted regular meeting (work session) of the Board of Education, Independent School District No. 2137 was held in the Kingsland Public School choir room on Wednesday, November 4, 2020.

**Call to Order:** Board Chair Jackie Horsman called the meeting to order at 6:07 p.m. at the Kingsland Public Schools choir room. Roll call was taken. Present were Board Chair Jackie Horsman, Tiffany Mundfrom, Noella Lund, Natasha Howard, Maranda Emig, and Kyle Rader. Also in attendance were HS Principal/Superintendent James Hecimovich, ES Principal Scott Klavetter, Business Manager Amber Uhlenhake, and Athletic Director Mark Fitzpatrick. All present via teleconferencing and in-person attendance.

Pledge of Allegiance was recited.

**Additions to the Agenda:** None

**Consent Agenda items discussed: Board Agenda:** as presented; **Review Meeting Minutes:** October 19, 2020 (Regular Board Meeting); **First Reading** of the 2020-2021 Coaches Handbook;

**Policy Review – First Reading (Scheduled):** 528, 529FRM, 530FRM, 531, 532; **Policy Adoption – Second Reading (Scheduled):** 521FRM, 523, 525, 526, 527FRM, 620. **Staffing Updates: Hires:** Skylyn Vaith, Art Teacher; Micheal Elzy, Custodian, Full-time days. **Other:** Meghan Lipkie, Custodian.

**Reports submitted and discussed:** Jason Thompson, Building and Grounds; Becky Bicknese, Community Education; Judy Tart, Food Service; Dustin Tart, Transportation; Amber Uhlenhake, Business Manager; Mark Fitzpatrick, Activities Director; Scott Klavetter, PK-6 Principal; and James Hecimovich, Superintendent/7-12 Principal.

**Old Business:** Rebranding (Logo Contest) – waiting for Strategic Planning completion; Strategic Planning Committee Meeting was held Monday, November 2, 2020, and went well.

**New Business for Review: Audit Update,** still waiting for final report. **Compulsory Attendance Report,** reviewed and discussed. **Full-time substitute teacher position,** discussed hiring a full-time substitute teacher position starting January 4, 2021, through the end of this school year, pending final board approval at the next meeting. **Assign School Board Mentors,** Maranda Emig volunteered to mentor the new school board member. **Hybrid/DL Curriculum Update,** reviewed and discussed.

**Announcements and Meeting Dates:** The next Regular Board Meeting will be Monday, November 16, 2020, at 6:00 PM in the KPS Choir Room. The next Regular Board Meeting (Work Session) will be Monday, December 7, 2020, at 6:00 PM in the KPS Choir Room. The Results of General Election Canvass will be on Friday, November 13, 2020, at 7:00 a.m.

Call for motion made by Horsman to adjourn the meeting at 8:03 p.m. Moved by Lund. Seconded by Howard. Roll call: Aye-6, Nay-0. Motion carried unanimously.

Respectfully submitted.  
Kyle Rader - Clerk