

OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING OF INDEPENDENT SCHOOL DISTRICT #2137 – Monday, December 21, 2020.

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

A duly posted regular meeting of the Board of Education, Independent School District No. 2137 was held in the Kingsland Public School choir room on Monday, December 21, 2020.

Call to Order: Board Chair Jackie Horsman called the meeting to order at 6:22 p.m. Roll call was taken. Present were Board Chair Jackie Horsman, Tiffany Mundfrom, Noella Lund, Natasha Howard, Maranda Emig, and Kyle Rader. Also in attendance were HS Principal/Superintendent James Hecimovich, ES Principal Scott Klavetter, Business Manager Amber Uhlenhake, and Athletic Director Mark Fitzpatrick. All present via teleconferencing and in-person attendance.

Pledge of Allegiance was recited.

Additions to the Agenda: None

Rader moved to approve the following consent items as presented. **Board Agenda:** as presented; **Minutes:** November 16, 2020 (Regular Board Meeting), December 7, 2020 (Work Session). **Approved the 2020-2021 Coaches Handbook. Approved the first reading of policies:** 905, 906. **Policy Adoption-second reading (scheduled):** 528, 529FRM, 530FRM, 531, 532. **Staffing Updates: Hires:** Danielle Wilcox, HS SPED Paraprofessional. **Resignations:** Gina Knutson, SACC Assistant; Tiffany Mundfrom, School Board. **Medical Leave:** Ron Neis. **Lane Change:** Kristine Swier, BA+15 to MA. Motion seconded by Lund. Roll Call to approved. Aye-6, Nay-0. Motion carried unanimously.

Public Thank You and Recognition discussed: KABC (Bar Bingo) - \$650.00 donation to FB Fund 30; KABC (Bar Bingo) - \$650.00 donation to GBB Fund 30; Joel & Becky Merkel - \$100 donation to Jr. Class Prom; Amanda Kaster – donation of Holiday lights and garlands to Kingsland Public Schools; Rochelle LaFortune – donation of Holiday lights and decorations to Kingsland Public Schools

Resolution Accepting Donations: KABC (Bar Bingo) - \$650.00 to FB Fund 30; KABC (Bar Bingo) - \$650.00 to GBB Fund 30; Joel & Becky Merkel - \$100.00 Jr. Class Prom donation. The following resolution was moved by Lund and seconded by Howard at the regular school board meeting on Monday, December 21, 2020. Roll call to approve: Aye-6, Nay-0. Motion carried unanimously.

Public Comments: None.

Reports submitted and discussed: Jason Thompson, Building and Grounds; Becky Bicknese, Community Education; Judy Tart, Food Service; Dustin Tart, Transportation; Amber Uhlenhake, Business Manager; Mark Fitzpatrick, Activities Director; Scott Klavetter, PK-6 Principal; and James Hecimovich, Superintendent/7-12 Principal.

Old Business was discussed including Rebranding (Logo Contest) – waiting for Strategic Planning completion; Strategic Planning Update – discussed and will start looking for a date in January to hold the wrap up meeting.

New Business was discussed including Accept Final Budget Audit, reviewed and discussed; Truth in Taxation Hearing Update, reviewed and discussed; Certify Final Property Tax Levy to the Home County Auditor(s), reviewed and discussed; Approve Continuing Contract Teacher Final Seniority List, reviewed and discussed; Set Fund Balance Reserve Goal, reviewed and discussed; Attend MSBA Phase I-Phase II Workshops for Newly Elected Board Members, reviewed and discussed; Distance Learning Model Update, reviewed and discussed; School Board Member Appointee Process, reviewed and discussed; Annual Combined Polling Place Resolution, reviewed and discussed; Memorandum of Understanding – ACA (EMK), reviewed and discussed; Letter of Agreement – Coaching/Advisor Compensation (EMK), reviewed and discussed; Christmas on Broadway – Spring Valley, reviewed and discussed. Call for motion made by Horsman to **Accept Final Budget Audit, Certify Final Property Tax Levy to the Home County Auditor(s), Approve Continuing Contract Teacher Final Seniority List, Set Fund Balance Reserve Goal, Approve Annual Combined Polling Place Resolution, Approve Memorandum of Understanding – ACA (EMK), and Approve Letter of Agreement – Coaching/Advisor Compensation (EMK).** Moved by Mundfrom. Seconded by Emig. Roll call to approve: Aye-6, Nay-0. Motion carried unanimously.

Announcements and Meeting Dates: Horsman thanked Lund for her dedication and time to our District. Horsman thanked Mundfrom for her dedication and time to our District. The Organizational Meeting will be Monday, January 4, 2021, at 5:45 PM in the KPS Choir Room. The next Regular Board Meeting (Work Session) will be Monday, January 4, 2021, at 6:00 PM in the KPS Choir Room.

Call for motion made by Horsman to adjourn the meeting at 7:39 p.m. Moved by Mundfrom. Seconded by Rader. Roll call: Aye-6, Nay-0. Motion carried unanimously.

Respectfully submitted.
Kyle Rader - Clerk