

OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING (WORK SESSION) OF INDEPENDENT SCHOOL DISTRICT #2137 – Monday, December 7, 2020.

Please Note: Due to COVID-19, the board chair and superintendent will conduct teleconferencing with the remaining five (5) board members to mitigate exposure to COVID-19. Minnesota School Boards Association provided the following guidance (<http://www.mnmsba.org/COVID-19/MeetingsByConferenceCall>):

On Friday, March 13, Gov. Walz issued Executive Order 20-01, which declared a peacetime state of emergency pursuant to his powers under Minnesota Statutes Chapter 12: Emergency Management. This step allows school boards to meet by conference call or other electronic means under [Minnesota Statutes 13D.021](#).

The following conditions must be met for the board to meet by conference call:

1. The “presiding officer, chief legal counsel, or chief administrative officer” of the school board “determines that an in-person meeting...is not practical or prudent because of a health pandemic or an officially-declared emergency”;
2. All school board members can hear one another and hear all discussion;
3. The public present at the regular meeting location can hear all discussion and all votes, unless attendance at the regular meeting location is not feasible due to the health pandemic or emergency declaration;
4. At least one member of the school board, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the health pandemic or emergency declaration; and
5. All votes are recorded by roll call ([Minnesota Statutes 13D.021](#)).

Note that items three and four have a disclaimer for a health pandemic.

Kingsland Public Schools adopted a resolution on Monday, April 6, 2020 allowing the school board to meet by conference (teleconference) call.

A duly posted regular meeting (work session) of the Board of Education, Independent School District No. 2137 was held in the Kingsland Public School choir room on Monday, December 7, 2020.

Call to Order: Board Chair Jackie Horsman called the meeting to order at 6:00 p.m. Roll call was taken. Present were Board Chair Jackie Horsman, Tiffany Mundfrom, Noella Lund, Maranda Emig, Kyle Rader, and Natasha Howard (absent at start of motion). Also in attendance were HS Principal/Superintendent James Hecimovich, ES Principal Scott Klavetter, Business Manager Amber Uhlenhake, Athletic Director Mark Fitzpatrick, and Jason Boynton from Smith & Schafer. All present via teleconferencing.

Pledge of Allegiance was recited.

Changes and Additions to the Agenda:

Move up New Business item 8.1 Audit Presentation to just before 6.0 Reports

Consent Agenda items discussed: Board Agenda: as presented; **Review Meeting Minutes:** November 16, 2020 (Regular Board Meeting); **Second Reading** of the 2020-2021 Coaches Handbook; **Policy Review – First Reading (Scheduled):** 905, 906; **Policy Adoption – Second Reading (Scheduled):** 528, 529FRM, 530FRM, 531, 532. **Staffing Updates: Hires:** Danielle Wilcox, HS SPED Paraprofessional. **Resignations:** Gina Knutson, SACC Assistant; Tiffany Mundfrom, School Board. **Medical Leave:** Ron Neis. **Lane Change:** Kristine Swier, BA+15 to MA.

Audit Presentation: Reviewed and discussed.

Reports submitted and discussed: Jason Thompson, Building and Grounds; Becky Bicknese, Community Education; Judy Tart, Food Service; Dustin Tart, Transportation; Amber Uhlenhake, Business Manager; Mark Fitzpatrick, Activities Director; Scott Klavetter, PK-6 Principal; and James Hecimovich, Superintendent/7-12 Principal.

Old Business: Rebranding (Logo Contest) – waiting for Strategic Planning completion; Strategic Planning Update – discussed and need to schedule a wrap up meeting after the first of the year.

New Business for Review: Accept Final Budget Audit, reviewed and discussed and will be approved at the meeting on December 21, 2020. **Truth in Taxation Hearing Update,** reviewed and discussed. **Certify Final Property Tax Levy to the Home County Auditor(s),** reviewed and discussed and will be approved at the meeting on December 21, 2020. **Approve Continuing Contract Teacher Final Seniority List,** reviewed and discussed and will be approved at the meeting on December 21, 2020. **Set Fund Balance Reserve Goal,** reviewed and discussed and will be approved at the meeting on December 21, 2020. **Attend MSBA Phase I-Phase II Workshops for Newly Elected Board Members,** reviewed and discussed. **Distance Learning Model Update,** reviewed and discussed. **School Board Member Appointee Process,** reviewed and discussed. **Annual Combined Polling Place Resolution,** reviewed and discussed. **Memorandum of Understanding – ACA (EMK),** reviewed and discussed. **Letter of Agreement – Coaching/Advisor Compensation (EMK),** reviewed and discussed. **Christmas on Broadway – Spring Valley,** reviewed and discussed - will attempt to participate.

Announcements and Meeting Dates: The next Regular Board Meeting will be Monday, December 21, 2020, at 6:01 PM in the KPS Choir Room (Truth and Taxation Meeting at 6:01 p.m. and Regular Board Meeting at 6:15 p.m.). The Organizational Meeting will be Monday, January 4, 2021, at 5:45 PM in the KPS Choir Room. The next Regular Board Meeting (Work Session) will be Monday, January 4, 2021, at 6:00 PM in the KPS Choir Room. The Strategic Planning Board In-service Meeting will be Monday, January 11, 2021, at 6:00 p.m.

Call for motion made by Horsman to adjourn the meeting at 8:37 p.m. Moved by Emig. Seconded by Rader. Roll call: Aye-6, Nay-0. Motion carried unanimously.

Respectfully submitted.
Kyle Rader - Clerk